



City Hall
Council Chambers
555 Santa Clara Street
Vallejo, CA 94590
www.cityofvallejo.net

AGENDA

CODE ENFORCEMENT APPEALS BOARD REGULAR MEETING – 6:00 PM

MAY 26, 2022

L. Alexander Matias, Chairperson
Dr. Carey Hawkins Ash,
Vice-Chairperson

BOARD MEMBERS
Fred Cavalli, Jr.
Loretta Gaddies
Wanda Madeiros
Edward Taylor
VACANT

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Code Enforcement Appeals Board (Board) without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Board prior to the consideration of the item or raise their hand via ZOOM: (<https://ZoomRegular.Cityofvallejo.net>), Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first.

Those wishing to address the Board on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the Board to resolve may come forward in person to the podium or virtually during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the Board: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310; and an Action Calendar item are limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Board will be available for public inspection at the Code Enforcement/Community Services Office, 2 Florida Street, Vallejo, CA at the same time that the public records are distributed or made available to the Board. Such documents may also be available on the City of Vallejo website subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 553-7290, TDD (707) 649-3562.

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	Vallejo City Council Chambers ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.
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NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom. Access to City Hall and the Council Chambers will be provided to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide public comments during the City Council Meeting in person or via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833.

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Vallejo City Hall
555 Santa Clara Street
Vallejo, CA 94590

CODE ENFORCEMENT
Code Enforcement Appeals Board (CEAB)
AGENDA

May 26, 2022
6:00 p.m.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE TO THE FLAG
3. ROLL CALL
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
 - A. April 28, 2022 – Regular Meeting
6. CORRESPONDENCE: None
7. FIRST COMMUNITY FORUM

*The Community Forum is an opportunity to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Council to resolve. Any interested members of the public desiring to communicate with the City Council as part of the First Community Forum may do so in person by submitting a completed speaker's card to the Staff/Secretary or via ZOOM: (<https://ZoomRegular.Cityofvallejo.net>), Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first. When called upon, each speaker should step to the podium, state his/her name for the record.*

The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to a maximum of three minutes pursuant to Vallejo Municipal Code Section 2.02.300.

8. GUEST SPEAKER: None
9. PRESENTATIONS: None
10. OLD BUSINESS: None
11. NEW BUSINESS:

A. Consideration of Code Enforcement Staffing Request to Vallejo City Council

12. SECOND COMMUNITY FORUM

*Any interested members of the public desiring to communicate with the City Council as part of the last Community Forum may do so in person by submitting a completed speakers cards to the City Clerk or via ZOOM: (<https://ZoomRegular.Cityofvallejo.net>), Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first.*

13. STAFF COMMENTS: None
14. ANNOUNCEMENTS:

- A. Mr. David Cates has resigned as a member of the Board, effective May 1, 2022
- B. REMINDER – Next Regular Meeting is also our Annual Special Assessments Hearing, scheduled for **Thursday, June 23rd, 2022 @6:00 PM**

15. BOARD MEMBER COMMENTS AND DISCUSSION

16. ADJOURNMENT

I, Dong Yoo, Staff, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Code Enforcement Appeals Board, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., Monday, May 23, 2022.

Dated: Monday, May 23, 2022

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Code Enforcement Appeals Board (Board) will be available for public inspection at the City Clerk's Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Board. Such documents may also be available on the City of Vallejo website at <http://www.cityofvallejo.net> subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-3414, TDD (707) 649-3562.



Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's Office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted.

1. **CALL TO ORDER:** Chairperson Dr. Carey Hawkins Ash (Chairperson Ash) at 6:10 p.m.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG :** Vice Chairperson Matias
3. **ROLL CALL:**
 - Present: Chairperson Ash, Vice-Chairperson L. Alexander Matias
Board Members: Wanda Madeiros, Edward Taylor
 - Absent: Fred Cavalli, Jr. (excused), David Cates (not excused); Loretta Gaddies (excused)
 - Staff: Senior Code Enforcement Officer (SCEO) Dong Yoo, Code Enforcement Officer (CEO) Angela Hodgins, Secretary Karen Ang, IT Director Naveed Ashraf, Assistant City Attorney Laura Zagaroli
4. **APPROVAL OF AGENDA:** Board Member Taylor motioned to approve the agenda for the April 28th, 2022 Regular Meeting, seconded by Board Member Madeiros. The motion carried unanimously.
5. **APPROVAL OF MINUTES:** Vice Chairperson Matias motioned to approve the February 24th, 2022 CEAB Regular Meeting Minutes; seconded by Board Member Madeiros. The motion carried unanimously.
6. **CORRESPONDENCE:** None
7. **FIRST COMMUNITY FORUM:** None

Due to the current coronavirus emergency, the City of Vallejo has opted to hold board/commission meetings via teleconference. Any interested members of the public desiring to communicate with the Code Enforcement Appeals Board as part of the Community Forum may do so via ZOOM: <https://zoomregular.cityofvallejo.net>

or via phone, by dialing (669) 900-6833

Meeting ID 914 0075 0676#

*Press *9 to digitally raise your hand from the phone.*

For additional instructions on how to speak during public comment, please visit www.cityofvallejo.net/publiccomment. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three (3) minutes pursuant to Vallejo Municipal Code Section 2.20.300.
8. **GUEST SPEAKER:** None
9. **PRESENTATIONS:** None
10. **OLD BUSINESS:** None
11. **NEW BUSINESS:**
 - A. **Election of Code Enforcement Appeals Board Chairperson and Vice-Chairperson**

Per Chapter 2.26.070 (A) of the Vallejo Municipal Code: "Every board, commission and committee shall elect a chairperson and a vice-chairperson from among its members. Each shall serve a term of one year and until a successor is appointed and takes office. A member may serve no more than two consecutive years as chairperson."

Chairperson Ash and Vice-Chairperson Matias have been serving as Chairperson and Vice-Chairperson since February 2020, therefore the Board must re-elect a new Chairperson and Vice-Chairperson.

Action: Board Member Madeiros motioned to nominate Vice Chairperson Matias as the new chairperson, seconded by Board Member Taylor. The motion carried unanimously. The votes were as follows: AYES – Ash, Madeiros, Matias, Taylor; NOES – None. Matias accepted the nomination as the Board's new chairperson. Board Member Taylor motioned to nominate former Chairperson Ash as the new vice-chairperson, seconded by Board Member Madeiros. The motion carried unanimously. The votes were as follows: AYES – Ash, Madeiros, Matias, Taylor; NOES – None. Ash accepted the nomination as the Board's new vice-chairperson.
12. **SECOND COMMUNITY FORUM:** None.
13. **STAFF COMMENTS:** None
14. **ANNOUNCEMENTS:**
 - A. **REMINDER:** Annual Special Assessments Hearing is scheduled for Thursday, June 23rd, 2022 @6:00 PM.
15. **BOARD MEMBER COMMENTS AND DISCUSSION:** Board Member Madeiros requested that staff train/email Board Member Cates regarding the Special Assessments process and also encouraged him to watch previous years' assessment hearings to gain an understanding of what the upcoming hearing might look like.
16. **ADJOURNMENT:** Newly appointed Chairperson Matias adjourned the meeting at 6:32 pm.