



Council Chambers
Council Chambers – 2nd Floor
555 Santa Clara Street
Vallejo, CA 94590
www.cityofvallejo.net

AGENDA

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. COUNCIL CHAMBERS

April 4, 2022

COMMISSIONERS

Henry Beecher, Chair
James Petka, Vice Chair
Tiffany Flores, Treasurer
Joanne Schivley
Lei Kim Sawyer
Wayne Goodman
Vacancy

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom.

Access to City Hall and the Council Chambers will be provided to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide public comments during the Commission Meeting via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833.

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

VIEW THE MEETING BY:

- Attending in person
- Joining the Zoom webinar: <https://ZoomRegular.Cityofvallejo.net>

To participate remotely:

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Option to join by phone:

Dial (669) 900-6833

Enter Meeting ID: 914 0075 0676#

Press*9 to digitally raise your hand from the phone

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the McCune Collection Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Commission prior to the consideration of the item or raise their hand via ZOOM:(<https://ZoomRegular.Cityofvallejo.net>), Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first.

Those wishing to address the McCune Collection Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the McCune Collection Commission to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the McCune Collection Commission: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310; and 3) an Action Calendar item are limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

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Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the commissioners will be available for public inspection at the Economic Development Office, 555 Santa Clara Street, 3rd Floor, Vallejo, CA at the same time that the public records are distributed or made available to the commissioners. Such documents may also be available on the City of Vallejo website subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527, TDD (707) 649-3562.

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Vallejo City Hall is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. COMMUNICATIONS

- A. Report from City staff to the McCune Collection Commission
- B. Report from Council Liaison to the McCune Collection Commission
- C. Report from McCune Foundation to the McCune Collection Commission
- D. Others

E. ACTIVITY REPORTS

- 1. Program Series
- 2. Website
- 3. Art Walk
- 4. Volunteer Program
- 5. Writers Workshop
- 6. Book Club
- 7. Children's Outreach

4. COMMUNITY FORUM

*The Community Forum is an opportunity to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve. Any interested members of the public desiring to communicate with the Commission may do so in person by submitting a completed speaker's card to the Executive Secretary of the Commission or via ZOOM:(<https://ZoomRegular.Cityofvallejo.net>), option to join by phone: dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during the public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first. When called upon, each speaker should step to the podium, state his /her name for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.*

5. CONSENT CALENDAR AND APPROVAL OF AGENDA

*Members of the public wishing to address the Commission on Consent Calendar items may do so in person by submitting a completed speaker's card to the Executive Secretary or via ZOOM:(<https://ZoomRegular.Cityofvallejo.net>), Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person*

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speakers will be recognized first. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02. 310..

A. **Approval of Agenda & Minutes**

Recommendation: By motion, approve the agenda for the April 4, 2022 Regular Meeting of the McCune Collection Commission and approve the minutes from the February 7, 2022 Regular Meeting.

6. **CHAIR'S REPORT**

7. **RECURRING BUSINESS**

A. **Acquisition of Items Donated to the McCune Collection**

Action: By motion make recommendation to the City Council to approve acquisition of electric piano.

B. **Submission of Monthly Receipts for Reimbursement**

C. **McCune Room Use Requests**

Request by McCune Foundation

Action: By motion approve/deny room use request.

8. **NEW/UNFINISHED BUSINESS**

*NOTICE: Members of the public wishing to address the Commission on Action Calendar Items may do so in person by submitting a completed speakers card to the Executive Secretary of the Commission or via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420. In person speakers will be recognized first.*

A. **Treasurer's Report**

See attachment

Action: By motion accept Treasurer's report

B. **Selection of Volumes in Need of Preservation Using 2022 Funds**

See attachment

Action: By motion select volumes to be preserved

C. **Bookmaking Competition for Vallejo Elementary and Middle School Students**

Action: Discuss a bookmaking competition

D. **McCune Survey**

Action: Discuss testing and rollout of survey

E. **Continued Planning of Reactivating the Program Series, Writers Workshop, and Book Club**

Action: Discuss the specifics of reactivating these activities

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9. ANNOUNCEMENTS

10. FUTURE AGENDA ITEMS

- A. Discussion of Agenda Items for Future Meetings
 - i. Discuss Partnership with and Role of the McCune Foundation
 - ii. Consider Use of the Albion Press, Policy and Procedures for Use
 - iii. Policy Book/Municipal Code Amendments

11. NEXT MEETING DATE: June 6, 2022

12. ADJOURNMENT

ADDITIONAL CITY INFORMATION

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I, Annette Taylor, Staff Liaison, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the McCune Collection Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., March 31, 2022.

Dated: March 31, 2022

Annette Taylor

Annette Taylor, Staff Liaison

**McCune Collection Commission
Treasurer's Report and Comments
July 1, 2021 thru February 28, 2022**

	Endowment	COV	Opening Budget	Closing Budget
Opening Balances:	2,500.00	2,500.00	5,000.00	
Facility Maintenance Program				
Janitorial Supplies			25.00	25.00
Office Supplies	-17.33		150.00	132.67
Security Services CoV		-393.92	1181.76	787.84
Collection Maintenance Program				
Acquisitions				
Preservation/Archival CoV			1318.24	1,318.24
Display				
Outreach Program				
Hospitality & Supplies	-31.78		500.00	468.22
Printing			660.00	660.00
Mailing/Postage			440.00	440.00
Program Reserve	-60.00		700.00	640.00
Contingency			25.00	25.00
Period Totals:	-109.11	-393.92	5,000.00	4,496.97

Closing Balances:

Note:

\$60.00 expenditure under Program Reserve was due to Vallejo Open Studios.

Karen Zukor Preservation Estimates on McCune Items (2022)

	Title	Date	Defects Observed	Estimate
1	<i>Seneca Opera et Epistolae</i>	1478	Board cover detached	3-4hrs \$450-600
2	<i>Publii Virgilii Maronis</i>	1701	Red rot / other deterioration	3-4hrs \$450-600
3	<i>Historia ab Eustathio</i>	1634	Loose section	2hrs \$300
4	<i>De Imitatione Christi</i>	1764	Loose board cover	3hrs \$450
5	<i>Morias Egkionion</i>	1765	Board cover partially detached	3-4hrs \$450-600
6	<i>Poesie Campestri</i>	1788	Spine deterioration	3hrs \$450
7	<i>The Bay of San Francisco</i>	1892	Board cover detached /other damage	6-8hrs \$900-1200
8	<i>Epigrammi Latini</i>	1798	Spine section detached	0.5 hrs \$75

COV stipend: \$2500.00

8 months with security: \$ 787.84 (assuming a guard is present in April, May, and June)

Available for preservation: \$1712.16

Total of shaded items: \$1725.00 (low end)

MINUTES

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. February 7, 2022 Via Teleconference

1. CALL TO ORDER – 4:43 pm

2. ROLL CALL

Present: Henry Beecher, Chair; James Petka, Vice Chair; Commissioners Tiffany Flores, Joanne Schivley, Wayne Goodman

Absent: Commissioner Lei Kim Sawyer

3. COMMUNICATIONS

A. Report from City staff to the McCune Collection Commission

1. Reported that the City Council will consider a resolution to either continue allowing remote teleconference meetings or hold in-person meetings.

B. Report from Council Liaison to the McCune Collection Commission

1. Councilmember Miessner confirmed that City Council will consider going back to in-person meetings based on staff recommendations; thanked everyone for their hard work.

C. Report from McCune Foundation to the McCune Collection Commission

1. Chair Beecher reported that Foundation met with a professional videographer to possibly create a multi-media piece; more details to come.

D. Others - None

E. ACTIVITY REPORTS – Discussed leaving the activities as listed for now

1. Program Series

No report due to shutdown

2. Website

Commissioner Petka reported that there were a few additions to the website: Geologic Atlas of the United States. Smartsville Folio California; Art Walk updates for future Art Walks; volume Luther Burbank. His Methods and Discoveries. Vol. X.

3. Art Walk

Chair Beecher reported that there was not a January event, February event is on; prepared to be open to the public; confirmations for exhibits through July; three upcoming artists, Carla Koop in February and March, In Gratitude exhibit; Janet Pecorella in April May, oil paintings; Erika Hagen in June and July, ceramics and pottery

4. Volunteer Program

No report

5. Writers Workshop

No report

6. Book Club

No report

7. Children's Outreach

No report due to shutdown

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4. COMMUNITY FORUM

Julie Stratton commented that she was not able to access the McCune Commission's subpage on the Economic Development website. Staff informed her that currently there is no content on the page.

5. CONSENT CALENDAR AND APPROVAL OF AGENDA

A. Approval of Agenda & Minutes

Recommendation: By motion, approval of the agenda for the February 7, 2022 regular McCune Collection Commission meeting and approval of the minutes from the December 6, 2021 regular meeting

Motion to accept the February 7, 2022 agenda and December 6, 2021 minutes made by Commissioner Petka, seconded by Commissioner Flores, approved unanimously, 5-0 with Commissioner Sawyer absent.

6. CHAIR'S REPORT

Chair Beecher reported that he read the Commission's letter at the City Council meeting in December during Community Forum to have on record; will follow up with Mayor and City Manager; loaned one of the podiums to Sister City; future submission of agenda item at least eight days prior to the meeting.

7. RECURRING BUSINESS

A. Acquisition of Items Donated to the McCune Collection (attachment)

Commissioner Goodman has electric piano he would like to donate, concern as where to store it; discussion followed.

Motion by Commissioner Schivley and seconded by Commissioner Goodman to accept Commissioner Goodman's electric piano contingent on storage space; approved unanimously, 5-0 with Commissioner Sawyer absent.

B. Submission of Monthly Receipts for Reimbursement

No receipts submitted

C. McCune Room use requests

No report due to shutdown

8. NEW/UNFINISHED BUSINESS

A. Report of Budget Ad-Hoc Committee for Fiscal Year (FY) 2022-23

Chair Beecher reported that the Ad-Hoc Committee met, he and Commissioners Flores and Schivley, and recommends going with the same budget for FY 2022-23.

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Motion by Commissioner Goodman, seconded by Commissioner Schivley to accept the recommended draft budget for FY 2022-23, approved unanimously 5-0 with Commissioner Sawyer absent

B. Bookmaking Competition for Vallejo Elementary and Middle School Students

Item continued due to Commissioner Sawyer's absence.

C. McCune Survey

Chair Beecher reported that Commission got the license and is able to use the Foundation's EIN number; explained how to use system; single user sign-in, need to review logistics using the platform.

Information item.

D. Docent Coverage of the McCune Room

Discussed the coverage of the McCune Room during the Art Walk, Saturdays and Tuesdays, can remotely log in into the calendar to schedule
Information only

E. Potential Interest in Reactivating the Program Series, Writers Workshop, and Book Club

Commissioner Goodman reported that he would like to start the three programs again when it's possible to have the public attend; like to lead the writing workshop, facilitate or help facilitate book club, and get a schedule of speakers; like to explore if anyone is interested in helping; consider combining book club and writers workshop on Saturdays; discussion regarding partnering with local bookstore
Continue to next agenda

9. ANNOUNCEMENTS

None

10. FUTURE AGENDA ITEMS

A. Discussion of Agenda Items for Future Meetings

- i. Discuss Partnership with and Role of the McCune Foundation
- ii. Consider Use of the Albion Press, Policy and Procedures for Use
- iii. Policy Book/Municipal Code Amendments

11. NEXT MEETING DATE: April 4, 2022, 4:30 p.m.

12. ADJOURNMENT – 5:43

Motion by Commissioner Goodman, seconded by Commissioner Flores to adjourn