



City Hall  
Council Chambers  
555 Santa Clara Street  
Vallejo, CA 94590  
[www.cityofvallejo.net](http://www.cityofvallejo.net)

**AGENDA**  
**REGULAR MEETING**  
**HUMAN RELATIONS COMMISSION**  
**APRIL 27, 2022 - 6:00 P.M.**

**COMMISSIONERS**  
Phillip Wilson, Chair  
Morgan Hannigan, Vice  
Chair

Nona Cohen-Bowman  
Andra Davis  
Loretta Gaddies  
Demetra Stall-Nash  
Dela Weeks Morris

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Human Relations Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3(e) (The Brown Act) and Resolution No. 22-006 N.C., members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Staff Secretary prior to the consideration of the item or raise their hand via ZOOM: (<https://ZoomRegular.Cityofvallejo.net>), **Option to join by phone:** Dial (669) 900-6833. **Enter Meeting ID:** 914 0075 0676#. Press \* 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, [www.cityofvallejo.net/publiccomment](http://www.cityofvallejo.net/publiccomment). In person speakers will be recognized first.

Those wishing to address the Commission on any matter for which another opportunity to speak is not provided on the AGENDA, but which is within the jurisdiction of the Commission to resolve may come forward in person to the podium or virtually during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the Commission: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310; and an Action Calendar item are limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Commission will be available for public inspection at the Office of the City Manager, 555 Santa Clara Street, Vallejo at the same time that the public records are distributed or made available to the Commission. Such documents may also be available on the City of Vallejo website subject to staff's ability to post the documents prior to the meeting.

**WANT MORE CITY INFORMATION?**

Members of the public can:

- Like us on Facebook and Instagram([@cityofvallejo](https://www.instagram.com/cityofvallejo))
- Sign up to receive City Communications via e-mail ([www.cityofvallejo.net/subscribe](http://www.cityofvallejo.net/subscribe))
- Sign up to for emergency alerts at: [alertsolano.com](http://alertsolano.com)

**AGENDA  
REGULAR MEETING  
HUMAN RELATIONS COMMISSION  
APRIL 27, 2022 - 6:00 P.M.**

**PUBLIC COMMENT:** Members of the Public may provide public comments during via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833.

For additional instructions on how to speak remotely during public comment, please visit, [www.cityofvallejo.net/publiccomment](http://www.cityofvallejo.net/publiccomment)

**VIEW THE MEETING:**

There are three different ways you can view this public meeting:

- Stream from the City website: [www.cityofvallejo.net/Streaming](http://www.cityofvallejo.net/Streaming)
- Join the Zoom webinar: <https://ZoomRegular.Cityofvallejo.net>

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. REPORTS**

**A. Report from Secretary to the Human Relations Commission**

**B. Report from Council Liaison Brown to the Human Relations Commission**

**C. Commissioner Reports**

This is an opportunity for Commissioners to shared updates regarding Commission work, items directed related to the Commission Workplan or Commission Chater.

**5. COMMUNITY FORUM**

The Community Forum is an opportunity to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve. Any interested members of the public desiring to communicate with the Commission as part of the First Community Forum may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM:(<https://ZoomRegular.Cityofvallejo.net>) or Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press \* 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, [www.cityofvallejo.net/publiccomment](http://www.cityofvallejo.net/publiccomment). In person speakers will be recognized first. When called upon, each speaker should step to the podium, state his/her name for the record.

The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to a maximum of three minutes pursuant to Vallejo Municipal Code Section 2.02.300.

**6. CONSENT CALENDAR AND APPROVAL OF AGENDA**

Any interested members of the public desiring to communicate with the Commission as part of the First Community Forum may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM: (<https://ZoomRegular.Cityofvallejo.net>) or Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press \* 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, [cityofvallejo.net/publiccomment](http://cityofvallejo.net/publiccomment). In person speakers will be recognized first. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Commission. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.

**A. Approval of Minutes**

**Recommendation:** Approval of the minutes from the January 26, 2022, meeting.

**7. PRESENTATION**

**A.** Homelessness Resources Presentation - Natalie Peterson, Interim Assistant to The City Manager, City of Vallejo

**8. ACTION ITEM(S)**

NOTICE: Members of the public wishing to address the Commission on Action Calendar Items may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press \*9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, [www.cityofvallejo.net/publiccomment](http://www.cityofvallejo.net/publiccomment). Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420. In person speakers will be recognized first.

**A. Review and discussion regarding current workplan**

**Recommendation:** Agendize additions or changes to the workplan at the July 27 meeting

**9. FUTURE AGENDA ITEMS**

**B.** Discussion of Agenda Items for Future Meetings

**10. ADJOURNMENT**

I, Christina Lee, Executive Secretary, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the Human Relations Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., Friday, April 22, 2022.

Dated: April 22, 2022



Christina Lee, Executive Secretary





City Hall  
Council Chambers  
555 Santa Clara Street  
Vallejo, CA 94590  
[www.cityofvallejo.net](http://www.cityofvallejo.net)

**MINUTES  
REGULAR MEETING  
HUMAN RELATIONS COMMISSION  
VIA TELECONFERENCE  
6:00 P.M.  
JANUARY 26, 2022**

COMMISSIONERS  
Phillip Wilson, Chair  
Andra Davis, Vice Chair

Nona Cohen-Bowman  
Morgan Hannigan  
Loretta Gaddies  
Demetra Stall-Nash  
Dela Weeks Morris

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Human Relations Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3(e) (The Brown Act) and Resolution No. 22-006 N.C., members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Staff Secretary prior to the consideration of the item or raise their hand via ZOOM:(<https://ZoomRegular.Cityofvallejo.net>), Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press \* 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, [www.cityofvallejo.net/publiccomment](http://www.cityofvallejo.net/publiccomment). In person speakers will be recognized first.

Those wishing to address the Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the Commission to resolve may come forward in person to the podium or virtually during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the Commission:

- 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300;
- 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310; and an Action Calendar item are limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Commission will be available for public inspection at the Office of the City Manager, 555 Santa Clara Street, Vallejo at the same time that the public records are distributed or made available to the Commission. Such documents may also be available on the City of Vallejo website subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527, TDD (707) 649-3562.

Want more City Information - Members of the public can:

Like us on Facebook and Instagram([@cityofvallejo](https://www.facebook.com/cityofvallejo))

Sign up to receive City Communications via e-mail ([www.cityofvallejo.net/subscribe](http://www.cityofvallejo.net/subscribe))

Sign up to for emergency alerts at: [alertsolano.com](http://alertsolano.com)

**MINUTES  
REGULAR MEETING  
HUMAN RELATIONS COMMISSION  
JANUARY 26, 2022  
6:00 P.M.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

Vice-Chair Hannigan

**3. ADMINISTRATION OF THE OATH OF OFFICE TO NEWLY APPOINTED COMMISSIONER**

Councilmember Brown administered the oath of office to newly appointed Commissioner Phillip Wilson

**4. ROLL CALL**

**Present-** Morgan Hannigan, Andra Gaddies, Loretta Rena Davis, Demetra Stall-Nash, Dela Weeks-Morris, Phillip Wilson, Nona Cohen-Bowman

**City Council Liaison-** Hakeem Brown

**City Staff-** Felicia Escover, Executive Secretary

**5. REPORTS**

**A. Report from Secretary to the Human Relations Commission**

Executive Secretary Felicia Escover provided updates on the feedback collected at Waterfront Weekend, the City Council goal-setting schedule of April 11, and Council's request to provide individual commission reports.

**B. Report from Council Liaison Brown to the Human Relations Commission**

Council Liaison Brown provided an update pertaining to housing discussions amongst City Council. A reminder of the submission deadline for member applications for the Police Surveillance Advisory Board was also shared.

**C. Commissioner Reports**

Commissioner Stall-Nash provided an update on the efforts made to assist the unhoused with temporary storage assistance.

**6. COMMUNITY FORUM**

None

**7. CONSENT CALENDAR AND APPROVAL OF AGENDA**

**A. Approval of Agenda**

**Action:** Motion to approve the Consent Calendar, Agenda, and Minutes from the October 26, 2021, Human Relations Commission Meeting as presented was made by Vice-Chair Hannigan, Seconded by Commissioner Stall-Nash, and approved unanimously.

**8. PRESENTATION**

- A. Katelyn Knight, Assistant City Attorney, provided a Commission Training on the Brown Act and Rules of Order.
- B. Christina Lee, Public Information Officer from the City Manager's Office, provided a presentation on Citywide Communications Efforts.

## 9. ACTION ITEM(S)

- A. Selection of Chair and Vice-Chair

**Action:** Motion to appoint Commissioner Phillip Wilson as Chair was made by Commissioner Stall-Nash, Seconded by Commissioner Hannigan, and approved unanimously.

**Action:** Motion to appoint Commissioner Loretta Rena Davis as Vice-Chair was made by Commissioner Hannigan, Seconded by Commissioner Stall-Nash, and approved unanimously.

- B. Review and Discussion Regarding Commission Work Plan  
Executive Secretary provided a presentation on the Commission Work Plan and relevant goals to the plan.

**Action:** Motion to schedule a special meeting to continue the item regarding the review and discussion of the work plan in February 2022 made by Commissioner Hannigan, Seconded by Commissioner Cohen-Bowman, and approved unanimously.

## 10. FUTURE AGENDA ITEMS

- A. Discussion of Agenda Items for Future Meetings
  - April 2022
    - o Homelessness Resources Presentation

**Action:** Motion to include a Homeless Education Discussion agenda item for the April 2022 meeting made by Commissioner Stall-Nash, Seconded by Chair Wilson, and approved unanimously.

For a future meeting, the Commission requested a presentation from the Vallejo Police Department regarding community relations and mobile health crisis response. In addition, a community partnership discussion and a request for County staff to present on Mental Health Resources.

## 11. ADJOURNMENT

---

# **CITY OF VALLEJO**

## **Human Relations Commission**

### **PURPOSE STATEMENT**

*Per Vallejo Municipal Code Chapter 2.40*

The primary purpose of Vallejo human relations commission is to promote the equal treatment of all individuals; to prohibit discrimination in the city of Vallejo based on race, color, national origin, religion, sex, disability, age, genetic information, marital status, sexual or gender orientation and identity, medical condition, political activities, military or veteran status, or status as a victim of domestic violence; to be a community educator, conciliator and mediator to create a climate favorable to good human relations among people in the community and to promote just and positive interactions between and among people and groups in the community.

### **DUTIES**

*Per Vallejo Municipal Code Chapter 2.40*

- A. Lead the community in efforts to foster understanding and appreciation of and for the many ethnic, racial, religious, and nationality groups and traditions present in Vallejo. The commission will engage in education, in the planning of specific events, and in other appropriate means to accomplish this function of understanding, appreciation, and celebration;
- B. Inform and consult with the city council and initiate processes to alleviate tension and conflict. These processes can include working with the groups involved through conference, mediation, persuasion, conciliation, and community meetings and forums. If any commission community meetings are held which specifically pertain to any governmental agency, the commission shall communicate with the head of that agency. For the purpose of alleviating tension and conflict, the commission may use other city council-approved processes. The commission will attempt to resolve tensions and conflicts in a relaxed climate of mutual understanding and trust, where possible;
- C. Make recommendations as appropriate, educating and referring the public to appropriate agencies and services in instances of perceived discrimination based upon the categories set forth in Section 2.40.010 above; work with staff or agency representatives in determining whether patterns of concern are valid; and, if valid, the commission may use the processes of conference, mediation, persuasion, conciliation, and community meetings and forums to enhance good community relations. If there is no existing procedure to address a citizen's concern, the commission may decide to investigate and act on that concern, using the processes of conference, mediation, persuasion, conciliation, and community meetings;
- D. Review, evaluate and make recommendations to staff, labor groups, the civil service commission and city council, so as to promote equal employment opportunity within the city of Vallejo, and fair contracting practices on a continuing basis;
- E. Consider issues that involve the relationship between the police, justice system, and the community as it relates to more effective communications. Make recommendations to the city council on findings;
- F. Submit report as deemed necessary to the city council on the state of human relations in the Vallejo area, focusing on both achievements and tensions, conduct special studies, if necessary, and formulate recommendations to city council on issues related to human relations;
- G. Recommend to the city council any legislation which would improve human relations and civil rights in Vallejo;
- H. Recommend to the city council any legislation or policy changes which would further address or implement the goals as set forth in Section 2.40.010.

## **2020/2021 Goals**

1. Outreach to the community and get specific feedback on what's happening in Vallejo and how the Commission can best serve the people
2. Participate, volunteer and engage at citywide events and meetings especially around issues regarding homelessness, education and police relations.
3. Participate, help to plan and table at Unity Day this year and have a continued presence each year moving forward.
4. Investigate, analyze and make recommendations to the City Council regarding workshops, trainings and tools to improve human relations amongst the Vallejo community.

## **TENTATIVE MEETING SCHEDULE**

- SPECIAL MEETING - September 7, 2021 | TIME: 5:00 PM
- REGULAR MEETING - October 27, 2021 | TIME: 6:00 PM
- REGULAR MEETING - January 26, 2022 | TIME: 6:00 PM
- REGULAR MEETING - April 27, 2022 | TIME: 6:00 PM
- REGULAR MEETING - July 27, 2022 | TIME: 6:00 PM
- REGULAR MEETING - October 26, 2022 | TIME: 6:00 PM

## **PRESENTATIONS & AGENDA ITEM REQUESTS**

| Topic                                                                                    | Presenter              | Intent                                                                                              | Tentative Meeting |
|------------------------------------------------------------------------------------------|------------------------|-----------------------------------------------------------------------------------------------------|-------------------|
| <input checked="" type="checkbox"/> City Communications                                  | Christina Lee          | Explain Citywide communication initiatives                                                          | January 2022      |
| <input checked="" type="checkbox"/> City Attorney's Office                               | Katelyn Knight         | Discuss the function of the City Attorney's Office and the role it plays in Human Relations matters | October 2021      |
| <input checked="" type="checkbox"/> Brown Act/Rosenburg's Rules of Order/Code of Conduct | City Attorney's Office | Provide Commissioners with mandatory training                                                       | January 2022      |
| <input type="checkbox"/> Workplan                                                        | Commission             | Review and revise Commission workplan                                                               | April 2022        |
| <input type="checkbox"/> Homelessness                                                    | Natalie Peterson       | Share information about homelessness service providers & resources                                  | April 2022        |
| <input type="checkbox"/> Homelessness                                                    | Solano County          | Share information about dental health resources                                                     | April 2022        |
| <input type="checkbox"/> Education regarding Homelessness                                | Commission             | Discuss opportunities to educate the public about the state and nature of homelessness              | April 2022        |
| <input type="checkbox"/> Police/Community Relations                                      | VPD                    | Hear from VPD regarding community relations efforts                                                 | July 2022         |