



**AGENDA
SPECIAL MEETING
HUMAN RELATIONS COMMISSION**

VIA TELECONFERENCE

**5:00 P.M.
September 7, 2021**

COMMISSIONERS
VACANT, Chair
Morgan Hannigan, Vice Chair
Nona Cohen-Bowman
Loretta Gaddies
Andrea Davis
Demetra Stall-Nash
Dela Weeks-Morris

**IMPORTANT NOTICE REGARDING THE SEPTEMBER 7, 2021 HUMAN RELATIONS
COMMISSION MEETING**

PUBLIC COMMENT: Members of the Public may provide comments during the Human Relations Commission Meeting via ZOOM (<https://zoomclosed.cityofvallejo.net>), or via phone, by dialing (669) 900-6833. Meeting id: 845 254 2999 followed by # sign. Press *9 to digitally raise your hand when you wish to speak. Press *6 to mute/unmute your microphone.

For additional instructions on how to speak during public comment, please visit www.cityofvallejo.net/publiccomment

VIEW THE MEETING:

Public may participate in this meeting via Zoom by using the link below:

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Dial 669-900-6833

Meeting ID: 845 254 2999#

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This meeting is being conducted using teleconference and electronic means consist with the State of California Executive Order N-29-30 regarding the COVID-19 pandemic. The live stream of the meeting may be viewed on television or online. Details may be found at www.cityofvallejo.net In accordance with Executive Order N-29-30, the public may only view the meetings on television and/or online.

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Human Relations Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. The public is encouraged to call into the meeting well ahead of when they wish to speak to address the Commission. When you wish to speak, click on the "Raise Hand Button" or Press *9 if calling by phone. Staff will then move you into the virtual speaker's seat and unmute your microphone when it's your turn to speak. If calling by phone, please press *6 to unmute yourself. Please note the clock begins when you are unmuted, so you must be prepared to speak when called upon.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Commission will be available for public inspection at the Mayor's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Commission. Such documents may also be available on the City of Vallejo website at <http://www.cityofvallejo.net> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4377, TDD (707) 649-3562.

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1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **INTRODUCTIONS**
4. **OATH OF OFFICE**
5. **ROLL CALL**
6. **REPORTS**

A. Report from Secretary to the Human Relations Commission

- a. Participatory Budgeting

B. Report from Council Liaison Brown to the Human Relations Commission

C. Commissioner Reports

7. COMMUNITY FORUM

*Due to the Coronavirus emergency, all board and commission meetings will be held via teleconference. Members of the public may provide public comments during the Human Relations Commission Meeting via ZOOM. Members of the public interested in participating or observing the meeting may either click the link above or type the link into an internet browser. You will be taken to the internet platform where the meeting is being held. To make comments under Community Forum via Zoom please visit: <https://zoomclosed.cityofvallejo.net> Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 845 254 2999#. Press *9 to digitally raise your hand from the phone. Speakers are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300*

8. CONSENT CALENDAR AND APPROVAL OF AGENDA

A. Approval of Minutes

Recommendation: Approval of the minutes from the April 28, 2021 regular meeting.

9. PRESENTATION

- A. **None**

10. ACTION ITEM(S)

Due to the Coronavirus emergency, all board and commission meetings will be held via teleconference. Members of the public may provide public comments during the Human Relations Commission Meeting via ZOOM. Members of the public interested in participating or observing the meeting may either click the link above or type the link into an internet browser. You will be taken to the internet platform where the meeting is being held. To make comments under Action Calendar items via Zoom please visit: <https://zoomclosed.cityofvallejo.net> Option to join by phone: Dial (669) 900-6833. Enter

*Meeting ID: 845 254 2999#. Press *9 to digitally raise your hand from the phone. Speakers are limited to five minutes pursuant to Vallejo Municipal Code Section 2.20.300*

A. Discussion of Commission 2021 Work Plan

Recommendation: Review City of Vallejo Municipal Code regarding the purpose and duties of the HRC and discuss and evaluate 2021 workplan, and approve updates as requested.

B. Selection of Chair and Vice Chair

Recommendation: Appointment of chair and vice chair for the term September 2021 – September 2022.

11. FUTURE AGENDA ITEMS

A. Discussion of Agenda Items for Future Meetings

- a. Standing
- b. Presentations
 - i. Brown Act, Code of Ethics, Rosenberg's Rules of Order, & Public Records Act

12. ADJOURNMENT

ADDITIONAL CITY INFORMATION

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I, Felicia Flores, Executive Secretary, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the Human Relations Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., Sunday, September 5, 2021.

Dated: September 5, 2021



Felicia Flores, Executive Secretary

**HUMAN RELATIONS
COMMISSION
REGULAR MEETING
MINUTES VIA
TELECONFERENCE
6:00 P.M.
APRIL 28, 2021**

1. CALL TO ORDER

The meeting was called to order by Chair Nadal at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. OATH OF OFFICE

None.

4. ROLL CALL

Present: Chair Nadal, Vice Chair Hannigan, Commissioners Cohen-Bowman, Gaddies, McClendon, and Siverson

Absent: Commissioners Blackwell

Staff Present: Councilman Brown, Secretary Brannick, Chief Innovation Officer Ashraf, and Sr. Personnel Analyst Fisher

5. REPORTS

A. Report from Secretary to the Human Relations Commission – Secretary Brannick reported out about upcoming end of terms for Chair Nadal, Vice Chair Hannigan, Commissioner Siverson and Commissioner McClendon. Terms will end June 30, 2021. Secretary Brannick informed the group that Dawn Abrahamson, the City Clerk, will be sending out information with the application and interview process. Secretary Brannick also advised that the terms within the Commission for Chair and Vice Chair are annual and that a vote is due now or after the new members have been appointed. The recommendation is to wait until the new terms for the Commissions have started.

B. Report from Council Liaison Brown to the Human Relations Commission – Councilman Brown greeted the Commissioners and expressed his excitement about his new liaison appointment and future working with the Human Relations Commission. Councilman Brown advised that the Council recently approved to fund the Advance Peace project. The mission of the project seeks to address systemic racism and poverty, which have been shown to have a correlation to violence. The project has been successful in Richmond, Sacramento, and Stockton, and has helped in the area of housing, education, and economic development. Councilman Brown also indicated that he hoped that the Human Relations Commission might be of assistance in the area of police technology use oversight issues. Councilman Brown provided information about an upcoming prayer rally to be held at the Filipino Community Center, 611 Amador St., on Saturday from 9 to 11 am.

Chair Nadal expressed the Commissions' support of the Advance Peace project, exploring ways that the HRC may assist with the police technology use oversight, and offered the Human Relations Commission's involvement.

- C. Commissioner Reports** – Commissioner Siverson provided an update on her contact with the Napa/Solano Common Ground, a group of faith and service members. The Zoom meeting in November was well attended. Common Ground was offering a series of training on interesting topics, including power and leadership. Commissioner Siverson offered to arrange for a representative attend an upcoming meeting of the HRC to provide a presentation on Common Ground. She suggested that the Commissioners would first need to learn more about Common Ground and then confirm that the organization’s mission does not conflict with the HRC by-laws, before the Commissioners determine whether to become more involved with the group.

Commissioner Gaddis discussed her non-profit work. The group is currently fundraising in order to travel to Washington D.C. in the future. They are holding a walk-a-thon event on Memorial Day, 5/31/21. In addition, Commissioner Gaddis has kicked off a new Buy Black Marketplace which is held every 4th Saturday at 1020 Alabama Street. She will provide Secretary Brannick with flyers for both events for distribution. Commissioner Gaddis announced that the City Code Enforcement division is hosting multiple clean up events. The next is this Saturday for the North side of Vallejo. Bins will be provided to collect debris.

Chair Nadal announced a town hall event upcoming on Monday, May 3rd, at 6 pm at 611 Amador at 6 pm by the Filipino Community Center and the Police Department to address the issue of Asian hate. Chair Nadal also reported on his contact with Christina Lee, the City’s PIO. Ms. Lee has agreed to appear at an upcoming meeting and is looking forward to HRC participation in civic engagement efforts. Chair Nadal provided an introduction and overview on the topic of the grant award for SolStep, in preparation for the presentation on the agenda and to advise the Commissioners that they are welcome to become involved with the project.

6. COMMUNITY FORUM
Speakers: None.

7. CONSENT CALENDAR AND APPROVAL OF AGENDA

Action: Moved by Vice Chair Hannigan, and seconded by Commissioner Gaddis and carried unanimously by Commissioners present to approve the Consent Calendar and the Agenda.

A. Approval of Minutes

Recommendation: Approval of the minutes from the October 28, 2020 regular meeting.

Action: Approved minutes.

8. PRESENTATION

A. Presentation by Katelyn Costa, Program Coordinator, Solano Mobility

Recommendation: 15 minute presentation by Katelyn Costa, introduction, and discussion of Solstep grant and larger vision.

Ms. Costa provided an overview of the Solstep grant, the goals, and vision. The \$300,000, 2-year grant, from the California Air Resources Board is planned for community engagement, especially focusing to include equity within the groups involved. Some of the types of groups that are sought for outreach include faith groups, youth, foster program participants, undocumented, and the re-entry community. The community engagement will help to identify transportation needs.

From the outreach, the information received will be used to help develop transportation goals that reduce overall emissions. Examples of needs were discussed, including locations of bus stops, transit routes, and partnering with Solano College on internships for clean energy jobs related to transportation. Ms. Costa confirmed that the overall goal is to reduce climate change through a lens of equity. The three main deliverables for the grant are having community engagement, building career pathways, and implementation community determined project(s). Ms. Costa asked the Commissioners to provide any outreach contacts which they believe would benefit from involvement.

9. ACTION ITEM(S)

A. Discussion of Commission 2021 Work Plan

Recommendation: Reevaluation and discussion of 2021 Work Plan.

Chair Nadal opened a discussion on the 2021/2022 work plan and asked the Commissioners whether they were still applicable or if there were any suggested adjustment. Besides the change to goal #3, as approved in the previous meeting to remove “this year”, the Commission further changed the goal #3 to remove “Unity Day” and replace it with “three events”. The full reading of goal #3 is: Participate, help to plan and table at three events and have a continued presence each year moving forward.

The group discussed the new Police Oversight Commission. Understanding that the new Commission was recently enacted, the HRC expressed interest in having a presentation and discussion with representatives of the new Commission to see how the two group’s work may interact to be mutually beneficial.

Commissioner Cohen-Bowman recommended, and the other Commissioners agreed, that the Commissioners review the Human Relations Commission Ordinance to confirm that the stated goals are not in conflict.

Action: Moved by Commissioner Siverson, and seconded by Commissioner Cohen-Bowman and carried unanimously by Commissioners present to revise the work plan.

10. FUTURE AGENDA ITEMS

A. Discussion of Agenda Items for Future Meetings

Future agenda items discussed were:

- Discussion of the Human Resource Commission Ordinance
- For July 2021, Chief of Police to attend for introduction, overview of the department, and discussion on new Police Oversight committee
- For July 2021, new City Attorney to attend for introduction and discussion on the City Attorney office work
- For Sept/October 2021, PIO to attend and discuss social media and community outreach options
- For Sept/October 2021, presentation by Napa/Solano Common Ground group
- TBD, vote for new Chair and Vice Chair assignments after timing of new term appointment process is known

11. ADJOURNMENT

The meeting adjourned at 7:00 p.m.

LLOYD NADAL, CHAIRPERSON

ATTEST:

SARAH BRANNICK, EXECUTIVE SECRETARY

DRAFT

CITY OF VALLEJO

Human Relations Commission

PURPOSE STATEMENT

Per Vallejo Municipal Code Chapter 2.40

The primary purpose of Vallejo human relations commission is to promote the equal treatment of all individuals; to prohibit discrimination in the city of Vallejo based on race, color, national origin, religion, sex, disability, age, genetic information, marital status, sexual or gender orientation and identity, medical condition, political activities, military or veteran status, or status as a victim of domestic violence; to be a community educator, conciliator and mediator to create a climate favorable to good human relations among people in the community and to promote just and positive interactions between and among people and groups in the community.

DUTIES

Per Vallejo Municipal Code Chapter 2.40

- A. Lead the community in efforts to foster understanding and appreciation of and for the many ethnic, racial, religious, and nationality groups and traditions present in Vallejo. The commission will engage in education, in the planning of specific events, and in other appropriate means to accomplish this function of understanding, appreciation, and celebration;
- B. Inform and consult with the city council and initiate processes to alleviate tension and conflict. These processes can include working with the groups involved through conference, mediation, persuasion, conciliation, and community meetings and forums. If any commission community meetings are held which specifically pertain to any governmental agency, the commission shall communicate with the head of that agency. For the purpose of alleviating tension and conflict, the commission may use other city council-approved processes. The commission will attempt to resolve tensions and conflicts in a relaxed climate of mutual understanding and trust, where possible;
- C. Make recommendations as appropriate, educating and referring the public to appropriate agencies and services in instances of perceived discrimination based upon the categories set forth in Section 2.40.010 above; work with staff or agency representatives in determining whether patterns of concern are valid; and, if valid, the commission may use the processes of conference, mediation, persuasion, conciliation, and community meetings and forums to enhance good community relations. If there is no existing procedure to address a citizen's concern, the commission may decide to investigate and act on that concern, using the processes of conference, mediation, persuasion, conciliation, and community meetings;
- D. Review, evaluate and make recommendations to staff, labor groups, the civil service commission and city council, so as to promote equal employment opportunity within the city of Vallejo, and fair contracting practices on a continuing basis;
- E. Consider issues that involve the relationship between the police, justice system, and the community as it relates to more effective communications. Make recommendations to the city council on findings;
- F. Submit report as deemed necessary to the city council on the state of human relations in the Vallejo area, focusing on both achievements and tensions, conduct special studies, if necessary, and formulate recommendations to city council on issues related to human relations;
- G. Recommend to the city council any legislation which would improve human relations and civil rights in Vallejo;
- H. Recommend to the city council any legislation or policy changes which would further address or implement the goals as set forth in Section 2.40.010.

2020/2021 Goals

1. Outreach to the community and get specific feedback on what's happening in Vallejo and how the Commission can best serve the people
2. Participate, volunteer and engage at citywide events and meetings especially around issues regarding homelessness, education and police relations.
3. Participate, help to plan and table at Unity Day this year and have a continued presence each year moving forward.
4. Investigate, analyze and make recommendations to the City Council regarding workshops, trainings and tools to improve human relations amongst the Vallejo community.

TENTATIVE MEETING SCHEDULE

- SPECIAL MEETING - September 7, 2021 | TIME: 5:00 PM
- REGULAR MEETING – October 27, 2021 | TIME: 6:00 PM
- REGULAR MEETING - January 27, 2022 | TIME: 6:00 PM
- REGULAR MEETING - April 27, 2022 | TIME: 6:00 PM
- REGULAR MEETING - July 27, 2022 | TIME: 6:00 PM
- REGULAR MEETING - October 26, 2022 | TIME: 6:00 PM

PRESENTATIONS & AGENDA ITEM REQUESTS

[illegible]