



Council Chambers
Council Chambers – 2nd Floor
555 Santa Clara Street
Vallejo, CA 94590
www.cityofvallejo.net

AGENDA

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. June 7, 2021 Council Chambers

COMMISSIONERS

Henry Beecher, Chair
Vice Chair
Joanne Schivley,
Treasurer
James Petka
Toni Wein
Lei Kim Sawyer

PUBLIC COMMENT: Members of the Public may provide public comments during the Commission Meeting via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833.

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

VIEW THE MEETING: You can view this public meeting by:

- Join the Zoom meeting: <https://cityofvallejo.zoom.us/j/8515027190>
- Password: 131313

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the McCune Collection Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Commission prior to the consideration of the item.

Those wishing to address McCune Collection Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the McCune Collection Commission to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the McCune Collection Commission: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; and 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the commissioners will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, 3rd Floor, Vallejo, CA at the same time that the public records are distributed or made available to the commissioners. Such documents may also be available on the City of Vallejo website at <http://www.cityofvallejo.net> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527.

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Sign up to receive City updates and get connected with your neighbors on Nextdoor (www.nextdoor.com)



McCune Room is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

Please call (707) 674-4082 if outside gate is closed.

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1. CALL TO ORDER

2. ROLL CALL

3. COMMUNICATIONS

- A. Report from City staff to the McCune Collection Commission
- B. Report from Council Liaison to the McCune Collection Commission
- C. Report from McCune Foundation to the McCune Collection Commission
- D. Others

E. ACTIVITY REPORTS

- 1. Program Series
- 2. Website
- 3. Art Walk
- 4. Volunteer Program
- 5. Writers Workshop
- 6. Book Club
- 7. Children's Outreach

4. COMMUNITY FORUM

Anyone wishing to address the commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the commission to resolve, is requested to submit a completed speaker card to the Executive Secretary of the Commission. When called upon, each speaker should state his /her name, and address for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.

5. CONSENT CALENDAR AND APPROVAL OF AGENDA

Members of the public wishing to address the commission on Consent Calendar Items are requested to submit a completed speaker card to the Executive Secretary to the Commission. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the commission. Items removed from the commission will be heard immediately after approval of the Consent Calendar and Agenda.

A. Approval of Agenda & Minutes

Recommendation: By motion, approve the agenda for the Regular Meeting, June 7, 2021 of the McCune Collection Commission and approval of the minutes from the April 5, 2021 Regular Meeting.

6. CHAIR'S REPORT

7. RECURRING BUSINESS

A. Acquisition of Items Donated to the McCune Collection

Action: By motion approve/deny acquisition of donated item(s).

B. Submission of Monthly Receipts for Reimbursement

C. McCune Room use requests

Action: By motion approve/deny room use request.

8. NEW/UNFINISHED BUSINESS

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A. Publicize the McCune Collection

Action: Discuss the different opportunities to collaborate with the McCune Foundation to publicize the McCune Collection.

B. Conservation Estimates

Action: Provide update. Information only.

C. Vallejo Open Studios 2020-21

Action: By motion approve to pay \$60.00 studio fee to participate in the Vallejo Open Studios 2020-21, plan for November 13th and 14th 2021.

9. ANNOUNCEMENTS

10. FUTURE AGENDA ITEMS

A. Discussion of Agenda Items for Future Meetings

- i. Discuss Partnership with and Role of the McCune Foundation
- ii. Consider Use of the Albion Press, Policy and Procedures for Use
- iii. Writer's Workshop Public Reading
- iv. Policy Book/Municipal Code Amendments
- v. Academic Outreach (McCune data on OAC)

11. NEXT MEETING DATE: August 2, 2021

12. ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/cityofvallejo)

Sign up to receive City Communications via e-mail (www.cityofvallejo.net/living/connect)

Sign up to receive City updates and get connected with your neighbors on Nextdoor (www.nextdoor.com)

I, Annette Taylor, Staff Liaison, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the McCune Collection Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., June 3, 2021.

Dated: June 3, 2021

Annette Taylor

Annette Taylor, Staff Liaison

Due to the Coronavirus emergency, all City Council meetings will be held via teleconference. Members of the public may provide public comments during the City Council Meeting via ZOOM

- <https://ZoomRegular.CityofVallejo.net>
- Option to join by phone:
- Dial (669) 900-6833
- Enter Meeting ID: 914 0075 0676#
- Press *9 to digitally raise your hand from the phone
- For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

MINUTES

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. April 5, 2021 Council Chambers

1. CALL TO ORDER – 4:47 pm

Henry Beecher, Chair
Guy Brookshire, Vice Chair
Joanne Schivley, Treasurer
Commissioner James Petka
Commissioner Toni Wein

2. ROLL CALL

Present: Henry Beecher, Chair; Commissioners Joanne Schivley (arrived 4:55 pm), James Petka, Toni Wein, Lei Kim Sawyer

Absent: Guy Brookshire, Vice Chair

3. COMMUNICATIONS

A. Report from City staff to the McCune Collection Commission

1. Welcome to newly appointed Commissioner Lei Kim Sawyer, given Oath of Office by City Clerk earlier in the afternoon; keys from commissioners no longer serving on commission, Noah Dove returned keys, will contact Julie Stratton and Ken Innes to return key to the McCune Room; Zoom account, City does not have an extra account, prefer Commission get your own account and pay from your funds

B. Report from Council Liaison to the McCune Collection Commission

1. Welcome Commissioner Sawyer; will check with City Attorney regarding who may have keys to McCune Room, city property

C. Report from McCune Foundation to the McCune Collection Commission

1. Foundation did meet, excited that room may be able to reopen for two hours on Saturdays, discussed various ways to re-engage the public, (i.e. multi-media presentation, online survey)

D. Others - None

E. ACTIVITY REPORTS

1. Program Series
No report due to shutdown
2. Website
Commissioner Petka reported that former Commissioner Innes said something is added to the website every month
3. Art Walk
No report due to shutdown
4. Volunteer Program
No report due to shutdown
5. Writers Workshop
No report

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- 6. Book Club
No report
- 7. Children's Outreach
No report due to shutdown

4. COMMUNITY FORUM

Julie Stratton is still interested in offering services as a volunteer for the Commission for events, still have keys

5. CONSENT CALENDAR AND APPROVAL OF AGENDA

A. Approval of Agenda & Minutes

Recommendation: By motion, approve the agenda for the regular meeting, April 5, 2021 of the McCune Collection Commission and approval of the minutes from the February 4, 2021 special meeting

Motion to accept the April 5, 2021 agenda and February 4, 2021 minutes made by Commissioner Wein, seconded by Commissioner Sawyer, approved unanimously 5-0 with Vice Chair Brookshire absent

6. CHAIR'S REPORT

Chair Beecher welcomed Commissioner Sawyer and ask her to provide a brief background and interest in the Commission. Commissioner Sawyer provided her background and interest in the McCune Collection. Congratulations to staff Taylor for being selected Congressman Thompson's Solano County Woman of the Year for 2020; encourage others to get the vaccine

7. RECURRING BUSINESS

A. Acquisition of Items Donated to the McCune Collection (attachment)

Action: No report due to shutdown

B. Submission of Monthly Receipts for Reimbursement

No report due to shutdown

C. McCune Room use requests

Action: No report due to shutdown

8. NEW/UNFINISHED BUSINESS

A. McCune Collection Site-Specific Protection Plan & COVID Training Booklet

Action: By motion, authorize submitting to City staff a draft McCune Collection Site-Specific Protection Plan (SPP) and COVID Training Booklet for review and approval by Vallejo City administration.

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Motion made by Commissioner Petka, seconded by Commissioner Wein. Approved unanimously, 5-0, Vice Chair Brookshire absent.

B. Conservation Estimates

Action: By motion, authorize submitting to City staff conservation estimates from Karen Zucker and Juliayn Coleman for four volumes in need of professional conservation work.

Motion to made by Commissioner Schivley, seconded by Commissioner Wein, approved unanimously 5-0 with Vice Chair Brookshire absent

9. ANNOUNCEMENTS

None

10. FUTURE AGENDA ITEMS

A. Discussion of Agenda Items for Future Meetings

- i. Discuss Partnership with and Role of the McCune Foundation
- ii. Consider Use of the Albion Press, Policy and Procedures for Use
- iii. Writer's Workshop Public Reading
- iv. Policy Book/Municipal Code Amendments
- v. Academic Outreach (McCune data on OAC)

11. **NEXT MEETING DATE:** June 7, 2021, 4:30 p.m.

12. **ADJOURNMENT – 5:56 p.m.**