

AGENDA



CIVIL SERVICE COMMISSION REGULAR MEETING CITY OF VALLEJO January 11, 2021 5:15 P.M.

COMMISSIONERS
Mike Nisperos, Chair
Brenda Plechaty, Vice Chair
Gregory Carter
Leslie Janik
Patricia Wright

PUBLIC COMMENT: Members of the Public may provide public comments during the Civil Service Commission Meeting via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833.

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

VIEW THE MEETING:

There are three different ways you can view this public meeting:

- Watch Vallejo local channel 28
- Stream from the City website: www.cityofvallejo.net/Streaming
- Join the Zoom webinar: <https://ZoomRegular.Cityofvallejo.net>

- 1. CALL TO ORDER**
- 2. FLAG SALUTE**
- 3. ROLL CALL**

¹ Due to the Coronavirus emergency, all Civil Service Commission meetings will be held via teleconference. Members of the public may provide public comments during the Civil Service Commission meeting via ZOOM

<https://ZoomRegular.CityofVallejo.net>

Option to join by phone:

Dial (669) 900-6833

Enter Meeting ID: 914 0075 0676#

Press *9 to digitally raise your hand from the phone

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

4. WRITTEN COMMUNICATIONS

5. EXECUTIVE SECRETARY'S REPORT

6. REPORT OF CHAIRPERSON AND COMMISSIONERS

7. COMMUNITY FORUM

Due to the current Shelter at Home Order and in conformance with the Governor's Executive Order N-29-30, the City of Vallejo has opted to hold the Civil Service Commission meeting via teleconference. Any interested members of the public desiring to communicate with the Civil Service Commission as part of the Community Forum may do so via ZOOM (<https://zoom.us/j/91400750676>) or via phone, by dialing (669)900-6833.

For additional instructions on how to speak during public comment, please visit, www.citofvallejo.net/publiccomment

The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes.

8. CONSENT CALENDAR AND APPROVAL OF THE AGENDA

Due to the current Shelter at Home Order and in conformance with the Governor's Executive Order N-29-30, the City of Vallejo has opted to hold the Civil Service Commission meeting via teleconference. Any interested members of the public desiring to communicate with the Civil Service Commission as part of the Public Comment Regarding Consent Calendar Items may do so via ZOOM (<https://zoom.us/j/91400750676>) or via phone, by dialing (669)900-6833.

For additional instructions on how to speak during public comment, please visit, www.citofvallejo.net/publiccomment

Each speaker is limited to three minutes.

A. APPROVAL OF THE MINUTES – Regular meeting minutes of the September 14, 2020 meeting.

B. APPROVAL OF AGENDA

9. ACTION CALENDAR

NOTICE: Due to the current Shelter at Home Order and in conformance with the Governor's Executive Order N-29-30, the City of Vallejo has opted to hold the Civil Service Commission meeting via teleconference. Any interested members of the public desiring to communicate with the Civil Service Commission as part of the Action Calendar may do so via ZOOM (<https://zoom.us/j/91400750676>) or via phone, by dialing (669)900-6833.

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Each speaker is limited to three minutes.

A. APPROVE CLASSIFICATION SPECIFICATION REVISIONS FOR WATER TREATMENT PLANT OPERATOR CLASS SERIES

Recommendation: By motion, approve the revisions to classification specifications for Water Treatment Plant Operator Trainee I, Water Treatment Plant Operator Trainee II, Water Treatment Plant Operator, and Advanced Water Treatment Plant Operator.

Contact: Stephanie Sifuentes, Human Resources Program Manager

(707) 648-8606, stephanie.sifuentes@cityofvallejo.net

B. APPROVE CLASSIFICATION SPECIFICATION REVISIONS FOR HOUSING SPECIALIST CLASS SERIES

Recommendation: By motion, approve the revisions to classification specifications for Housing Specialist I, Housing Specialist II, Senior Housing Specialist, and Housing Specialist Supervisor.

Contact: Stephanie Sifuentes, Human Resources Program Manager
(707) 648-8606, stephanie.sifuentes@cityofvallejo.net

10. ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/cityofvallejo)

Sign up to receive City Communications via e-mail (www.cityofvallejo.net/living/connect)

Sign up to receive City updates and get connected with your neighbors on Nextdoor (www.nextdoor.com)

CERTIFICATE

I, Stephanie Sifuentes, Executive Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Civil Service Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 12:00 p.m., Friday, January 8, 2021.

Dated: January 8, 2021

Stephanie Sifuentes, Executive Secretary