



**AGENDA
SPECIAL MEETING
HUMAN RELATIONS COMMISSION
VIA TELECONFERENCE**

**6:05 P.M.
October 27, 2021**

COMMISSIONERS
VACANT, Chair
Morgan Hannigan, Vice Chair
Nona Cohen-Bowman
Andra Davis
Loretta Gaddies
Demetra Stall-Nash
Dela Weeks Morris

**IMPORTANT NOTICE REGARDING THE OCTOBER 27, 2021 HUMAN RELATIONS
COMMISSION MEETING**

PUBLIC COMMENT: Members of the Public may provide comments during the Human Relations Commission Meeting via ZOOM (<https://zoomclosed.cityofvallejo.net>), or via phone, by dialing (669) 900-6833. Meeting id: 845 254 2999 followed by # sign. Press *9 to digitally raise your hand when you wish to speak. Press *6 to mute/unmute your microphone.

For additional instructions on how to speak during public comment, please visit www.cityofvallejo.net/publiccomment

VIEW THE MEETING:

Public may participate in this meeting via Zoom by using the link below:

- Join by Computer: <https://zoomclosed.cityofvallejo.net>
- Dial by Phone:

Dial 669-900-6833

Meeting ID: 845 254 2999#

Press *9 to raise your hand

Press *6 to mute/unmute

This meeting is being conducted using teleconference and electronic means consist with the State of California Executive Order N-29-30 regarding the COVID-19 pandemic. The live stream of the meeting may be viewed on television or online. Details may be found at www.cityofvallejo.net In accordance with Executive Order N-29-30, the public may only view the meetings on television and/or online.

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Human Relations Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. The public is encouraged to call into the meeting well ahead of when they wish to speak to address the Commission. When you wish to speak, click on the "Raise Hand Button" or Press *9 if calling by phone. Staff will then move you into the virtual speaker's seat and unmute your microphone when it's your turn to speak. If calling by phone, please press *6 to unmute yourself. Please note the clock begins when you are unmuted, so you must be prepared to speak when called upon.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Commission will be available for public inspection at the Mayor's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Commission. Such documents may also be available on the City of Vallejo website at <http://www.cityofvallejo.net> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4377, TDD (707) 649-3562.

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1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. REPORTS

A. Report from Secretary to the Human Relations Commission

B. Report from Council Liaison Brown to the Human Relations Commission

C. Commissioner Reports

5. COMMUNITY FORUM

*Due to the Coronavirus emergency, all board and commission meetings will be held via teleconference. Members of the public may provide public comments during the Human Relations Commission Meeting via ZOOM. Members of the public interested in participating or observing the meeting may either click the link above or type the link into an internet browser. You will be taken to the internet platform where the meeting is being held. To make comments under Community Forum via Zoom please visit: <https://zoomclosed.cityofvallejo.net> Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 845 254 2999#. Press *9 to digitally raise your hand from the phone. Speakers are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300*

6. CONSENT CALENDAR AND APPROVAL OF AGENDA

A. Approval of Minutes

Recommendation: Approval of the minutes from the September 7, 2021 special meeting.

7. PRESENTATION

A. City Attorney's Office - Katelyn Knight, Assistant City Attorney

8. ACTION ITEM(S)

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9. FUTURE AGENDA ITEMS

- A. Discussion of Agenda Items for Future Meetings
- January 2022
 - o Selection of Chair and Vice Chair
 - o Communications/PIO Presentation
 - o Presentation of Community Survey Results
 - o Development and Adoption of Work Plan
 - o Commissioner Training
 - April 2022
 - o Homelessness Program Presentation

10. ADJOURNMENT

ADDITIONAL CITY INFORMATION

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I, Felicia Flores, Executive Secretary, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the Human Relations Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., Monday, October 25, 2021.

Dated: October 25, 2021



Felicia Flores, Executive Secretary

**HUMAN RELATIONS
COMMISSION
SPECIAL MEETING MINUTES
VIA TELECONFERENCE
5:00 P.M.
SEPTEMBER 7, 2021**

1. CALL TO ORDER

The meeting was called to order by Vice Chair Hannigan at 5:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. INTRODUCTIONS

Newly appoint Commissioners Demetra Stall-Nash, Dela Weeks Morris, and Andra Davis introduced themselves to the Commission.

4. OATH OF OFFICE

Council Liaison Brown administered the oath of office to Demetra Stall-Nash, Dela Weeks Morris, and Andra Davis.

5. ROLL CALL

Present: Vice Chair Hannigan, Commissioners Gaddies, Davis, Stall-Nash, and Weeks-Morris

Absent: Commissioners Cohen-Bowman

Staff Present: Councilman Brown, Secretary Flores

6. REPORTS

A. Report from Secretary to the Human Relations Commission – Secretary Flores announced she is the new Staff Secretary for the HR Commission. Secretary Flores shared that the start voting for Cycle 7 Participatory Budgeting is underway through October 7, 2021. Secretary Flores will send out the link for voting to the group so they may vote and share with other Vallejo residents.

B. Report from Council Liaison Brown to the Human Relations Commission – Councilman Brown greeted the Commissioners and informed them of the importance of this commission. Councilman Brown brought up the discussion of having a Police Oversight Commission. Councilman Brown announced the first steps for this proposed commission is the OIR Report and DOJ Recommendation. Councilman Brown reported he had a meeting with the Department of Justice last week; has learned that the City of Vallejo has reached an impasse with the POA regards to the type of language that they are using; which is disappointing to the City Council. Councilman Brown reported that the DOJ is interested in implementing the OIR report as well as addressing core issues. Councilman Brown announced that they, and the public, should be receiving that report of where the City of Vallejo is at soon. Councilman Brown reported that they are in the planning stages of negotiating what we can do, what the time frame is, for these actions. Councilman Brown shared his satisfaction with the DOJ working with the Police Department.

Commissioner Stall-Nash asked if someone from the Human Relations Commission will work with the DOJ. Councilman Brown stated that the DOJ is meeting with the City

Council, however, he wants the emphasis for DOJ to be involved in community outreach. Councilman Brown shared this interest with DOJ, they started they will reach out to Councilman Brown for his suggestions, in which Councilman Brown will bring back to the Human Relations Commission. Commissioner Stall-Nash asked if a survey can be published via social media so the community can engage with us in this process. Councilman Brown stated that there will be outreach on Facebook, but would like DOJ to be more personal.

C. Commissioner Reports – None

7. COMMUNITY FORUM

Speakers: An individual speaking on behalf of Vote Save California to make awareness about the upcoming recall election and what California residents need to do to participate.

8. CONSENT CALENDAR AND APPROVAL OF AGENDA

Action: Moved by Vice Chair Hannigan, and seconded by Commissioner Stall-Nash and carried unanimously by Commissioners present to approve the Consent Calendar and the Agenda.

A. Approval of Minutes

Recommendation: Approval of the minutes from the April 28, 2021 regular meeting.

Action: Approved minutes.

9. PRESENTATION

A. None.

10. ACTION ITEM(S)

A. Discussion of Commission 2021 Work Plan

Recommendation: Review City of Vallejo Municipal Code regarding the purpose and duties of the HRC and discuss and evaluate 2021 workplan, and approve updates as requested.

Vice Chair Hannigan opened a discussion on the 2021 workplan and allow new Commissioners to view and adjust. Commissioner Weeks Morris questioned the meeting schedule; in the past the committee meetings have been canceled which is due to the lack of quorum.

Action: None

B. Selection of Chair and Vice Chair

Recommendation: Appointment of chair and vice chair for the term September 2021 – September 2022

Vice Chair Hannigan would like to hold off on appointing chair and vice chair until entire commission is together. Commissioner Weeks-Morris, Stall-Nash, Davis, Gaddies agrees on holding off appointment.

11. FUTURE AGENDA ITEMS

- A.** Discussion of Agenda Items for Future Meetings
 - a. Standing
 - b. Presentations
 - i. Brown Act, Code of Ethics, Rosenberg's Rules of Order, & Public Records Act

Commissioner Gaddies would like to have a presentation done by the City Attorney's Office and the PIO's of Vallejo to describe what they do for the City of Vallejo. Secretary Flores will inquire them about presenting for HR Commission's next meeting. Commissioners would also like the homelessness liaison to do a presentation on homelessness.

In January 2022, the Commission will vote on a Chair and Vice Chair and discuss their workplan.

12. ADJOURNMENT

The meeting adjourned at 6:00 p.m.

MORGAN HANNIGAN, VICE CHAIR

ATTEST:

FELICIA FLORES, EXECUTIVE SECRETARY

CITY OF VALLEJO

Human Relations Commission

PURPOSE STATEMENT

Per Vallejo Municipal Code Chapter 2.40

The primary purpose of Vallejo human relations commission is to promote the equal treatment of all individuals; to prohibit discrimination in the city of Vallejo based on race, color, national origin, religion, sex, disability, age, genetic information, marital status, sexual or gender orientation and identity, medical condition, political activities, military or veteran status, or status as a victim of domestic violence; to be a community educator, conciliator and mediator to create a climate favorable to good human relations among people in the community and to promote just and positive interactions between and among people and groups in the community.

DUTIES

Per Vallejo Municipal Code Chapter 2.40

- A. Lead the community in efforts to foster understanding and appreciation of and for the many ethnic, racial, religious, and nationality groups and traditions present in Vallejo. The commission will engage in education, in the planning of specific events, and in other appropriate means to accomplish this function of understanding, appreciation, and celebration;
- B. Inform and consult with the city council and initiate processes to alleviate tension and conflict. These processes can include working with the groups involved through conference, mediation, persuasion, conciliation, and community meetings and forums. If any commission community meetings are held which specifically pertain to any governmental agency, the commission shall communicate with the head of that agency. For the purpose of alleviating tension and conflict, the commission may use other city council-approved processes. The commission will attempt to resolve tensions and conflicts in a relaxed climate of mutual understanding and trust, where possible;
- C. Make recommendations as appropriate, educating and referring the public to appropriate agencies and services in instances of perceived discrimination based upon the categories set forth in Section 2.40.010 above; work with staff or agency representatives in determining whether patterns of concern are valid; and, if valid, the commission may use the processes of conference, mediation, persuasion, conciliation, and community meetings and forums to enhance good community relations. If there is no existing procedure to address a citizen's concern, the commission may decide to investigate and act on that concern, using the processes of conference, mediation, persuasion, conciliation, and community meetings;
- D. Review, evaluate and make recommendations to staff, labor groups, the civil service commission and city council, so as to promote equal employment opportunity within the city of Vallejo, and fair contracting practices on a continuing basis;
- E. Consider issues that involve the relationship between the police, justice system, and the community as it relates to more effective communications. Make recommendations to the city council on findings;
- F. Submit report as deemed necessary to the city council on the state of human relations in the Vallejo area, focusing on both achievements and tensions, conduct special studies, if necessary, and formulate recommendations to city council on issues related to human relations;
- G. Recommend to the city council any legislation which would improve human relations and civil rights in Vallejo;
- H. Recommend to the city council any legislation or policy changes which would further address or implement the goals as set forth in Section 2.40.010.

2020/2021 Goals

1. Outreach to the community and get specific feedback on what's happening in Vallejo and how the Commission can best serve the people
2. Participate, volunteer and engage at citywide events and meetings especially around issues regarding homelessness, education and police relations.
3. Participate, help to plan and table at Unity Day this year and have a continued presence each year moving forward.
4. Investigate, analyze and make recommendations to the City Council regarding workshops, trainings and tools to improve human relations amongst the Vallejo community.

TENTATIVE MEETING SCHEDULE

- SPECIAL MEETING - September 7, 2021 | TIME: 5:00 PM
- REGULAR MEETING - October 27, 2021 | TIME: 6:00 PM
- REGULAR MEETING - January 27, 2022 | TIME: 6:00 PM
- REGULAR MEETING - April 27, 2022 | TIME: 6:00 PM
- REGULAR MEETING - July 27, 2022 | TIME: 6:00 PM
- REGULAR MEETING - October 26, 2022 | TIME: 6:00 PM

PRESENTATIONS & AGENDA ITEM REQUESTS

[illegible]