AGENDA

Dr. Carey Hawkins Ash, Chair
L. Alexander Matias, Vice-Chair

Board Members
Fred Cavalli, Jr.
Loretta Gaddies
Wanda Madeiros
Edward Taylor
VACANT

www.cityofvallejo.net

CODE ENFORCEMENT APPEALS BOARD
REGULAR MEETING
VIA TELECONFERENCE

JANUARY 28, 2021

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Code Enforcement Appeals Board Meeting without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

PUBLIC COMMENT: Members of the Public may provide public comments during the Code Enforcement Appeals Board Meeting via ZOOM (https://ZoomRegular.Cityofvallejo.net), or via phone, by dialing (669) 900-6833.

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

VIEW THE MEETING:

There are three different ways you can view this public meeting:

- **Watch Vallejo local channel 28**
- **Stream from the City website: www.cityofvallejo.net/Streaming**
- **Join the Zoom webinar: https://zoomregular.cityofvallejo.net**

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the City Council will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the City Council. Such documents may also be available on the City of Vallejo website subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527, TDD (707) 649-3562.

Want more City Information - Members of the public can:
Like us on Facebook (www.facebook.com/cityofvallejo)
Sign up to receive City Communications via e-mail (www.cityofvallejo.net/living/connect)
Sign up to receive City updates and get connected with your neighbors on Nextdoor (www.nextdoor.com)

Due to the Coronavirus emergency, all board and commission meetings will be held via teleconference. Members of the public may provide public comments during the Code Enforcement Appeals Board Meeting via ZOOM. Members of the public interested in participating or observing the meeting may either click the link above or type the link into an internet browser. You will be taken to the internet platform where the meeting is being held.

Vallejo City Hall
555 Santa Clara Street
Vallejo, CA 94590

CODE ENFORCEMENT
Code Enforcement Appeals Board (CEAB)
AGENDA
VIA TELECONFERENCE

January 28, 2021
6:00 p.m.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **APPROVAL OF MINUTES**
   A. December 9, 2020 – Special Meeting
6. **CORRESPONDENCE:** None
7. **FIRST COMMUNITY FORUM**
   Due to the current Shelter at Home Order and in conformance with the Governor's Executive Order N29 30, the City of Vallejo has opted to hold board/commission meetings via teleconference. Any interested members of the public desiring to communicate with the Code Enforcement Appeals Board as part of the First Community Forum may do so via ZOOM:

   https://zoomregular.cityofvallejo.net

   or via phone, by dialing (669) 900-6833
   Meeting ID 914 0075 0676#
   Press *9 to digitally raise your hand from the phone.

   For additional instructions on how to speak during public comment, please visit www.cityofvallejo.net/publiccomment. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.
8. **GUEST SPEAKER**: None
9. **PRESENTATIONS:** None
10. **OLD BUSINESS:**
    A. **Update Regarding CEAB's Proposed Revisions to the Municipal City Code to Support Elderly and Disenfranchised Citizens of Vallejo**
    B. **Update Regarding's CEAB's Practices Subcommittee Initiatives to Support Elderly and Disenfranchised Citizens of Vallejo – Practices Subcommittee**
    C. **Update Regarding the Provision of Additional Staff for the Code Enforcement Division – Staff**
    D. **Update Regarding Code Enforcement Appeals Board Vacancy**
11. **NEW BUSINESS:** None
12. **SECOND COMMUNITY FORUM**
13. **STAFF COMMENTS:** None
14. **ANNOUNCEMENTS:** New City Council liaison appointed to the Board is Vice Mayor Rozzana Verder-Aliga. Reminder - Next Regular Meeting scheduled for **Thursday, February 25, 2021 @6:00 PM**
15. **BOARD MEMBER COMMENTS AND DISCUSSION**
16. **ADJOURNMENT**

I, Dong Yoo, Staff, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Code Enforcement Appeals Board, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., Wednesday, January 20, 2021.

Dated: Wednesday, January 20, 2021

Dong Yoo, Staff

Vallejo City Hall | **CODE ENFORCEMENT** | **December 9, 2020**
555 Santa Clara Street | **Code Enforcement Appeals Board (CEAB)** | **6:00 p.m.**
Vallejo, CA 94590 | **MINUTES – VIA TELECONFERENCE**

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Code Enforcement Appeals Board (Board) will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Board. Such documents may also be available on the City of Vallejo website at http://www.cityofvallejo.net subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-3414, TDD (707) 649-3562.

Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's Office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted.

1. **CALL TO ORDER:** Chairperson Carey Hawkins Ash (Chairperson Ash) at 6:03 pm.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG :** Chairperson Ash

3. **ROLL CALL:**

Present:	Chairperson Carey Hawkins Ash, Vice-Chairperson L. Alexander Matias Board Members: Fred Cavalli, Jr., Wanda Madeiros, Edward Taylor
Absent:	Board Member Loretta Gaddies (unexcused; logged on at 6:09 PM)
Staff:	Senior Code Enforcement Officer (SCEO) Dong Yoo, Code Enforcement Officer (CEO) James Nielsen, CEO Angela Hodgins, Secretary Karen Ang, IT Director Naveed Ashraf, Captain Jason Potts, Mayor-Elect Robert McConnell (last meeting)

4. **APPROVAL OF AGENDA:** Board Member Madeiros motioned to approve the agenda; seconded by Board Member Taylor, and carried unanimously.

5. **APPROVAL OF MINUTES:** Vice-Chairperson Matias motioned to approve the October 22, 2020 CEAB Regular Meeting Minutes; seconded by Board Member Taylor. The motion carried unanimously.

6. **CORRESPONDENCE:** None

7. **FIRST COMMUNITY FORUM:** None
Due to the current Shelter at Home Order and in conformance with the Governor's Executive Order N29 30, the City of Vallejo has opted to hold board/commission meetings via teleconference. Any interested members of the public desiring to communicate with the Code Enforcement Appeals Board as part of the Community Forum may do so via ZOOM:

https://zoomregular.cityofvallejo.net

or via phone, by dialing (669) 900-6833
Meeting ID 914 0075 0676#
*Press *9 to digitally raise your hand from the phone.*

For additional instructions on how to speak during public comment, please visit www.cityofvallejo.net/publiccomment. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three (3) minutes pursuant to Vallejo Municipal Code Section 2.20.300.

8. **GUEST SPEAKER:** None

9. **PRESENTATIONS:** None

10. **OLD BUSINESS:**

   A. **Update Regarding the CEAB's Proposed Revisions to the Municipal City Code to Support Elderly and Disenfranchised Citizens of Vallejo**
   Update: Per Mayor-Elect Robert McConnell, the City Council will conduct their goal setting in February 2021 which will include this topic

   B. **Update Regarding CEAB's Practices Subcommittee Initiatives to Support Elderly and Disenfranchised Citizens of Vallejo**
   Practices Subcommittee Update: Vice Chairperson Matias reported that the subcommittee and staff are still compiling/reviewing a list of potential nonprofit groups to provide assistance and the goal is to report this out in the January 2021 CEAB Meeting. Vice-Chairperson Matias also mentioned translating Code Enforcement documents into Spanish. Board Member Madeiros suggested staff look into possible 501c's operating in the area; Board Member Cavalli suggested maybe checking with the City Attorney's Office regarding possible tax write-offs for giving services to those who qualify for assistance.

   C. **Update on the Provision of Additional Staff for the Code Enforcement Division and Introduction of Captain Jason Potts of the Vallejo Police Department**
   Police Captain Jason Potts introduced himself to the Board and thanked Staff for their hard work. He will be meeting with Police Chief Shawny Williams and Assistant City Manager Anne Cardwell regarding this topic.

   D. **Discussion of Proposed Expansion of CEAB Jurisdiction to Include Building Code Violations**
   All Board Members unanimously agreed that this would be out of the Board's jurisdiction. Staff to discuss this topic with the City Attorney's Office.

11. **NEW BUSINESS:** None

12. **SECOND COMMUNITY FORUM:** None
13. **STAFF COMMENTS:** None
14. **ANNOUNCEMENTS:** None
15. **BOARD MEMBER COMMENTS AND DISCUSSION**
16. **ADJOURNMENT:** Chairperson Ash adjourned the meeting at 7:13 pm.