

**PARTICIPATORY BUDGETING STEERING COMMITTEE
REGULAR MEETING – 6:30 PM
COUNCIL CHAMBERS**

555 Santa Clara Street, Vallejo, California

JULY 20, 2022

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom.

City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide public comments during the Participatory Budgeting Steering Committee Meeting in person or via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833.

For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment

VIEW THE MEETING:

There are four different ways you can view this public meeting:

- In Person
- Watch Vallejo local channel 28
- Stream from the City website: www.cityofvallejo.net/Streaming
- Join the Zoom webinar: <https://ZoomRegular.Cityofvallejo.net>

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

Hybrid Options are available for members of the public to participate. To participate remotely:

<https://ZoomRegular.CityofVallejo.net>

Option to join by phone:

Dial (669) 900-6833

Enter Meeting ID: 914 0075 0676#

Press *9 to digitally raise your hand from the phone

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

4. CORRESPONDENCE & COMMUNICATIONS

5. COMMUNITY FORUM

*The Community Forum is an opportunity to address the Participatory Budgeting Steering Committee (PBSC) on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the PBSC to resolve. Any interested members of the public desiring to communicate with the PBSC as part of the Community Forum may do so in person by submitting a completed speaker's card to the City Clerk or via ZOOM:(<https://ZoomRegular.Cityofvallejo.net>), Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first. When called upon, each speaker should step to the podium, state his/her name for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to a maximum of three minutes pursuant to Vallejo Municipal Code Section 2.02.300.*

6. CITY COUNCIL LIAISON REPORT

7. APPROVAL OF AGENDA

A. APPROVAL OF AGENDA

Recommendation: By motion, approve the agenda for the July 20, 2022.
Regular meeting.

Contact: Flor Magallanes, PBSC Secretary
Flor.Magallanes@cityofvallejo.net

8. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES

Recommendation: By motion, approve minutes for the June 15, Special meeting.

Contact: Flor Magallanes, PBSC Secretary
Flor.Magallanes@cityofvallejo.net

9. DISCUSSION ITEMS

A. CYCLE 8 IDEA COLLECTION OUTREACH DISCUSSION

The Cycle 8 Idea Collection Phase will launch on Monday August, 1 2022. City staff and PBSC will identify strategies for idea collection, including idea collection methods, outreach strategies, and immediate next steps to be executed in the month of June 2019. PBSC members will also sign up for idea collection tasks and roles.

Contact: Flor Magallanes, PBSC Secretary
Flor.Magallanes@cityofvallejo.net

B. CYCLE 8 IDEA EVENTS CALENDAR

PBSC and staff will establish the in-person event calendar for the Cycle 8 Idea Collection phase.

10. ACTION ITEMS

A. WATERFRONT HISTORY ART PARK IMPLEMENTATION

Action: By action the PBSC will approve the motion to utilize allocated PB funds towards design fees for the Cycle 3 project.

Contact Jason Ackley MPA, Administrative Analyst II

Jason.Ackley@cityofvallejo.net

B. CANCELTION OF PBSC REGULAR AUGUST MEETING

Action: By action the PBSC will cancel the August 17, 2022 Regular Meeting due to IT updates to Council Chambers.

Contact: Flor Magallanes, PBSC Secretary

Flor.Magallanes@cityofvallejo.net

11. ANNOUNCEMENTS

Updates from Staff or Commissioners

12. ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook and Instagram ([@cityofvallejo](https://www.instagram.com/cityofvallejo))

Sign up to receive City Communications via e-mail (www.cityofvallejo.net/subscribe)

Sign up for emergency alerts at: alertsolan.com

Flor Magallanes for

Dated: Saturday, July 17, 2022

Robert H. McConnell, Mayor

I, Flor Magallanes, PBSC Secretary do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Participatory Budgeting Steering Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 6:00 p.m., Sunday, July 17, 2022.

Flor Magallanes

Dated: Sunday, June 17, 2022

Flor Magallanes, PBSC Secretary

**PARTICIPATORY BUDGETING STEERING COMMITTEE
REGULAR MEETING**

MINUTES

555 Santa Clara Street, Vallejo, California

JUNE 15, 2022

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

Chair Baisden

3. ROLL CALL

Commissioners Present: Patricia Baisden, Dr. Annetta Clark, Tara Beasley-Stansberry, Ruscal Cayangyang, Jessica Lozana, TaraLeigh Martin, Lynda Daniels.

Council Liaison: Tina Arriola.

City Staff: Administrative Analyst II, Jason Ackley MPA, and PBSC Secretary, Flor Magallanes

4. CORRESPONDENCE & COMMUNICATIONS

None

5. COMMUNITY FORUM

None

6. CITY COUNCIL LIAISON REPORT

None

7. APPROVAL OF AGENDA

A. APPROVAL OF AGENDA

Action: Motion to approve the June 15, 2022, PBSC Special Meeting Agenda with a correction to for the addition of item number six was made by Co-Chair Beasley-Stansberry, seconded by Commissioner Daniels, and approved unanimously.

8. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES

Action: Motion to approve the February 16, 2022, PBSC Regular Meeting Minutes as presented was made by Commissioner Martin, seconded by Commissioner Lozano, and approved unanimously.

9. PROGRAM UPDATES

A. PB PROJECT UPDATES

Jason Ackley had no new project updates. Commissioners presented questions about ongoing projects.

10. DISCUSSION ITEMS

A. PB PROJECT STAFFING UPDATE

Jason Ackley, Administrative Analyst II was introduced as the new PB Project Lead.

11. ACTION ITEMS

A. PB RULEBOOK CHANGES

Action: By motion, the PBSC approved Rulebook updates to conform to the PBSC Cycle 8 strategy discussion from the February 16, PBSC Special Meeting and language updates to reflect process changes. Motion made by Co-Chair Beasley-Stansberry, seconded by Commissioner Daniels, and unanimously approved.

B. PB CYCLE 8 TIMELINE

Action: By motion the PBSC adopted the PB Cycle 8 timeline. Motion made by Commissioner Daniels, seconded by Co-Chair Beasley-Stansberry and unanimously approved.

12. ANNOUNCEMENTS

Updates from Staff or Commissioners

13. ADJOURNMENT
