



Council Chambers
Council Chambers – 2nd Floor
555 Santa Clara Street
Vallejo, CA 94590
www.cityofvallejo.net

AGENDA

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. COUNCIL CHAMBERS

June 6, 2022

COMMISSIONERS

Henry Beecher, Chair
James Petka, Vice Chair
Tiffany Flores, Treasurer
Joanne Schivley
Lei Kim Sawyer
Wayne Goodman
Vacancy

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom.

Access to City Hall and the Council Chambers will be provided to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide public comments during the Commission Meeting via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833.

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

VIEW THE MEETING: There are four ways you can view this public meeting by:

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Hybrid options are available for members of the public to participate. To participate remotely:

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Enter Meeting ID: 914 0075 0676#

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This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the McCune Collection Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Commission prior to the consideration of the item or raise their hand via ZOOM: (<https://ZoomRegular.Cityofvallejo.net>), Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first.

Those wishing to address the McCune Collection Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the McCune Collection Commission to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

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Members of the public have the right to speak on any item on this agenda. Those wishing to address the McCune Collection Commission: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310; and 3) an Action Calendar item are limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the commissioners will be available for public inspection at the Economic Development Office, 555 Santa Clara Street, 3rd Floor, Vallejo, CA at the same time that the public records are distributed or made available to the commissioners. Such documents may also be available on the City of Vallejo website subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527, TDD (707) 649-3562.

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Vallejo City Hall is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. COMMUNICATIONS

- A. Report from City staff to the McCune Collection Commission
- B. Report from Council Liaison to the McCune Collection Commission
- C. Report from McCune Foundation to the McCune Collection Commission
- D. Others

E. ACTIVITY REPORTS

- 1. Program Series
- 2. Website
- 3. Art Walk
- 4. Volunteer Program
- 5. Writers Workshop
- 6. Book Club
- 7. Children's Outreach

4. COMMUNITY FORUM

*The Community Forum is an opportunity to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve. Any interested members of the public desiring to communicate with the Commission may do so in person by submitting a completed speaker's card to the Executive Secretary of the Commission or via ZOOM:(<https://ZoomRegular.Cityofvallejo.net>), option to join by phone: dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during the public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first. When called upon, each speaker should step to the podium, state his /her name for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.*

5. CONSENT CALENDAR AND APPROVAL OF AGENDA

Members of the public wishing to address the Commission on Consent Calendar items may do so in person by submitting a completed speaker's card to the Executive Secretary or via

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*ZOOM: (<https://ZoomRegular.Cityofvallejo.net>), Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02. 310..*

A. **Approval of Agenda & Minutes**

Recommendation: By motion, approve the agenda for the June 6, 2022 Regular Meeting of the McCune Collection Commission and approve the minutes from the April 4, 2022 Regular Meeting.

6. **CHAIR'S REPORT**

7. **RECURRING BUSINESS**

A. **Acquisition of Items Donated to the McCune Collection**

Action: By motion approve/deny acquisition of donated item(s).

B. **Submission of Monthly Receipts for Reimbursement**

C. **McCune Room Use Requests**

Request by McCune Commissioner Goodman to use the McCune Room for a choral group's rehearsals

Action: By motion approve/deny room use request.

8. **NEW/UNFINISHED BUSINESS**

*NOTICE: Members of the public wishing to address the Commission on Action Calendar Items may do so in person by submitting a completed speakers card to the Executive Secretary of the Commission or via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420. In person speakers will be recognized first.*

A. **McCune Survey**

Action: By motion finalize and distribute the McCune Survey.

B. **Program Series, Writers Workshop, and Book Club**

Action: By motion designate Commissioner Goodman as Program Coordinator for the Program Series, and Activity Organizer for the Writers Workshop and Book Club.

C. **McCune Collection Pop-Up Saturdays**

Action: By motion approve having an information table within the Farmers Market one Saturday a month.

D. **McCune Collection Expenses**

Action: Clarification on expense authorization

E. **McCune Policy Book**

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Action: By motion recommend sending Policy Book to appropriate city staff for review and comment

9. ANNOUNCEMENTS

10. FUTURE AGENDA ITEMS

- A. Discussion of Agenda Items for Future Meetings
 - i. Discuss Partnership with and Role of the McCune Foundation
 - ii. Consider Use of the Albion Press, Policy and Procedures for Use

11. NEXT MEETING DATE: August 1, 2022

12. ADJOURNMENT

ADDITIONAL CITY INFORMATION

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I, Annette Taylor, Staff Liaison, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the McCune Collection Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., June 2, 2022.

Dated: June 2, 2022

Annette Taylor

Annette Taylor, Staff Liaison

MINUTES

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. April 4, 2022 Council Chambers

1. CALL TO ORDER – 4:30 pm

2. ROLL CALL

Present: Henry Beecher, Chair; James Petka, Vice Chair; Commissioners Tiffany Flores, Joanne Schivley (arrived 4:39), Lei Kim Sawyer, Wayne Goodman

Absent: None

3. COMMUNICATIONS

A. Report from City staff to the McCune Collection Commission

1. No report.

B. Report from Council Liaison to the McCune Collection Commission

1. Welcome; good to be back in Council Chambers.

C. Report from McCune Foundation to the McCune Collection Commission

1. Chair Beecher reported that Maximillian Shannon, a senior in high school, is an apprentice with father who is a website designer, also an Eagle Scout candidate who needs a service project to satisfy Eagle Scout merit; agrees to create a video, putting together a story board that will be shared with Commission to review. Commissioner Goodman volunteered to provide music for background.

D. Others - None

E. ACTIVITY REPORTS – Discussed leaving the activities as listed for now

1. Program Series

No report due to shutdown

2. Website

Commissioner Petka reported that were two additions to the website: Luther Burbank. His Methods and Discoveries, Vol. XI; Luther Burbank. His Methods and Discoveries. Vol. XII.

3. Art Walk

Chair Beecher reported that completed two months, February and March, with artist Carla Koop. Commissioner Flores commented the music provided by Commissioner Goodman was a good addition. Commissioner Goodman commented that there was a larger crowd due to it being a community based program; best attended Art Walk. Chair Beecher commented that all McCune sponsored events have designated Commissioner acting as coordinator or organizer, including publicity, which he does. Vice Chair Petka asked if the Art Walk can be included in the city's weekly newsletter.

4. Volunteer Program

No report

5. Writers Workshop

No report

6. Book Club

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No report

7. Children's Outreach

No report due to shutdown

4. COMMUNITY FORUM

None

5. CONSENT CALENDAR AND APPROVAL OF AGENDA

A. Approval of Agenda & Minutes

Recommendation: By motion, approval of the agenda for the April 4, 2022 regular McCune Collection Commission meeting and approval of the minutes from the February 7, 2022 regular meeting

Motion to accept the April 4, 2022 agenda and February 7, 2022 minutes made by Commissioner Goodman, seconded by Commissioner Flores, approved unanimously, 6-0.

6. CHAIR'S REPORT

Chair Beecher thanked Commissioner Goodman for the keyboard; found location; electronic newsletter about Carla Koop's Gratitude exhibit, placed in the room; podium borrowed by City Sister is back.

7. RECURRING BUSINESS

A. Acquisition of Items Donated to the McCune Collection

Make recommendation to City Council to approve acquisition of electric piano donated by Commissioner Goodman.

Motion by Commissioner Flores and seconded by Commissioner Schivley to recommend to City Council to approve the acquisition of the electric piano; approved unanimously, 5-0-1 with Commissioner Goodman recusal.

B. Submission of Monthly Receipts for Reimbursement

No receipts submitted

C. McCune Room Use Requests

Request by McCune Foundation to use room for video filming

Motion by Commissioner Flores and seconded by Commissioner Sawyer to allow McCune Foundation to use room for video filming; approved unanimously, 4-0-2 with Chair Beecher and Commissioner Schivley recusals

8. NEW/UNFINISHED BUSINESS

A. Treasurer's Report

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By motion accept Treasurer's Report as presented by Treasurer Flores.

Motion by Commissioner Schivley, seconded by Commissioner Goodman to accept the report, approved unanimously 6-0.

B. Selection of Volumes in Need of Preservation Using 2022 Funds

Select volumes to be preserved. Discussion by Commissioners on how funds are spent and the preservation of books.

Motion by Commissioner Flores and seconded by Commissioner Schivley to select items 1,3,4,6, and 8 from list attached to meeting agenda, approved unanimously 6-0

C. Bookmaking Competition for Vallejo Elementary and Middle School Students

Item continued to August per Commissioner Sawyer's request. Commissioner Flores asked if there could be an information table at Farmers Market once a month on Saturday; agenized for next meeting.

D. McCune Survey

Chair Beecher reported Question Pro has a URL, have Commissioners test URL. Information item.

E. Continued Planning of Reactivating the Program Series, Writers Workshop, and Book Club

Discuss the specifics of reactivating these activities

Chair Beecher discussed the three programs. Commissioner Goodman volunteered and discussed how he would like to proceed with the programs. Will provide language for the City Attorney to review regarding purchasing books for the Book Club. Item to be agenized for June meeting for all three activities.

9. ANNOUNCEMENTS

None

10. FUTURE AGENDA ITEMS

- A. Discussion of Agenda Items for Future Meetings
 - i. Discuss Partnership with and Role of the McCune Foundation
 - ii. Consider Use of the Albion Press, Policy and Procedures for Use
 - iii. Policy Book/Municipal Code Amendments

11. NEXT MEETING DATE: August 1, 2022, 4:30 p.m.

12. ADJOURNMENT – 5:59

Motion by Commissioner Flores, seconded by Commissioner Schivley to adjourn