



Via Teleconference
Sister City Room
First Floor
JFK Library
505 Santa Clara Street
Vallejo, CA 94590

AGENDA

**VALLEJO SISTER CITY
COMMISSION
SPECIAL MEETING – 4:30 p.m.**

JUNE 22, 2022

Elissa Shanks-Stewart,
Chairperson
Emma del Rosario
Diana Dowling
Karen Lowe
Norma Placido
Pelton Stewart
Paul Lamb

**IMPORTANT NOTICE REGARDING THE JUNE 22, 2022, SISTER CITY
COMMISSION SPECIAL MEETING**

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom.

Access to the Sister City Room will be provided to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide comments during the Sister Cities Commission Meeting via ZOOM <https://zoom.us/my/vallejoeoc>, PASSWORD 131313, or via phone, by dialing (669) 900-6833. Meeting id: 851 502 7190 followed by # sign. Press *9 to digitally raise your hand when you wish to speak. Press *6 to mute/unmute your microphone.

For additional instructions on how to speak during public comment, please visit www.cityofvallejo.net/publiccomment

VIEW THE MEETING:

There are two different ways you can view this public meeting:

- In person
- Join the Zoom webinar: <https://zoom.us/my/vallejoeoc>, meeting ID 851 502 7190, password 131313

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. THANK YOU TO THE NATIVE TRIBES

4. ROLL CALL

5. ELECTION OF CHAIR AND VICE CHAIR

- A. Nominee for Chair, Commissioner Pelton Stewart. Nominee for Vice-Chair, Commissioner Lowe.

6. COMMUNICATIONS

- A. Report from Executive Assistant to the Mayor, Secretary to the Commission
1. Provide follow up on letters to Rota, Parun, Akashi Mayor & Jincheon Mayor
 2. Sister City International Dues status
 3. Status report on clock from Akashi
 4. Ensenada contact updates
 5. Update on request to City Manager to purchase furniture
 6. Follow up on recordkeeping subcommittee
- B. Report from Council Liaison to the Vallejo Sister City Commission
- C. Report from Chair to the Vallejo Sister City Commission

7. PUBLIC COMMENT

*Public Comment is an opportunity to address the Sister City Commission on any matter on or not on the agenda for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve. Any interested members of the public desiring to communicate with the Commission may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM <https://zoom.us/my/vallejoec>, meeting ID 851 502 7190, password 131313, Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 851 502 7190 #. Password 131313, Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first. When called upon, each speaker should step to the podium, state his/her name for the record.*

The conduct of the Public Comment shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to a maximum of three minutes pursuant to Vallejo Municipal Code Section 2.02.300.

8. CONSENT CALENDAR AND APPROVAL OF AGENDA

*NOTICE: Members of the public wishing to address the Sister City Commission on Consent Calendar Items may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM (<https://zoom.us/my/vallejoec>, meeting ID 851 502 7190, password 131313), or via phone, by dialing (669) 900-6833. Enter Meeting ID: 851 502 7190, password 131313. Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420. In person speakers will be recognized first.*

- A. **Approval of Minutes**

Recommendation: By motion, approve the Minutes for the May 2, 2022, Vallejo Sister City Commission Special Meeting.

B. Approval of Agenda with flexibility

9. OLD BUSINESS

*NOTICE: Members of the public wishing to address the Sister City Commission on Old Business Items may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM (<https://zoom.us/my/vallejoec>, meeting ID 851 502 7190, password 131313), or via phone, by dialing (669) 900-6833. Enter Meeting ID: 851 502 7190, password 131313. Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420. In person speakers will be recognized first.*

- A. Follow up on use of commission funds for Philmore Graham Science Fair participants in Sister Cities.

10. NEW BUSINESS

*NOTICE: Members of the public wishing to address the Sister City Commission on NEW BUSINESS Items may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM (<https://zoom.us/my/vallejoec>, meeting ID 851 502 7190, password 131313), or via phone, by dialing (669) 900-6833. Enter Meeting ID: 851 502 7190, password 131313. Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420. In person speakers will be recognized first.*

- A. Discuss changing of 4:30 special meeting time to another time, vote on a new meeting time for regular meetings.
- B. Reassignment of former Commissioner Williams' responsibilities.
- C. Discussion of decision making between commission meeting for requests such as for official letters providing clarification as to how the future requests will be addressed.

11. REPORT FROM COMMISSIONERS AND AD HOC COMMITTEES – COMMISSIONERS WILL PROVIDE IF THEY HAVE ANY UPDATES

A. Sister City Committee Reports

1. Trondheim, Norway
2. Baguio City, Philippines
3. Bagamoyo, Tanzania
4. Jincheon, South Korea
5. La Spezia, Italy

6. Akashi, Japan – Discussion of 55th anniversary of our Sister City relationship
7. Ensenada, Mexico – Outreach to local Hispanic Chamber of Commerce

B. Friendship City Subcommittee Reports

1. Muju, South Korea
2. Ennery, Haiti
3. Rota, Northern Mariana Islands (U.S. Commonwealth)
4. Zanzibar, Tanzania
5. Seven Generations Inter Tribal Council
6. Parun, Afghanistan

12. NEXT BI-MONTHLY MEETING: AUGUST 15, 2022, at a time to be determined.

13. FUTURE AGENDA ITEMS

14. ADJOURNMENT

I, Erik Rzomp, Executive Assistant to the Mayor do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Vallejo Sister City Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, Vallejo CA at 4:30 p.m., JUNE 21, 2022.

Dated: June 21, 2022

Erik Rzomp, Executive Assistant to the Mayor