AGENDA

HOUSING AND COMMUNITY DEVELOPMENT COMMISSION (HCDC) AD HOC COMMITTEE MEETING

Tara Beasley-Stansberry, Chair
Jared Bunde
Cassandra James
Christina Long

City Hall
Council Chambers
555 Santa Clara Street
Vallejo, CA 94590
www.cityofvallejo.net

THURSDAY, MARCH 31, 2022
6:00 P. M.

Members of the public will be able to participate in person or remotely via Zoom. City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting

IMPORTANT NOTICE REGARDING THE MARCH 31, 2022 HCDC AD HOC COMMITTEE MEETING

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Housing and Community Development Commission Ad Hoc Committee without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the Presiding Officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Secretary of the Commission prior to the consideration of the item.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the Housing and Community Development Commission Ad Hoc Committee on an Action Calendar item are limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

PUBLIC COMMENT: Members of the Public may provide public comments during the Housing and Community Development Commission Ad Hoc Committee Meeting. Hybrid options are available for members of the public to participate.

- In person
- Via Zoom (https://ZoomRegular.Cityofvallejo.net)
- Via phone, by dialing (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press *9 to digitally raise your hand from the phone

In-person speakers will be recognized first. For additional instructions on how to speak remotely during public comment, please visit www.cityofvallejo.net/publiccomment.

VIEW THE MEETING: There are four different ways you can view this public meeting:

- In person
- Watch Vallejo local channel 28
- Stream from the City website: www.cityofvallejo.net/Streaming
- Join the Zoom webinar: https://ZoomRegular.Cityofvallejo.net

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Housing and Community Development Commission, will be available for public inspection at the Housing and Community Development Division, 200 Georgia Street, Vallejo, CA 94590 at the same time that the public records are distributed or made available to the Housing and Community Development Commission. Such documents may also be available on the City of Vallejo website subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4507, TDD (800) 735-2929.

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	Vallejo City Council Chambers ADA compliant. Devices for the hearing impaired are available in the Cuncil Chambers. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **PRESENTATION FROM STAFF**

   A. Review of Consolidated Plan Needs and Priorities

   B. Funding Process and City Council Direction

   C. Key Program Requirements

   D. Fiscal Year (FY) 2021-22 Budgets (CDBG and HOME)

   E. FY 2022-23 Requests from Non-Profit Agencies

   F. Performance of Non-Profit Agencies

   G. Staff Recommendation

5. **ACTION CALENDAR**

   Members of the public wishing to address the HCDC Ad Hoc Committee on Action Calendar Items may do so in person by submitting a completed speaker's card to the Secretary, or via Zoom (https://ZoomRegular.Cityofvallejo.net), or via phone by dialing (669) 900-6833, enter Meeting ID: 914 0075 0676#, and press *9 to raise your hand digitally from the phone. For additional instructions on how to speak remotely during public comment, please visit www.cityofvallejo.net/publiccomment. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

   In-person speakers will be recognized first. When called upon, each speaker should step up to the podium, and state his or her name for the record.

   A. Commission Ad Hoc Committee FY 2022-23 CDBG Program and HOME Program Funding Recommendations

      Recommendation: Adopt the enclosed Resolution recommending approval by the Housing and Community Development Commission of FY 2022-23 CDBG Program and HOME Program funding allocations, as shown at Attachment A (CDBG), and Attachment B, (HOME).

6. **ADJOURNMENT**

AFFIDAVIT OF POSTING

I, Chari Barrera, Housing and Community Development Commission Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Housing and Community Development Commission Ad Hoc Committee, at the time and in the manner prescribed by law, and that this agenda was posted at City Hall, 555 Santa Clara Street, Vallejo, CA 94590 at 5:00 p. m. on Monday, March 28, 2022.

March 28, 2022
Date

Chari Barrera
Chari Barrera, Secretary

RESOLUTION

WHEREAS, on December 2, 2021, the City of Vallejo HCD Commission established an Ad Hoc Committee on FY 2022-23 CDBG Program and HOME Program Funding Allocations (Beasley-Stansberry, Bunde, James, and Long); and

WHEREAS, on January 4, 2022, the City released FY 2022-23 CDBG Program and HOME Program RFPs/Applications for Funding to non-profit housing and social service organizations; and

WHEREAS, RFPs/Applications were due not later than February 8, 2022; and

WHEREAS, the Ad Hoc Committee and staff have reviewed the FY 2022-23 CDBG Program and HOME Program RFPs/Applications received by or before February 8, 2022; and

WHEREAS, on March 3, 2022, the Ad Hoc Committee held a meeting to receive presentations from RFP respondents and staff on funding proposals for CDBG Program and HOME Program projects and activities in FY 2022-23; and

WHEREAS, staff estimates that the City of Vallejo will receive CDBG Program and HOME Program funding allocations from the U. S. Department of Housing and Urban Development (HUD) in the amounts of $1,004,533 and $678,061 in FY 2022-23, respectively, or beginning July 1, 2022; and

WHEREAS, staff estimates that the City of Vallejo will also receive $15,000 and $100,000 in program income (revenue) in FY 2022-23, as the result of the implementation of CDBG Program and HOME Program projects and activities, respectively; and

WHEREAS, the Ad Hoc Committee held a meeting on March 31, 2022, to review and discuss FY 2022-23 CDBG Program and HOME Program funding recommendations;

NOW, THEREFORE, THE CITY OF VALLEJO HCD COMMISION AD HOC COMMITTEE ON FY 2022-23 CDBG PROGRAM AND HOME PROGRAM FUNDING ALLOCATIONS DOES HEREBY RECOMMEND AS FOLLOWS:

Section 1. The HCD Commission recommend approval, by the Council of the City of Vallejo, FY 2022-23 CDBG Program and HOME Program funding allocations as set forth in Attachment A (CDBG), and Attachment B (HOME), which are by these references incorporated herein.

Section 2. The HCD Commission recommend approval, by the Council of the City of Vallejo, authorization by the City Manager or his designees, the Assistant City Manager, and the Housing and Community Development Program Manager, to increase or decrease, proportionately, all proposed activity budgets from the estimated funding levels to match the FY 2022-23 CDBG Program and HOME actual allocation amounts received by HUD, as necessary.

ATTACHMENT A
CITY OF VALLEJO
CDBG PROGRAM BUDGET, FY 2022-23
STAFF RECOMMENDATION

CDBG Program Activities A		FY 2022-23 Projected Budget B
REVENUE		
Entitlement (101-0000-330-54-01)		1,004,533
Program Income (101-0000-360-xx-xx)		15,000
TOTAL REVENUE		**1,019,533**
EXPENDITURES		
Program Administration (101-2102-463.01-06 through 36-07)		203,907
Subtotal, Program Admin		203,907
Housing Projects		
Community Housing Development Corportation - Sonoma Estates Project Loan		421,173
Subtotal, Housing Projects		421,173
Social Services		
CHDC - Homebuyer Education/Counseling (101-2104-463.40-91)		30,000
Global Center for Success (101-204-463.40-52)		30,000
The House of Acts (101-2104-463.40-41)		50,000
Fair Housing Advocates of Northern California (101-2104-463.45-02)		30,000
Subtotal, Social Services		140,000
Public Facilities		
Homeless Navigation Shelter (101-2104-463.46-04)		254,453
Subtotal, Public Facilties		254,453
TOTAL EXPENDITURES	**$**	**1,019,533**

ATTACHMENT B
CITY OF VALLEJO
HOME PROGRAM BUDGET, FY 2022-23
STAFF RECOMMENDATION

HOME Program Activities A		FY 2022-23 Projected Budget B
REVENUE		
Entitlement (102-0000-330.54-15)		678,061
Program Income (101-0000-360-xx-xx)		100,000
TOTAL REVENUE		**778,061**
EXPENDITURES		
Program Administration (102-2101-463.06-01 through 20-46)		77,806
Subtotal, Program Administration		77,806
Projects		
Community Housing Development Organization Project (102-2101-463.40-61)		101,709
Sonoma Estates Project Loan (102-2101-463.46-07)		594,946
Tenant-Based Rental Assistance Program (102-2101-463.40-65)		3,600
Subtotal, Projects		700,255
TOTAL EXPENDITURES	**$**	**778,061**