



District Manager
Melissa Morton

VALLEJO FLOOD AND WASTEWATER DISTRICT
REGULAR MEETING AGENDA

6:00 P.M.

JULY 13, 2021

[VIA TELECONFERENCE](#)

Board of Trustees

Robert McConnell (President)
Tina Arriola
Hakeem Brown
Pippin Dew
Mina Diaz
Erin Hannigan
Katy Miessner
Rozzana Verder-Aliga

NOTE: IF THE MEETING HAS NOT BEGUN AT 6:00 PM, IT MAY BE DUE TO THE VALLEJO CITY COUNCIL BEING IN SESSION PAST 6PM, AND THE VFWD MEETING WILL BEGIN FOLLOWING THEIR ADJOURNMENT.

Due to COVID-19, and in accordance with California Executive Orders N-25-20 and N-29-20, the District Board meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public interested in participating or observing can join the Zoom webinar: <https://ZoomRegular.Cityofvallejo.net>, tune in locally on Comcast Channel 28, or click [this link](#) to find and follow the meeting livestreamed.

PUBLIC COMMENT: Members of the Public may provide public comments during the Board Meeting via [Zoom](#), or via phone, by dialing (669) 900-6833. For additional instructions on how to make public comment, please click [here](#).

Members of the public shall have the opportunity to comment on any item listed on this notice before or during consideration of that item by emailing as defined above. No other items may be discussed during this meeting.

During this period of modified Brown Act requirements, the District will use best efforts to respond to any requests for disability-related modifications or accommodations, aids or services. Such requests should be made to the Clerk of the Board's office no less than 48 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. Please contact our office at (707) 644-8949.

Any writings or documents related to an agenda item for the open session of this meeting are available for public inspection on our website at www.vallejowastewater.org.

1. **CALL TO ORDER**
2. **ROLL CALL AND PLEDGE OF ALLEGIANCE**
3. **COMMENTS ON CONSENT CALENDAR BY MEMBERS OF THE PUBLIC:** *Members of the public wishing to address the Board on Consent Calendar Items are requested to follow the procedures noted [here](#). Each speaker is limited to five minutes. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Board of Trustees. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.*
4. **CONSENT CALENDAR AND APPROVAL OF AGENDA:** *All matters are approved under one motion unless requested to be removed for discussion by the Board, District Manager, or requested for removal by a member of the public, which requires approval by a majority vote of the Board.*

- A. APPROVE MINUTES FROM THE REGULAR MEETING OF JUNE 8, 2021.

PROPOSED ACTION

Approve the minutes from the regular meeting of June 8, 2021.

- B. APPROVE DISBURSEMENTS REGISTER FOR JULY 13, 2021

PROPOSED ACTION

Adopt a resolution approving the Disbursements Register for July 13, 2021.

- C. RECEIVE MONTHLY INVESTMENT REPORT FOR MAY 2021

PROPOSED ACTION

Receive the Monthly Investment Report for May 2021.

- D. ADOPT RESOLUTION TO AUTHORIZE THE DISTRICT MANAGER TO AWARD PROFESSIONAL SERVICES AGREEMENTS FOR ON-CALL SURVEYING SERVICES

PROPOSED ACTION

Adopt a resolution authorizing the District Manager to award two, two-year agreements, with a District option to renew the agreements for successive one-year periods as needed, for on-call surveying services to BKF Engineers and Cinquini & Passarino in amounts not to exceed \$100,000 per fiscal year.

- E. ADOPT RESOLUTION TO AUTHORIZE THE AWARD OF PROFESSIONAL SERVICES AGREEMENTS FOR ON-CALL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES

PROPOSED ACTION

Adopt a resolution authorizing the District Manager to award three two-year agreements, with a District option to renew the agreements for successive one-year periods as needed, for on-call construction management and inspection to 4Leaf, AnchorCM, and Tanner Pacific in amounts not to exceed \$500,000 per fiscal year.

- F. ADOPT A RESOLUTION AUTHORIZING THE DISTRICT MANAGER TO AWARD A PROFESSIONAL SERVICES AGREEMENT FOR DESIGN OF MUNICIPAL STORM WATER LARGE TRASH CAPTURE DEVICE (CDD001)

PROPOSED ACTION

Adopt a resolution authorizing the District Manager to execute a professional services agreement with BKF Engineers for the design of municipal storm water large trash capture device(s), in an amount of \$229,000.

- G. ADOPT RESOLUTION TO AUTHORIZE DISTRICT MANAGER TO QUITCLAIM EXISTING EASEMENTS AND ACCEPT NEW EASEMENTS FOR EDEN HOUSING PROJECT SACRAMENTO STREET

PROPOSED ACTION

Adopt a resolution authorizing the District Manager to quitclaim the existing easements over the parcel and accept new easements.

5. PUBLIC HEARING

- A. CONDUCT PUBLIC HEARING ON ADOPTION OF RESOLUTION OVERRULING PROTESTS TO WRITTEN REPORT SETTING FORTH SEWER SERVICE, UPPER LATERAL AND STORM DRAINAGE SERVICE CHARGES FOR EACH PARCEL RECEIVING SERVICES, ACCEPTING THE REPORT AND DIRECTING THAT THE REPORT BE FILED WITH THE COUNTY OF SOLANO, AND DIRECTING THAT SUCH CHARGES BE COLLECTED ON THE TAX ROLL FOR FISCAL YEAR 2021-2022 IN THE SAME MANNER, BY THE SAME PERSONS, AND AT THE SAME TIME AS, TOGETHER WITH AND NOT SEPARATELY FROM, GENERAL TAXES

PROPOSED ACTION

Hold the public hearing, and adopt a resolution to overrule protests to written report to collect sewer service charges, upper lateral service charges and storm drainage service charges on the tax roll for FY 2021-2022, accepting the report and directing that the report be filed with the County of Solano

6. ADMINISTRATIVE ITEMS

- A. RECEIVE PRESENTATION ON 2020 PERFORMANCE MEASUREMENT REPORT

PROPOSED ACTION

Receive presentation from District Staff on the 2020 Performance Measurement Report.

7. DISTRICT MANAGER'S REPORT

8. **COMMUNITY FORUM:** *Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, may follow the procedures noted [here](#). Pursuant to VFWD Rules of Procedure, Community Forum is limited to 15 minutes, with each speaker limited to **three minutes**.*

9. REPORTS BY PRESIDING OFFICER AND TRUSTEES

10. ADJOURNMENT



I, MJ Brown, Clerk of the Board for the Vallejo Flood and Wastewater District declare that the foregoing agenda for the May 11, 2021, Regular Meeting was posted and available for review by the required time as prescribed by law at the District office located at 450 Ryder Street, Vallejo, California. This agenda is also available on the District website at www.vallejowastewater.org.