AGENDA

PARTICIPATORY BUDGETING STEERING COMMITTEE
SPECIAL MEETING – 7:00 PM

VIA TELECONFERENCE

SEPTEMBER 15, 2021

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE
Chair Baisden

3. ADMINISTRATION OF OATH TO NEW COMMISSIONERS
Present City Council Liaison will administer Oath of Office to swear in new PBSC members.

4. ROLL CALL

5. CORRESPONDENCE & COMMUNICATIONS

6. COMMUNITY FORUM
Due to the Coronavirus emergency, all board and commission meetings will be held via teleconference. Members of the public may provide public comments during the PBSC Meeting via ZOOM. Members of the public interested in participating or observing the meeting may either click the link below or type the link into an internet browser. You will be taken to the internet platform where the meeting is being held.

https://ZoomRegular.CityofVallejo.net

Option to join by phone: Dial (669) 900-6833
Enter Meeting ID: 914 0075 0676#
*Press *9 to digitally raise your hand on the phone.*

For additional instructions on how to speak during public comment, please visit,
www.cityofvallejo.net/publiccomment

7. CITY COUNCIL LIAISON REPORT

8. APPROVAL OF AGENDA

A. **APPROVAL OF AGENDA**
Recommendation: By motion, approve the agenda for the September 15, 2021 meeting.

Contact: Flor Magallanes, PBSC Secretary
Flor.Magallanes@cityofvallejo.net

8. APPROVAL OF MINUTES

A. **APPROVAL OF MINUTES**
Recommendation: By motion, approve the Regular Meeting Minutes from the August 18, 2021 meeting.

Contact: Flor Magallanes, PBSC Secretary
Flor.Magallanes@cityofvallejo.net

9. DISCUSSION ITEMS

A. **PBSC MEMBERSHIP UPDATES**
Staff will provide a PBSC membership update. PBSC will have the opportunity to ask membership questions.

Contact: Flor Magallanes, PBSC Secretary
Flor.Magallanes@cityofvallejo.net

10. PROGRAM UPDATES

A. **PB PROJECT UPDATES**
Recommendation: Provide an update regarding Participatory Budgeting projects.

Contact: Felicia Flores, Administrative Analyst
Felicia.Flores@cityofvallejo.net

B. **CYCLE 7 VOTE UPDATE**
Staff will present an update on the Cycle 7 Vote process, and share upcoming outreach opportunities. PBSC will share their outreach efforts.

Contact: Felicia Flores, Administrative Analyst
Felicia.Flores@cityofvallejo.net

11. ANNOUNCEMENTS

Updates from Staff or Commissioners

12. ADJOURNMENT

ADDITIONAL CITY INFORMATION
Members of the public can:
Like us on Facebook (www.facebook.com/cityofvallejo)
Sign up to receive City Communications via e-mail (www.cityofvallejo.net/living/connect)
Sign up to receive City updates and get connected with your neighbors on Nextdoor (www.nextdoor.com)

Flor Magallanes

Dated: 09/13/2021 Robert H. McConnell, Mayor

I, Flor Magallanes, PBSC Secretary do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to , at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at ,

Flor Magallanes

Dated: 09/13/2021 Flor Magallanes, PBSC Secretary

Participatory Budgeting Project Listing

CYCLE 1 - RESO (FY 14/15)

PROJECT	PROJECT DESCRIPTION	STATUS	NOTES	REMAINING BUDGET
College Bound Vallejo	2 College Counselors & 30 4-year scholarships. Goal: serve all Vallejo students; double number of Vallejo students going to college. Vallejo High Schools	Complete/Closed by Reso	Project closed and taken to Council for action.	$ -
Spay & Neuter Project	Remodel former Glen Cove Veterinary Office to Vallejo's 1st high volume, high quality, low and no cost Spay and Neuter Clinic.	Complete/Closed by Reso	Project completed; funds fully spent.	$ -
Potholes & Street Repair	This project supplements the Public Works budget for street repair/maintenance. Vote for a smooth ride and improve Vallejo's image!	Complete/Closed by Reso	Project completed & taken to Council for action.	$ -
Light Up Vallejo Lighting Improvement Project	In an effort to improve public safety, 40 new street light poles and decorative tree lights will be installed across Vallejo.	Complete/Closed by Reso	Project closed and taken to Council for action.	$ -
Parks & Recreation Improvements	Facilities at Vallejo's parks & recreation sites need repair and upgrades. This project includes improvements at 13 sites.	Complete/Closed by Reso	Project complete; funds fully spent.	$ -
STEAM Laboratories for VCUSD Schools	Funding for school libraries & equipment for Science, Tech, Engineering, Arts & Math (S.T.E.A.M.) program at middle schools.	Complete/Closed by Reso	Project completed and taken to Council for action.	$ -
Street Cleaning & City Cleanup	This project would contract with California Conservation Corps to hire local youth for neighborhood cleanups.	Complete/Closed by Reso	Project closed and taken to Council for action.	$ -
Community Gardens & Nutrition Education	Develop ten gardens across Vallejo to serve as safe spaces to grow food, beautify neighborhoods, educate kids, and decrease crime.	Complete/Closed by Reso	Project completed and taken to Council for action.	$ -
Downtown Property Enhancement Program	Multiple $5-30K grants are proposed to help with start-up costs or improvements for businesses on Mare Island or Downtown Vallejo.	Complete/Closed by Reso	Project closed and taken to Council for action.	$ -
Senior Center Improvements	FDSC - Emergency lighting, flooring and energy efficient windows. CSL - Seniors socialize, listen/play live music, games and dance.	Complete/Closed by Reso	Project completed and taken to Council for action.	$ -
Omega Boys & Girls Club Gym Renovation	The gym needs repairs to the floor, upgrade to stage with lighting & sound, a drop down screen, projector, and stage drapes.	Complete/Closed by Reso	Project completed and taken to Council for action.	$ -
Public Safety Cameras	One year Pilot evaluates use of intelligent archives to watch cameras & license plates, by detectives, prosecutors, and police.	Complete/Closed by Reso	Project completed; a small portion of funds ($661) was reallocated	$ -
TOTAL				$ -

Updated: September 10, 2021

Participatory Budgeting Project Listing

CYCLE 2 - RESO (FY 15/16)

PROJECT	PROJECT DESCRIPTION	STATUS	NOTES	REMAINING BUDGET
Help the Homeless Veterans, Seniors, Disabled, and Kids	Help the Homeless will provide life skills, vocational training, transitional help, medical and mental health referrals and recovery of the homeless.	Complete/Closed	Project complete; funds fully spent.	$ -
Improving School Meals	Contract a chef or professional culinary consultant to improve the taste, appeal and cultural relevancy of school meals.	Complete/Closed by Reso	Project closed and taken to Council for action.	
Summer Youth Employment & Internship Program	Provides Vallejo youth an opportunity to improve their futures by enhancing skills, increasing confidence, and gaining professional work experience.	Complete/Closed by Reso	Project closed and taken to Council for action.	$ -
Prioritizing Street & Pothole Repair/Repaving	Improve traffic safety by enhancing the capacity of Public Works to repair and repave streets, particularly in areas of high need and increased risk.	Complete/Closed by Reso	Project completed and taken to Council for action.	
Sidewalk Repair & Street Tree Preservation	Funds will be used to repair sidewalks damaged by tree roots while preserving street trees. No tree removal will occur as part of this project.	Complete/Closed	Project completed; a portion of funds ($18820) was reallocated	$ -
Strike up the Bands	Will provide much needed new instruments to ALL High School & Middle School band programs in Vallejo allowing MORE students to participate in band.	Complete/Closed by Reso	Project completed and taken to Council for action.	
ABC Arts Beautification Community Development	Strengthen neighborhood identity through community-involved beautification, art and architecture makeovers, murals, and downtown mobile tech tours.	Complete/Closed	Project is currently underway, expected completion in August	$ -
Special Fire Rescue Vehicle Replacement	This project will replace the Fire Department's rescue vehicle that was put out commission two years ago with a new Technical Rescue Team Vehicle.	Complete/Closed by Reso	Project completed and taken to Council for action.	
TOTAL				$ -

Updated: September 10, 2021

Participatory Budgeting Project Listing

CYCLE 3 - RESO (FY 16/17)

PROJECT	PROJECT DESCRIPTION	STATUS	NOTES	REMAINING BUDGET
After School Sports Program - Soccer & Basketball	Fund coaches for the ASES Afterschool Sports Program providing soccer & basketball to students at 14 Elementary and Middle schools in Vallejo that serve youth from low- to moderate-income households.	Complete/Closed by Reso	Project completed; a small portion of funds ($270) was reallocated	$ -
Firefighter Youth Academy	A youth development and mentoring program with life guidance and firefighter career exploration for youth ages 14-18 who are at risk of social, academic and/or economic challenges.	Complete/Closed by Reso	Project complete; funds fully spent.	$ -
Waterfront History Art Park	Transform the barren, dirt lot on the Waterfront into a relaxing, fun, eco-friendly, family-friendly gathering spot for special celebrations, community arts, and creative educational offerings.	In progress	Project is in progress	$ 358,377.06
U Help Vallejo Kids Win - After School Tech Program	Support student achievement in Math and Technology with After School Education and Safety Program [ASES] in 14 VCUSD schools through the purchase of 280 iPads.	Complete/Closed by Reso	Project complete; funds fully spent.	$ -
School Road Repair	Repair roads adjacent to schools most in need of repair. Public Works engineers will identify roads based on the Pavement Condition Index.	Complete/Closed by Reso	Project completed; a portion of funds ($140487) was reallocated	
TOTAL				$ 358,377.06

CYCLE 4 - RESO 17-067 (FY 17/18)

PROJECT	PROJECT DESCRIPTION	STATUS	NOTES	REMAINING BUDGET
911 Emergency Call Center Equipment	Purchase equipment to replace the outdated computer system currently used to dispatch 9-1-1 emergency calls.	In progress	Our IT team is the point of contact on this project; there are plans to use the funds for completing the consoles implementation.	$ 19,105.96
Local Parks Improvements	Park improvements include Excellent Athletic Fields, Cool Playgrounds, Super Safety Stuff (lights/paving +), 8 Bike Repair Stations; GVRD has discretion for all locations and types of improvements.	In progress	GVRD will be using remaining funds to replace scoreboards; in the process of an amendment	$ 2,915.31
Street & Pothole Repair	This project will supplement the street repair budget to target roads where funding does not exist, as determined by Public Works Engineers and the Pavement Condition Index.	In progress	Due to staff shortage and newer staff needed to be trained to properly maintain and repair the streets section has been utilizing the funds slowly.	$ 26,904.88
Fixing Pets & Feral Cats for Better Health	Humane program for affordable neutering of pet cats, dogs and feral cats. Also helps residents trap, neuter and return feral cats. Less allergies, property damage, and nuisance odors for Vallejoans.	Complete/Closed by Reso	Project completed; a small portion of funds is remaining.	$ 13,806.00
TOTAL				$ 62,732.15

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Participatory Budgeting Project Listing

CYCLE 5 - RESO 18-062 (FY 18/19)

PROJECT	PROJECT DESCRIPTION	STATUS	NOTES	REMAINING BUDGET
Prioritizing Street & Pothole Repair	This project directs additional funds to the City of Vallejo Public Works Department to supplement the street repair budget above annual maintenance levels.	In progress	Due to staff shortage and newer staff needed to be trained to properly maintain and repair the streets section has been utilizing the funds slowly.	$ 37,206.68
De Escalation & Public Interaction Training for Vallejo PD	Purchase an upgrade to the VPD six-year-old VirTra use of force, judgement and de-escalation scenario training simulator. This will better train our police staff; specifically, how they interact with the public and handle themselves in tough situations.	Complete/Closed by Reso	Project completed; a small portion of funds (121) was reallocated	$ -
Meals on Wheels	This proposal is to help support home meal delivery service to Vallejo seniors and to take on additional seniors in need.	Complete/Closed by Reso	Project complete; funds fully spent.	$ -
Out of School STEAM Programs - Science & Art	In response to the need expressed by the community for out-of-school and summer programming for youth, this project will establish a network of programs offering a menu of science, technology, engineering, art and math (STEAM). based programs for Vallejo youth.	In progress/hold	This project is currently on hold due to COVID. We are working on an amendment to extend the contract a year.	$ 50,892.32
Out of School STEAM Programs - Science & Art	In response to the need expressed by the community for out-of-school and summer programming for youth, this project will establish a network of programs offering a menu of science, technology, engineering, art and math (STEAM). based programs for Vallejo youth.	Completed/Closed	This portion of the project was completed.	$ 40.32
Smarter Greener Landscape Centers	This project will create 3 new landscape areas in different parts of Vallejo. Each location will have kiosks with information about plants, irrigation systems and designs and can be utilized as source of teaching for our community.	In progress	PW and GVRD are actively working with a contractor to refine plans.	$ 120,000.00
Youth Program - Conflict Resolution Training	Provides students with training and real life application in conflict resolution. Fosters peer support, reduces suspensions/expulsions. Empowers students, creates leaders, builds communication skills. Estimated to serve 100+ students.	In progress	This project is currently in progress; an amendment was recently executed	$ 66,175.00
Exercise Fitness Trails	Transforming Setterquist Park into an Exercise Trail Park, will consist of 10-12 fitness stations everyone can use at their leisure while enjoying a day out in the park. Each station will have its own instructions including types of exercises.	In progress	GVRD is considering options for this project given limited funding. There will be a need to reduce the number of exercise equipment pieces purchased.	$ 50,000.00
Financial Literacy for Children & Families	To provide financial literacy training to middle and high school students, as well as adults within the city of Vallejo. Teaching how to use a checkbook, build and live within a budget, maintain good credit, build savings and manage debt.	Complete/Closed by Reso	Project complete; funds fully spent.	-
Bully Proof Our Kids	Through after school classes and workshops, children and the adults that care about them learn positive skills for physical and emotional safety at school and in the community.	In progress	Agreement was recently executed	$ 40,150.00
Welcome to Vallejo Signs	This project will install welcome signs in entrances to our city. Signage will reflect Vallejo's identity and welcome residents and visitors to our vibrant city.	In progress	Actively gathering information about this project.	$ 71,550.00
TOTAL				$ 436,014.32

Updated: September 10, 2021

Participatory Budgeting Project Listing

CYCLE 6 - RESO 19-051 (FY 19/20)

PROJECT	PROJECT DESCRIPTION	STATUS	NOTES	REMAINING BUDGET
Street Safety - Bicycles & Street Repair	This project allows Vallejo to improve safety of bike riders, vehicle drivers and the public, by improving streets in two important ways: 1) bike route markings and 2) street/pothole repair as needed on streets designated as bike routes.	In progress	Due to staff shortage and newer staff needed to be trained to properly maintain and repair the streets section has been utilizing the funds slowly.	$ 300,000.00
Basic Needs Resources for the Homeless	This project will provide funds to purchase basic need products for homeless people. Fighting Back Partnership will coordinate homeless outreach, distribute basic need products, and access to supportive services.	In progress	We are working on an amendment to extend the PB grant agreement.	$ 6,514.74
Meals on Wheels	Meals on Wheels of Solano County provides home delivered meals for Vallejo residents. Currently there are 301 seniors in Vallejo receiving meals. This project will provide 47 seniors with 5 meals per week for 52 weeks, resulting in a total of 12,220 meals.	Complete/Closed by Reso	Project complete; funds fully spent.	$ -
Vallejo Foster Youth - Striving for Success in Our Community	This educational project will prepare our Vallejo foster youth for sustainable employment opportunities and success through professional mentorship, hands-on training, and preparation for paid Vallejo-based business internships.	In progress	Project in progress; invoices submitted monthly	$ 26,742.56
Mobile Cameras for Illegal Dumping	This project will purchase 4 high definition mobile cameras. This will expand VPD's illegal dumping campaign, which currently has two security cameras and one officer assigned security	In progress	IT is in the process of purchasing additional cameras.	$ 4,091.59
After School Study & Enrichment Program for Middle School	The project enhances learning for 340 middle school students in VCUSD after school programs. Funding will include tutoring for at-risk students, visual and performing art classes, STEM (Science, Tech, Engineering, Math) projects and sports.	In progress	Project in progress; first reimbursement request submitted	$ 64,911.32
Upgrading Handheld Radios for Vallejo Police Department	Replacing 40 of the outdated analog handheld radios with new digital radios. The upgrade from analog to digital is necessary to enhance communications between officers during normal patrol duties and emergencies such as natural disasters.	Complete/Closed by Reso	Project complete; funds fully spent.	$ -
Firefighter Youth Academy	This project will fund a mentoring program dedicated to providing youth with life guidance, career exploration, and the fundamentals needed to become a first responder.	In progress	Project continues to be underway	$ 20,178.01
Improvement & Repairs to Florence Douglas Center	To make FDC more efficient and healthful, this project will: 1) Install ADA automatic doors on restrooms.2) Replace broken kitchen equipment with health code compliant equipment. 3) Convert all lighting fixtures to LED to save energy.	In progress	PW is currently scoping this work.	$ 77,082.36

Updated: September 10, 2021

MINUTES

PARTICIPATORY BUDGET STEERING COMMITTEE
REGULAR MEETING – 6:30 PM

VIA TELECONFERENCE

AUGUST 18, 2021

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Baisden

3. ADMINISTRATION OF OATH TO NEW COMMISSIONERS

No Council liaison was present to administer Oath of Office to swear in new PBSC members.

Action: Motion was made by Chair Baisden to move this item to number to item number eleven. Seconded by Commissioner Cayangyang and approved unanimously.

4. ROLL CALL

Present- Patricia Baisden, Lynda Daniels, Patricia Hunter, Ruscal Cayangyang, Jasmine Salmeron, Kelly Browning, Judy Thomas, Alicia Griffin
Absent- Emily Parker
Staff Present- Felicia Flores, Administrative Analyst II, and Flor Magallanes, Administrative Clerk II.
Council Liaison Present- none

5. CORRESPONDENCE & COMMUNICATIONS

6. COMMUNITY FORUM

7. CITY COUNCIL LIAISON REPORT

8. APPROVAL OF AGENDA

A. **APPROVAL OF AGENDA**

Action: Motion to approve the 081821 PBSC Regular Meeting Agenda as presented was made by Commissioner Cayangyang, seconded by Co-chair Salmeron, and approved unanimously.

8. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES

Action: Motion to approve the 071621 PBSC Regular Meeting Minutes as presented was made by Commissioner Cayangyang, seconded by Commissioner Hunter, and approved unanimously.

9. PROGRAM UPDATES

A. PB PROJECT UPDATES

Staff provided an update regarding Participatory Budgeting projects.

B. CYCLE 7 VOTE UPDATE

Staff presented an update on the Cycle 7 Vote process including a brief presentation on how to conduct community outreach, poll worker opportunities, and a demonstration of the online voting platform.

11. ANNOUNCEMENTS

Updates from Staff or Commissioners

12. ADJOURNMENT