



Via Teleconference

AGENDA
VALLEJO SISTER CITY
COMMISSION
REGULAR MEETING – 4:30 p.m.

JUNE 21, 2021

Elissa Shanks-Stewart,
Chairperson
Vernon Williams III, Vice Chair
Emma del Rosario
Diana Dowling
Karen Lowe
Norma Placido
Pelton Stewart

IMPORTANT NOTICE REGARDING THE JUNE 21, 2021 SISTER CITY
COMMISSION MEETING

This meeting is being conducted using teleconference and electronic means consist with the State of California Executive Order N-29-30 regarding the COVID-19 pandemic. The live stream of the meeting may be viewed on television or online. Details may be found at www.cityofvallejo.net In accordance with Executive Order N-29-30, the public may only view the meetings on television and/or online and not in the Joseph Room.

PUBLIC COMMENT: Members of the Public may provide comments during the Sister Cities Commission Meeting via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833. Meeting id: 914 0075 0676 followed by # sign. Press *9 to digitally raise your hand when you wish to speak. Press *6 to mute/unmute your microphone.

For additional instructions on how to speak during public comment, please visit www.cityofvallejo.net/publiccomment

VIEW THE MEETING:

Public may participate in this meeting via Zoom by using the link below:

- Join by Computer: <https://ZoomRegular.Cityofvallejo.net>
- Dial by Phone:

Dial 669-900-6833

Meeting ID: 914 0075 0676#

Press *9 to raise your hand

Press *6 to mute/unmute

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Sister City Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. The public is encouraged to call into the meeting well ahead of when they wish to speak to address the Commission. When you wish to speak, click on the "Raise Hand Button" or Press *9 if calling by phone. Staff will then move you into the virtual speaker's seat and unmute your microphone when it's your turn to speak. If calling by phone, please press *6 to unmute yourself. Please note the clock begins when you are unmuted, so you must be prepared to speak when called upon.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Commission will be available for public inspection at the Mayor's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Commission. Such documents may also be available on the City of Vallejo website at <http://www.cityofvallejo.net> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4377, TDD (707) 649-3562.

Want more City information – Members of the public can:
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AGENDA City of Vallejo Sister City Commission

JUNE 21, 2021

Sign up to receive City Communications via e-mail (www.cityofvallejo.net/living/connect)
Sign up to receive City updates and get connected with your neighbors on Nextdoor (www.nextdoor.com)

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. COMMUNICATIONS

- A. Report from Executive Assistant to the Mayor, Secretary to the Commission
- B. Report from Council Liaison to the Vallejo Sister City Commission
- C. Report from Chair to the Vallejo Sister City Commission

5. CONSENT CALENDAR AND APPROVAL OF AGENDA

Due to the current Shelter at Home Order and in conformance with the Governor's Executive Order N-29-30, the City of Vallejo has opted to hold the Sister Cities Commission meeting via teleconference. Any interested members of the public desiring to communicate with the Sister Cities Commission as part of the Public Comment Regarding Consent Calendar Items may do so via ZOOM (<https://ZoomRegular.Cityofvallejo.net>) or via phone, by dialing (669)900-6833. Meeting id: 914 0075 0676 followed by # sign. Press *9 to digitally raise your hand when you wish to speak. Press *6 to mute/unmute your microphone.

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the commission. Items removed from the commission will be heard immediately after approval of the Consent Calendar and Agenda.

A. Approval of Minutes

Recommendation: By motion, approve the Minutes for the April 19, 2021, Vallejo Sister City Commission Regular Meeting.

B. Approval of Agenda

6. OLD BUSINESS

Due to the current Shelter at Home Order and in conformance with the Governor's Executive Order N-29-30, the City of Vallejo has opted to hold the Sister Cities Commission meeting via teleconference. Any interested members of the public desiring to communicate with the Sister Cities Commission as part of the Public Comment Regarding Old Business may do so via ZOOM (<https://ZoomRegular.Cityofvallejo.net>) or via phone, by dialing (669)900-6833. Meeting id: 914 0075 0676 followed by # sign. Press *9 to digitally raise your hand when you wish to speak. Press *6 to mute/unmute your microphone.

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- A. **Accept final draft of new procedures for selection of Friendship City and Sister City**
- B. **Review revisions of timeline on when a Friendship City becomes a Sister City**

7. NEW BUSINESS

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- A. **Review process for MOUs for all Sister Cities**
- B. **Copies of MOUs in binders in Sister Cities Room**
- C. **Clarification of Sister City – Sister County relationship**
- D. **Business Cards for Commissioners**
- E. **Review Ensenada packet for elevation to Sister City status**

8. REPORT FROM COMMISSIONERS AND AD HOC COMMITTEES – COMMISSIONERS WILL PROVIDE IF THEY HAVE ANY UPDATES

- A. **Committee Reports**
 - 1. Trondheim, Norway
 - 2. Baguio City, Philippines
 - 3. Bagamoyo, Tanzania
 - 4. Jincheon, South Korea
 - 5. La Spezia, Italy
 - 6. Akashi, Japan

- i. Mr. Ryo Aono's service with the Japanese Consulate in San Francisco is coming to an end. The successor is Mr. Yusuke Shimada.
- ii. In discussions with the Akashi counterpart to reignite pen pal activity.

B. Friendship Cities Subcommittee Reports

- 1. Ensenada, Mexico – Ensenada packet is ready for review to elevate to a Sister City status.
- 2. Muju, South Korea
- 3. Ennery, Haiti
- 4. Rota, Northern Mariana Islands (U.S. Commonwealth)
- 5. Zanzibar, Tanzania
- 6. Seven Generations Inner Tribal Council

9. NEXT REGULAR BI-MONTHLY MEETING: August 16, 2021 at 4:30 p.m.

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

I, Erik Rzomp, Executive Assistant to the Mayor do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Vallejo Sister City Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, Vallejo CA at 5:00 p.m., June 17, 2021.

Dated: June 17, 2021

Erik Rzomp, Executive Assistant to the Mayor