

MANDATORY BRIEFING SESSION, PUBLIC (SOCIAL)
SERVICES AND AFFORDABLE HOUSING DEVELOPMENT
REQUEST FOR PROPOSALS (RFPs), FISCAL YEAR (FY)
2022-23 (JULY 1, 2022 – JUNE 30, 2023)

January 13, 2022



APPLICATION SCHEDULE OF EVENTS

- November and December, 2021: FY 2022-23 CDBG and HOME Funding Process and criteria approved.
- January 4, 2022: RFPs/Applications released.
- January 13, 2022: Mandatory Briefing Session.
- **February 8, 2022:** Applications due by 3 pm.

APPLICATION SCHEDULE OF EVENTS CONTINUED...

- Week of February 14, 2022: Staff review.
- Week of February 21, 2022: Housing and Community Development Commission (HCDC) Ad Hoc Committee review.
- February 28, 2022: Agency presentations.
- By or before May 5, 2022: HCDC public hearing and funding recommendations.
- By May 13, 2022: City Council approval.

CONSOLIDATED PLAN

- HUD requirement to conduct long-term planning.
- Consolidated Plan: Five year planning document intended to address affordable housing and community development needs.
- Current period: July 1, 2020 through June 30, 2025.
- Plan prioritizes needs and identifies estimated funding available.
- Current priority groups: (1) very low- and low-income renters, (2) homeless persons, (3) very low- and low-income first time homebuyers, and (4) non-homeless persons with special needs.

CURRENT FUNDING

- CDBG, FY 2021-22: \$1,065,713; (\$15,000 is estimated program income).
- HOME, FY 2020-21: \$760,866; (\$150,000 is estimated program income).
- No CDBG or HOME funding guidelines received from HUD yet for FY 2022-23.

CDBG PUBLIC (SOCIAL) SERVICES FUNDING

- Maximum of fifteen percent may be expended.
- FY 2021-22: \$130,000 allocated to four organizations.
- Minimum funding request: \$20,000.
- No maximum funding request.

PROGRAM OBJECTIVES IN FY 2022-23

- HOME: Up to \$500,000.
- HOME Program Objectives:
 - (1) expand the supply of decent affordable housing for very low- and low-income persons and families;
 - (2) expand the capacity of non-profit providers of lower income housing;
 - (3) strengthen the ability of state and local governments to provide housing; and
 - (4) encourage and leverage private sector participation in the development of affordable housing.

PROGRAM OBJECTIVES IN FY 2022-23

- CDBG: Up to \$1 million.
- CDBG Program Primary Objective:

The development of viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for persons of low or moderate income.

APPLICATION PROCESS

- Excel-based Application template.
- Applications submitted online:
<https://www.cityofvallejo.net/CDBG/2022RFP>
- FAQ document, if needed; deadline to submit questions is by close of business on **January 20, 2022.**

APPLICATION REQUIREMENTS

- City Council Staff Report dated December 7, 2021 and Resolution No. 21-139 N. C.
- The City will not consider any proposal that is submitted after the Application deadline, that is determined to be substantially incomplete by staff, or from an organization that does not attend the Briefing Session, with no exceptions.

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