



Via Teleconference  
Sister City Room  
First Floor  
JFK Library  
505 Santa Clara Street  
Vallejo, CA 94590

**AGENDA**  
**VALLEJO SISTER CITY**  
**COMMISSION**  
**SPECIAL MEETING – 4:30 p.m.**  
**FEBRUARY 23, 2022**

Elissa Shanks-Stewart,  
Chairperson  
Vacant, Vice Chair  
Emma del Rosario  
Diana Dowling  
Karen Lowe  
Norma Placido  
Pelton Stewart

**IMPORTANT NOTICE REGARDING THE FEBRUARY 23, 2022 SISTER CITY**  
**COMMISSION MEETING**

**NOTICE: This meeting is being conducted using teleconference and electronic means only consist with the State of California Government Code Section 54953(e) and Vallejo City Council Resolution No. 22-021 applicable to the COVID-19 pandemic. Details regarding participation in this meeting may be may be found at [www.cityofvallejo.net](http://www.cityofvallejo.net)**

**This is a special meeting and only the matters on the agenda may be considered.**

**PUBLIC COMMENT:** Members of the Public may provide comments during the Sister Cities Commission Meeting via ZOOM ( <https://ZoomRegular.Cityofvallejo.net> ), or via phone, by dialing (669) 900-6833. Meeting id: 914 0075 0676 followed by # sign. Press \*9 to digitally raise your hand when you wish to speak. Press \*6 to mute/unmute your microphone.

For additional instructions on how to speak during the meeting, please visit [www.cityofvallejo.net/publiccomment](http://www.cityofvallejo.net/publiccomment)

No other items may be discussed during this special meeting. There will be no public access to City Hall for any City Council meetings until further notice.

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. COMMUNICATIONS**

- A. Report from Executive Assistant to the Mayor, Secretary to the Commission

1. Ensenada elevation to Sister City status approved by unanimous council vote.
2. Security system update.
3. Nomination for Vice Chair

B. Report from Council Liaison to the Vallejo Sister City Commission

C. Report from Chair to the Vallejo Sister City Commission

## **5. CONSENT CALENDAR AND APPROVAL OF AGENDA**

*NOTICE: Members of the public wishing to address the Sister City Commission on Consent Calendar Items may do so in person by submitting a completed **speaker's** card to the Secretary or via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press \*9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, [www.cityofvallejo.net/publiccomment](http://www.cityofvallejo.net/publiccomment). Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420. In person speakers will be recognized first.*

### **A. Approval of Minutes**

Recommendation: By motion, approve the Minutes for the December 20, 2021, Vallejo Sister City Commission Regular Meeting.

### **B. Approval of Agenda**

## **6. OLD BUSINESS**

- A. Discussion of process to request direction from Finance Department on possibility of making a donation to Ennery, Haiti.

## **7. NEW BUSINESS**

- A. Discuss and take action to change the time of Regular Commission meetings to 4:30 PM.
- B. Discuss and possibly take action relating to the Commission Role in the Philmore Graham International Science Fair.
- C. Discussion to formalize Sister City-County relationship and School relationships

- D. Discussion of process to request fund expenditure authorization from Finance Division and direction from Commission to request authorization to purchase of furniture purchase with Commission funds.
- E. Discuss Mayor McConnell's upcoming trip to Mexico, activity list for visit, and Commission requests relating to the visit.
- F. Acknowledgment of receipt of friendship letters from the following cities and request to Mayor McConnell for appropriate response.
  - 1. Rota, Northern Mariana Islands (U.S. Commonwealth)
  - 2. Parun, Afghanistan
- G. Discussion and possible action relating to issuing a thank you to Native American Tribes as a part of Commission meetings.
- H. Discussion and possible formation of a subcommittee to review and organize records of Sister Cities.

**8. REPORT FROM COMMISSIONERS AND AD HOC COMMITTEES –  
COMMISSIONERS WILL PROVIDE IF THEY HAVE ANY UPDATES**

**A. Sister City Committee Reports**

- 1. Trondheim, Norway
- 2. Baguio City, Philippines
- 3. Bagamoyo, Tanzania
- 4. Jincheon, South Korea
- 5. La Spezia, Italy
- 6. Akashi, Japan

**B. Friendship City Subcommittee Reports**

- 1. Ensenada, Mexico
- 2. Muju, South Korea
- 3. Ennery, Haiti
- 4. Rota, Northern Mariana Islands (U.S. Commonwealth)
- 5. Zanzibar, Tanzania
- 6. Seven Generations Inter Tribal Council
- 7. Parun, Afghanistan

**9. NEXT BI-MONTHLY MEETING: April 18, 2022, at 4:30 p.m.**

**10. FUTURE AGENDA ITEMS**

Discussion of possible future agenda items.

**11. ADJOURNMENT**

I, Erik Rzomp, Executive Assistant to the Mayor do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Vallejo Sister City Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, Vallejo CA at 5:00 p.m., February 18, 2021.

Dated: February 18, 2021

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Erik Rzomp, Executive Assistant to the Mayor