

**VALLEJO HOUSING AUTHORITY
REGULAR MEETING MINUTES
VIA TELECONFERENCE**

MARCH 23, 2021

1. CALL TO ORDER

The meeting was called to order at 6:51 p.m.

2. ROLL CALL

Present: Chair McConnell, Vice Chair Verder-Aliga, Boardmembers Arriola, Brown (arrived at 6:52 p.m.), Dew, Diaz, Miessner, and Verdan

Absent: Boardmember Gordon

Staff present: Executive Director Nyhoff, City Attorney Nebb and Secretary Abrahamson

3. CONSENT CALENDAR AND APPROVAL OF AGENDA

Action: Moved by Vice Chair Verder-Aliga and carried unanimously by members present, unless otherwise noted, approval of the Agenda and the Consent Calendar (Absent: Gordon).

A. APPROVAL OF MINUTES

Recommendation: Approve minutes for the special meeting of January 26, 2021

Contact: Dawn G. Abrahamson, Secretary (707) 648-4528

Dawn.Abrahamson@cityofvallejo.net

Action: Approved minutes.

B. SCHEDULE OF REGULAR VALLEJO HOUSING AUTHORITY MEETING DATES FOR 2021 AND 2022

Recommendation: Adopt a Resolution establishing a schedule of regular Vallejo Housing Authority meeting dates for 2021 and 2022.

Contact: Dawn G. Abrahamson, Secretary, (707) 648-4528

Dawn.Abrahamson@cityofvallejo.net

Action: Adopted Resolution No. 21-002.

C. CONSIDERATION OF A SECOND AMENDMENT TO CONSULTANT AND PROFESSIONAL SERVICES AGREEMENT WITH CGI FEDERAL, INC.

Recommendation: Authorize the Executive Director to execute a Second Amendment to the Consultant and Professional Services Agreement with CGI Federal, Inc. for program participant file correction, Family Self-Sufficiency (FSS) Program audit service, and temporary supervisory services increasing the contract from \$99,182.50 to a new not to exceed amount of \$265,507.50 and extending the term through August 27, 2021.

Contact: Judy Shepard-Hall, Housing & Community Development Program Manager (707) 648-4408

judy.shepard-hall@cityofvallejo.net

Action: Authorized the Executive Director to execute a Second Amendment to the Consultant and Professional Services Agreement with CGI Federal, Inc. for program participant file correction, Family Self-Sufficiency (FSS) Program audit service, and temporary supervisory services increasing the contract from \$99,182.50 to a new not to exceed amount of \$265,507.50 and extending the term through August 27, 2021.

4. ACTION CALENDAR

A. CONSIDERATION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEJO HOUSING AUTHORITY AMENDING THE FISCAL YEAR 2020-21 BUDGET

Recommendation: Adopt a Resolution amending the Vallejo Housing Authority (VHA) Fiscal Year (FY) 2020-21 Adopted Budget.

Contact: Judy Shepard-Hall, Housing & Community Development Program Manager (707) 648-4408

judy.shepard-hall@cityofvallejo.net

Housing & Community Development Program Manager Shepard-Hall provided an overview of the staff report and outlined the recommendation.

Staff responded to questions from Boardmembers.

Action: Moved by Vice Chair Verder-Aliga and carried unanimously by members present to adopt Resolution No. 21-003 (Absent: Gordon).

B. PUBLIC HEARING AND APPROVAL OF THE ANNUAL PUBLIC HOUSING AGENCY PLAN FOR FISCAL YEAR 2021-22

Recommendation: Conduct the public hearing and upon conclusion, approve the Vallejo Housing Authority's (VHA) Fiscal Year (FY) 2021-22 Annual Public

Housing Agency (PHA) Plan (for the period covering July 1, 2021 through June 30, 2022), and authorize its submission to the U.S. Department of Housing and Urban Development (HUD) Office of Public and Indian Housing.

Contact: Judy Shepard-Hall, Housing & Community Development Program Manager (707) 648-4408

judy.shepard-hall@cityofvallejo.net

Housing & Community Development Program Manager Shepard-Hall provided an update on the process.

Chair McConnell opened the public hearing. There being no speakers, the public hearing was closed.

Staff responded to questions from Boardmembers. Boardmembers provided comment.

Action: Moved by Vice Chair Verder-Aliga and carried unanimously by members present, to conduct the public hearing and upon conclusion, approve the Vallejo Housing Authority's (VHA) Fiscal Year (FY) 2021-22 Annual Public Housing Agency (PHA) Plan (for the period covering July 1, 2021 through June 30, 2022), and authorize its submission to the U.S. Department of Housing and Urban Development (HUD) Office of Public and Indian Housing (Absent: Gordon).

5. ADJOURNMENT

The meeting adjourned at 7:10 p.m.

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ROBERT H. MCCONNELL, CHAIR

ATTEST:

DocuSigned by:

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DAWN G. ABRAHAMSON, SECRETARY