

AGENDA
PARTICIPATORY BUDGETING STEERING COMMITTEE
SPECIAL MEETING - 6:00 PM
VIA TELECONFERENCE
FEBRUARY 16, 2022

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Baisden

3. ROLL CALL

4. CORRESPONDENCE & COMMUNICATIONS

5. COMMUNITY FORUM

Due to the Coronavirus emergency, all board and commission meetings will be held via teleconference. Members of the public may provide public comments during the PBSC Meeting via ZOOM. Members of the public interested in participating or observing the meeting may either click the link below or type the link into an internet browser. You will be taken to the internet platform where the meeting is being held.

<https://ZoomRegular.CityofVallejo.net>

Option to join by phone: Dial (669) 900-6833

Enter Meeting ID: 914 0075 0676#

Press *9 to digitally raise your hand on the phone.

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

6. CITY COUNCIL LIAISON REPORT

7. APPROVAL OF AGENDA

A. APPROVAL OF AGENDA

Recommendation: By motion, approve the agenda for the February 16, 2022 meeting.

Contact: Flor Magallanes, PBSC Secretary

Flor.Magallanes@cityofvallejo.net

8. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES

Recommendation: By motion, approve the Regular Meeting Minutes from the January 19, 2022 meeting.

Contact: Flor Magallanes, PBSC Secretary
Flor.Magallanes@cityofvallejo.net

9. PROGRAM UPDATES

A. PB PROJECT UPDATES

See agenda packet for the spreadsheet.

Contact: Felicia Escover, Administrative Analyst
Felicia.flores@cityofvallejo.net

10. DISCUSSION ITEMS

A. CYCLE 8 AD-HOC PLANNING COMMITTEE REPORT

Staff will present to the PBSC potential Cycle 8 planning strategies devised by the Ad-hoc committee to recommend to City Council.

Contact: Felicia Escover, Administrative Analyst
Felicia.flores@cityofvallejo.net

11. ACTION ITEM

B. RESCHEDULE OF PBSC REGULAR MARCH MEETING

Recommendation: PBSC will consider the timing of the regular March meeting and by motion, vote to determine whether to keep it as scheduled on March 16, or hold a special meeting prior to March 8.

Contact: Flor Magallanes, PBSC Secretary
Flor.Magallanes@cityofvallejo.net

12. ANNOUNCEMENTS

Updates from Staff or Commissioners

13. ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook (www.facebook.com/cityofvallejo)

Sign up to receive City Communications via e-mail (www.cityofvallejo.net/living/connect)

Sign up to receive City updates and get connected with your neighbors on Nextdoor (www.nextdoor.com)

Flor Magallanes

Dated: 02/11/2022

Robert H. McConnell, Mayor

I, Flor Magallanes, PBSC Secretary do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to , at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at ,

Flor Magallanes

Dated: 02/11/2022

Flor Magallanes, PBSC Secretary

**MINUTES
PARTICIPATORY BUDGETING STEERING COMMITTEE
REGULAR MEETING – 6:30 PM
COUNCIL CHAMBERS**

555 Santa Clara Street, Vallejo, CA

JANUARY 19, 2022

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Baisden

3. ROLL CALL

Present- Patricia Baisden, Patricia Hunter, Lynda Daniels, Ruscal Cayangyang, Tara Leigh Martin, Tara Beasley-Stansberry, Jessica Lozano

Staff Present- Felicia Flores, Administrative Analyst II, and Flor Magallanes, Administrative Clerk II.

Council Liaison Present- Tina Arriola

4. CORRESPONDENCE & COMMUNICATIONS

5. COMMUNITY FORUM

6. CITY COUNCIL LIAISON REPORT

7. APPROVAL OF AGENDA

A. APPROVAL OF AGENDA

Action: Motion to approve the January 19, 2022 PBSC Regular Meeting Agenda as presented with a correction to eliminate item 10A was made by Commissioner Lozano, seconded by Commissioner Daniels, and approved unanimously.

8. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES

Action: Motion to approve the December 15, 2021 PBSC Regular Meeting Agenda as presented was made by Commissioner Martin, seconded by Commissioner Cayangyang, and approved unanimously.

9. PROGRAM UPDATES

A. PB PROJECT UPDATES

Felicia Escover provided an implementation update.

10. DISCUSSION ITEMS

A. CYCLE 7 DEMOGRAPHICS

Staff presented survey results from the Cycle 7 Idea Collection phase, and the Vote phase.

B. CYCLE 7 OPPORTUNITIES FOR IMPROVEMENTS

Staff shared opportunities for improvement for future PB Cycles.

11. ACTION ITEMS

A. APPOINTMENT OF CYCLE 8 AD-HOC COMMITTEE

Action: By motion, the PBSC appointed Commissioners Daniels, Lozano, and Beasley-Stansberry to serve on a Cycle 8 the Ad-hoc Committee was made by Commissioner Martin , seconded by Commissioner Hunter, and approved unanimously.

12. ANNOUNCEMENTS

Updates from Staff or Commissioners

13. ADJOURNMENT

Participatory Budgeting Project Listing - February 2022

CYCLE 1 - RESO (FY 14/15)

PROJECT	PROJECT DESCRIPTION	STATUS	NOTES	REMAINING BUDGET
College Bound Vallejo	2 College Counselors & 30 4-year scholarships. Goal: serve all Vallejo students; double number of Vallejo students going to college. Vallejo High Schools	Complete/Closed by Reso	Project closed and taken to Council for action.	\$ -
Spay & Neuter Project	Remodel former Glen Cove Veterinary Office to Vallejo’s 1st high volume, high quality, low and no cost Spay and Neuter Clinic.	Complete/Closed by Reso	Project completed; funds fully spent.	\$ -
Potholes & Street Repair	This project supplements the Public Works budget for street repair/maintenance. Vote for a smooth ride and improve Vallejo’s image!	Complete/Closed by Reso	Project completed & taken to Council for action.	\$ -
Light Up Vallejo Lighting Improvement Project	In an effort to improve public safety, 40 new street light poles and decorative tree lights will be installed across Vallejo.	Complete/Closed by Reso	Project closed and taken to Council for action.	\$ -
Parks & Recreation Improvements	Facilities at Vallejo’s parks & recreation sites need repair and upgrades. This project includes improvements at 13 sites.	Complete/Closed by Reso	Project complete; funds fully spent.	\$ -
STEAM Laboratories for VCUSD Schools	Funding for school libraries & equipment for Science, Tech, Engineering, Arts & Math (S.T.E.A.M.) program at middle schools.	Complete/Closed by Reso	Project completed and taken to Council for action.	\$ -
Street Cleaning & City Cleanup	This project would contract with California Conservation Corps to hire local youth for neighborhood cleanups.	Complete/Closed by Reso	Project closed and taken to Council for action.	\$ -
Community Gardens & Nutrition Education	Develop ten gardens across Vallejo to serve as safe spaces to grow food, beautify neighborhoods, educate kids, and decrease crime.	Complete/Closed by Reso	Project completed and taken to Council for action.	\$ -
Downtown Property Enhancement Program	Multiple \$5-30K grants are proposed to help with start-up costs or improvements for businesses on Mare Island or Downtown Vallejo.	Complete/Closed by Reso	Project closed and taken to Council for action.	\$ -
Senior Center Improvements	FDSC - Emergency lighting, flooring and energy efficient windows. CSL - Seniors socialize, listen/play live music, games and dance.	Complete/Closed by Reso	Project completed and taken to Council for action.	\$ -
Omega Boys & Girls Club Gym Renovation	The gym needs repairs to the floor, upgrade to stage with lighting & sound, a drop down screen, projector, and stage drapes.	Complete/Closed by Reso	Project completed and taken to Council for action.	\$ -
Public Safety Cameras	One year Pilot evaluates use of intelligent archives to watch cameras & license plates, by detectives, prosecutors, and police.	Complete/Closed by Reso	Project completed; a small portion of funds (\$661) was reallocated	\$ -
TOTAL				\$ -

Participatory Budgeting Project Listing - February 2022

CYCLE 2 - RESO (FY 15/16)

PROJECT	PROJECT DESCRIPTION	STATUS	NOTES	REMAINING BUDGET
Help the Homeless Veterans, Seniors, Disabled, and Kids	Help the Homeless will provide life skills, vocational training, transitional help, medical and mental health referrals and recovery of the homeless.	Complete/Closed	Project complete; funds fully spent.	\$ -
Improving School Meals	Contract a chef or professional culinary consultant to improve the taste, appeal and cultural relevancy of school meals.	Complete/Closed by Reso	Project closed and taken to Council for action.	
Summer Youth Employment & Internship Program	Provides Vallejo youth an opportunity to improve their futures by enhancing skills, increasing confidence, and gaining professional work experience.	Complete/Closed by Reso	Project closed and taken to Council for action.	\$ -
Prioritizing Street & Pothole Repair/Repaving	Improve traffic safety by enhancing the capacity of Public Works to repair and repave streets, particularly in areas of high need and increased risk.	Complete/Closed by Reso	Project completed and taken to Council for action.	
Sidewalk Repair & Street Tree Preservation	Funds will be used to repair sidewalks damaged by tree roots while preserving street trees. No tree removal will occur as part of this project.	Complete/Closed	Project completed; a portion of funds (\$18820) was reallocated	\$ -
Strike up the Bands	Will provide much needed new instruments to ALL High School & Middle School band programs in Vallejo allowing MORE students to participate in band.	Complete/Closed by Reso	Project completed and taken to Council for action.	
ABC Arts Beautification Community Development	Strengthen neighborhood identity through community-involved beautification, art and architecture makeovers, murals, and downtown mobile tech tours.	Complete/Closed	Project is currently underway, expected completion in August	\$ -
Special Fire Rescue Vehicle Replacement	This project will replace the Fire Department's rescue vehicle that was put out commission two years ago with a new Technical Rescue Team Vehicle.	Complete/Closed by Reso	Project completed and taken to Council for action.	
TOTAL				\$ -

Participatory Budgeting Project Listing - February 2022

CYCLE 3 - RESO (FY 16/17)

PROJECT	PROJECT DESCRIPTION	STATUS	NOTES	REMAINING BUDGET
After School Sports Program - Soccer & Basketball	Fund coaches for the ASES Afterschool Sports Program providing soccer & basketball to students at 14 Elementary and Middle schools in Vallejo that serve youth from low- to moderate-income households.	Complete/Closed by Reso	Project completed; a small portion of funds (\$270) was reallocated	\$ -
Firefighter Youth Academy	A youth development and mentoring program with life guidance and firefighter career exploration for youth ages 14-18 who are at risk of social, academic and/or economic challenges.	Complete/Closed by Reso	Project complete; funds fully spent.	\$ -
Waterfront History Art Park	Transform the barren, dirt lot on the Waterfront into a relaxing, fun, eco-friendly, family-friendly gathering spot for special celebrations, community arts, and creative educational offerings.	In progress	Project is in progress	\$ 358,377.06
U Help Vallejo Kids Win - After School Tech Program	Support student achievement in Math and Technology with After School Education and Safety Program [ASES] in 14 VCUSD schools through the purchase of 280 iPads.	Complete/Closed by Reso	Project complete; funds fully spent.	\$ -
School Road Repair	Repair roads adjacent to schools most in need of repair. Public Works engineers will identify roads based on the Pavement Condition Index.	Complete/Closed by Reso	Project completed; a portion of funds (\$140487) was reallocated	
TOTAL				\$ 358,377.06

CYCLE 4 - RESO 17-067 (FY 17/18)

PROJECT	PROJECT DESCRIPTION	STATUS	NOTES	REMAINING BUDGET
911 Emergency Call Center Equipment	Purchase equipment to replace the outdated computer system currently used to dispatch 9-1-1 emergency calls.	In progress	Our IT team is the point of contact on this project; the project has been completed, currently wrapping up invoices.	\$ 19,105.96
Local Parks Improvements	Park improvements include Excellent Athletic Fields, Cool Playgrounds, Super Safety Stuff (lights/paving +), 8 Bike Repair Stations; GVRD has discretion for all locations and types of improvements.	In progress	Routing an agreement	\$ 2,915.31
Street & Pothole Repair	This project will supplement the street repair budget to target roads where funding does not exist, as determined by Public Works Engineers and the Pavement Condition Index.	In progress	The open streets projects from Cycle 4 and 5 have a total balance of \$62,000. These remaining funds will be used towards filling potholes on various streets.	\$ 26,904.88
Fixing Pets & Feral Cats for Better Health	Humane program for affordable neutering of pet cats, dogs and feral cats. Also helps residents trap, neuter and return feral cats. Less allergies, property damage, and nuisance odors for Vallejoans.	Complete/Closed by Reso	Project completed; a small portion of funds is remaining.	\$ -
TOTAL				\$ 48,926.15

Participatory Budgeting Project Listing - February 2022

CYCLE 5 - RESO 18-062 (FY 18/19)

PROJECT	PROJECT DESCRIPTION	STATUS	NOTES	REMAINING BUDGET
Prioritizing Street & Pothole Repair	This project directs additional funds to the City of Vallejo Public Works Department to supplement the street repair budget above annual maintenance levels.	In progress	The open streets projects from Cycle 4 and 5 have a total balance of \$62,000. These remaining funds will be used towards filling potholes on various streets.	\$ 37,206.68
De Escalation & Public Interaction Training for Vallejo PD	Purchase an upgrade to the VPD six-year-old VirTra use of force, judgement and de-escalation scenario training simulator. This will better train our police staff; specifically, how they interact with the public and handle themselves in tough situations.	Complete/Closed by Reso	Project completed; a small portion of funds (121) was reallocated	\$ -
Meals on Wheels	This proposal is to help support home meal delivery service to Vallejo seniors and to take on additional seniors in need.	Complete/Closed by Reso	Project complete; funds fully spent.	\$ -
Out of School STEAM Programs - Science & Art	In response to the need expressed by the community for out-of-school and summer programming for youth, this project will establish a network of programs offering a menu of science, technology, engineering, art and math (STEAM). based programs for Vallejo youth.	In progress/hold	Waiting on VCUSD to execute agreement	\$ 50,892.32
Out of School STEAM Programs - Science & Art	In response to the need expressed by the community for out-of-school and summer programming for youth, this project will establish a network of programs offering a menu of science, technology, engineering, art and math (STEAM). based programs for Vallejo youth.	Completed/Closed	This portion of the project was completed.	\$ 40.32
Smarter Greener Landscape Centers	This project will create 3 new landscape areas in different parts of Vallejo. Each location will have kiosks with information about plants, irrigation systems and designs and can be utilized as source of teaching for our community.	In progress	PW is working with a contractor to refine plans; GVRD is almost complete with their project - an amendment was recently executed	\$ 120,000.00
Youth Program - Conflict Resolution Training	Provides students with training and real life application in conflict resolution. Fosters peer support, reduces suspensions/expulsions. Empowers students, creates leaders, builds communication skills. Estimated to serve 100+ students.	In progress	The project has yet to be executed. Staff is working with VCUSD on a new agreement. The school district wants to revise the scope of work of the project.	\$ 66,175.00
Exercise Fitness Trails	Transforming Setterquist Park into an Exercise Trail Park, will consist of 10-12 fitness stations everyone can use at their leisure while enjoying a day out in the park. Each station will have its own instructions including types of exercises.	In progress	Routing an agreement	\$ 50,000.00
Financial Literacy for Children & Families	To provide financial literacy training to middle and high school students, as well as adults within the city of Vallejo. Teaching how to use a checkbook, build and live within a budget, maintain good credit, build savings and manage debt.	Complete/Closed by Reso	Project complete; funds fully spent.	-
Bully Proof Our Kids	Through after school classes and workshops, children and the adults that care about them learn positive skills for physical and emotional safety at school and in the community.	In progress	Waiting on VCUSD to execute agreement	\$ 40,150.00
Welcome to Vallejo Signs	This project will install welcome signs in entrances to our city. Signage will reflect Vallejo's identity and welcome residents and visitors to our vibrant city.	In progress	Staff is working on implementing this project	\$ 71,550.00
TOTAL				\$ 436,014.32

Participatory Budgeting Project Listing - February 2022

CYCLE 6 - RESO 19-051 (FY 19/20)

PROJECT	PROJECT DESCRIPTION	STATUS	NOTES	REMAINING BUDGET
Street Safety - Bicycles & Street Repair	This project allows Vallejo to improve safety of bike riders, vehicle drivers and the public, by improving streets in two important ways: 1) bike route markings and 2) street/pothole repair as needed on streets designated as bike routes.	In progress	Loading these funds into the Bay Trail/Vine Trail Project and bike racks. Construction for BT/VT is scheduled for Summer 2022	\$ 300,000.00
Basic Needs Resources for the Homeless	This project will provide funds to purchase basic need products for homeless people. Fighting Back Partnership will coordinate homeless outreach, distribute basic need products, and access to supportive services.	Complete	Final reimbursement request submitted 12/1	\$ -
Meals on Wheels	Meals on Wheels of Solano County provides home delivered meals for Vallejo residents. Currently there are 301 seniors in Vallejo receiving meals. This project will provide 47 seniors with 5 meals per week for 52 weeks, resulting in a total of 12,220 meals.	Complete/Closed by Reso	Project complete; funds fully spent.	\$ -
Vallejo Foster Youth - Striving for Success in Our Community	This educational project will prepare our Vallejo foster youth for sustainable employment opportunities and success through professional mentorship, hands-on training, and preparation for paid Vallejo-based business internships.	Complete - open until agreement end date	New agreement has been executed	\$ 19,358.84
Mobile Cameras for Illegal Dumping	This project will purchase 4 high definition mobile cameras. This will expand VPD's illegal dumping campaign, which currently has two security cameras and one officer assigned security	In progress		\$ 4,091.59
After School Study & Enrichment Program for Middle School	The project enhances learning for 340 middle school students in VCUSD after school programs. Funding will include tutoring for at-risk students, visual and performing art classes, STEM (Science, Tech, Engineering, Math) projects and sports.	In progress	Waiting on VCUSD to execute agreement	\$ 64,911.32
Upgrading Handheld Radios for Vallejo Police Department	Replacing 40 of the outdated analog handheld radios with new digital radios. The upgrade from analog to digital is necessary to enhance communications between officers during normal patrol duties and emergencies such as natural disasters.	Complete/Closed by Reso	Project complete; funds fully spent.	\$ -
Firefighter Youth Academy	This project will fund a mentoring program dedicated to providing youth with life guidance, career exploration, and the fundamentals needed to become a first responder.	Complete - open until agreement end date	Project continues to be underway	\$ 10,303.03
Improvement & Repairs to Florence Douglas Center	To make FDC more efficient and healthful, this project will: 1) Install ADA automatic doors on restrooms.2) Replace broken kitchen equipment with health code compliant equipment. 3) Convert all lighting fixtures to LED to save energy.	In progress	This project is still in progress. The kitchen remodel is complete, lighting is at 75% and landscape around 50%. The project should be completed within the next couple of months.	\$ 77,082.36

PB Reallocation 2021

PROJECT	PROJECT DESCRIPTION	STATUS	NOTES	REMAINING BUDGET
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Participatory Budgeting Project Listing - February 2022

Fixing Pets & Feral Cats for Better Health	Humane program for affordable neutering of pet cats, dogs and feral cats. Also helps residents trap, neuter and return feral cats. Less allergies, property damage, and nuisance odors for Vallejoans.	In progress	Agreement with HSNB is being finalized	\$ 31,031
Foster Youth Support Services	This educational project will prepare our Vallejo foster youth for sustainable employment opportunities and success through professional mentorship, hands-on training, and preparation for paid Vallejo-based business internships.	Complete - open until agreement end date	Agreement was executed	\$ -
Meals on Wheels – Senior Nutrition Program	This proposal is to help support home meal delivery service to Vallejo seniors and to take on additional seniors in need.	Complete - open until agreement end date	Agreement was executed	\$ -
After School Sports Program	Fund coaches for the ASES Afterschool Sports Program providing soccer & basketball to students at 14 Elementary and Middle schools in Vallejo that serve youth from low- to moderate-income households.	In progress	Waiting on VCUSD to execute agreement	\$ 29,735
Financial Literacy for Youth and Families	To provide financial literacy training to middle and high school students, as well as adults within the city of Vallejo. Teaching how to use a checkbook, build and live within a budget, maintain good credit, build savings and manage debt.	On hold		\$ 19,471
Youth Firefighter Academy	This project will fund a mentoring program dedicated to providing youth with life guidance, career exploration, and the fundamentals needed to become a first responder	Complete - open until agreement end date	Agreement was executed and the funds were dispersed	\$ -
Bully Proof Our Kids Program	Through after school classes and workshops, children and the adults that care about them learn positive skills for physical and emotional safety at school and in the community.	In progress	Waiting on VCUSD to execute agreement	\$ 29,659
				\$ 109,895.44

CYCLE 7

PROJECT	PROJECT DESCRIPTION	STATUS	NOTES	REMAINING BUDGET
Animals Matter Project	Low-income and homeless pet owners will have access to medical care for their animals, services they do not have the means to pay including spay, neuter, vaccines, and microchips, at no cost to them.	In progress	Agreement with HSNB is being finalized	\$75,000
Basic Needs Resources for the Homeless	This social services proposal will provide essential needs to the homeless by bridging programs, services, and resources that offer sustainable paths to personal enhancement, life skills training, medical care, job opportunities, and going from homeless to self-sufficiency.	Complete - open until agreement end date	Agreement was executed	\$75,000
Financial Literacy for Youth and Families	This nine-month training provides vocational and financial literacy education to 2,442 students and their family members to support their financial opportunities and clear a path to career success	On hold	On hold pending audit findings	\$69,288
Firefighter Youth Academy	This project will fund hands-on educational mentoring for middle and high school age students who are interested in careers in firefighting, emergency medical technician (EMT), paramedics or nursing.	Complete - open until agreement end date	Agreement was executed	\$60,000

Participatory Budgeting Project Listing - February 2022

Foster Youth Support Services	This educational project will prepare our Vallejo Foster Youth for sustainable employment opportunities and success through professional mentorship, hands-on training, and securing paid Vallejo-based business internships.	Complete - open until agreement end date	Agreement was executed	\$75,000
Meals on Wheels – Senior Nutrition Program	The purpose of this project is to provide Vallejo seniors, whom are over 60, five hot meals per week. It will also provide up to three shelf stable meals in time of emergencies. Seniors are also checked on, to ensure their wellbeing three days a week.	Complete - open until agreement end date	Agreement was executed	\$55,950
No Child Goes Hungry	This proposal would serve 187 of the neediest children, from Vallejo City Unified School Districts schools, providing weekend meals for forty weeks. These students receive free or reduced cost lunches, but are food insecure on weekends.	Complete - open until agreement end date	Agreement was executed	\$74,800
Reentry Program For Offenders	Successful reentry programs give former offenders opportunities to support themselves through legitimate and productive work, reduce recidivism, and improve public safety. These targeted programs are held at Vallejo Center for Positive Change.	In progress	Agreement to be executed 1/1/22; finalizing agreement + waiting on insurance certificates	\$53,000