



AGENDA

MARINA ADVISORY COMMITTEE SPECIAL MEETING – 5:00 P.M COUNCIL CHAMBERS

City Hall
555 Santa Clara Street
Vallejo, CA 94590
www.cityofvallejo.net

SEPTEMBER 28, 2022

CHAIRPERSON
Kenneth Wright, Chair

MARINA ADVISORY
COMMITTEE
Committee Member Babcock
Committee Member Hildebrand
Committee Member Kale
Committee Member Lockhart
Committee Member Pimentelli

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Marina Advisory Committee without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Marina Advisory Committee prior to the consideration of the item or raise their hand via ZOOM. In person speakers will be recognized first.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the City Council will be available for public inspection at the Public Works Engineering Office, 555 Santa Clara Street, 4th Floor, Vallejo, CA at the same time that the public records are distributed or made available to the City Council. Such documents may also be available on the City of Vallejo website subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4433, TDD (707) 649-3562.

NOTICE: Members of the Public will be able to participate in-person remotely via Zoom. Access to City Hall and the Council Chambers will be provided to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide public comments during the Commission Meeting both in person or remotely via ZOOM (<https://ZoomRegular.CityofVallejo.net>), or via phone, by dialing (669) 900-6833.

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

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- Stream from the City website: www.cityofvallejo.net/Streaming
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Hybrid options are available for members of the public to participate. To participate remotely:

<https://ZoomRegular.CityofVallejo.net>

Option to join by phone:

Dial (669) 900-6833

Enter Meeting ID: 914 0075 0676#

Press*9 to digitally raise your hand from the phone

For additional instructions on how to speak during public comment, please visit,

www.cityofvallejo.net/publiccomment

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1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA – By motion

A. Recommendation: Approve the September 28, 2022

4. APPROVAL OF MEETING MINUTES – By motion

A. Recommendation: Approve the February 24, 2022 Meeting Minutes

5. INFORMATION/ACTIVITY REPORTS/ANNOUNCEMENTS

- A. Report on Marina Improvements and Projects
- B. Report on Marina Security and Incidents
- C. Report on Marina occupancy, insurance, and registration
- D. Wi-Fi at the Marina
- E. Security Services

6. ACTION CALENDAR – None.

7. CONFIRMATION OF NEXT MEETING DATE

Next regular meeting date shall be held on November 3, 2022.

8. COMMUNITY FORUM

*NOTICE: This item provides the public an opportunity to address the Committee on any matter for which another opportunity to speak is not provided in the agenda, and which is within the jurisdiction of the Committee to resolve. Any interested members of the public desiring to communicate with the Committee as part of the Community Forum may do so in person by submitting a completed speaker's card to the Secretary or via Zoom <https://ZoomRegular.Cityofvallejo.net> Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press *9 to digitally raise your hand from the phone. In person speakers will be recognized first. When called upon, each speaker should step to the podium, state their name for the record. Fifteen minutes is set aside for this purpose with each speaker allowed three minutes each.*

9. CHAIRPERSON'S AND COMMITTEE MEMBER'S REPORTS / AGENDA REQUESTS

NOTICE: No action or discussion will take place with respect to brief announcements, oral reports, or agenda requests as listed above.

10. REPORT FROM PUBLIC WORKS DIRECTOR, SECRETARY TO THE MARINA ADVISORY COMMITTEE

11. COUNCILMEMBER LIAISON REPORT

12. ADJOURNMENT

I, Melissa Tigbao, Public Works Director, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Marina Advisory Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 10:00 a.m.

Melissa Tigbao, Public Works Director

**MARINA ADVISORY COMMITTEE
SPECIAL MEETING MINUTES
February 24, 2022**

1. CALL TO ORDER

The meeting was called to order by: Marina Advisory Committee Chair Wright at 4:32 p.m.

2. ROLL CALL

Present: Committee Chair Wright, Committee Member Babcock, Committee Member Hildebrand, Committee Member Kale, Committee Member Pimentelli

Absent: Committee Member Lockhart

Staff Present: Account Clerk II Walker, Public Works Director Davis, City Attorney Zagaroli, Council Member Arriola; General Marina Manager at F3 Lund

3. APPROVAL OF AGENDA

Recommendation: By motion, approve February 24, 2022 agenda.

Action: Approved

1st – Hildebrand

2nd – Pimentelli

4. APPROVAL OF MINUTES

Recommendation: By motion, approve May 5, 2021 minutes.

Action: Approved

1st – Kale

2nd – Hildebrand

5. COMMUNICATIONS

A. Oath of Office – Completed for: James Kale and Michael Pimentelli

B. Report from Travis Lund, General Marina Manager

1. Marina Improvements and Projects
2. Marina Security and incidents
3. Marina occupancy, insurance, and registration

C. Public Access at the Marina

6. CORRESPONDENCE –

- a. Ken Wright inquired on what preparation is being made to prevent further damage to J dock slips on pier 4. Lund responded that there is currently nothing in place but will seek guidance on it; mainly waiting on funding, otherwise, there is not much they can do to help it due to the need of dredging.

- b. Ken Wright asked on behalf of tenant when and if a remodel for the restroom at K dock and access to public would occur. In response, Davis explained that the remodel is in the design stage which will also make it ADA compliant and, once complete, it will be made accessible to the public per the BCDC permit.
- c. Ken Wright asked if the evicted boat returned to the Marina on I dock after leaving. Lund explained that the boat was tied off to the sea wall outside the Marina but received wind damage so it was towed back in; the boat is accruing daily charges and will be liened when applicable.
- d. Ken Wright had some credit card reader questions. Lund further explained that the new card readers were for governmental use and connection as they will only use this program, so the hope is that more agencies will come to the Marina for fuel and increase sales. Pimentelli wanted to know if that meant the fuel dock was open 24 hours a day because of the new card reader. Lund clarified that the fuel dock is only available 24/7 365 days a year to governmental agencies.
- e. Michael Pimentelli asked how many parking permits were going to be allotted per berth. Lund answered: two (2) per tenant, then a small fee (\$5 or less) for additional permits.
- f. James Hildebrand questioned if anyone is holding the current security company accountable for their actions or lack thereof; when issues are reported to them, they will not do anything other than tell us to call VPD. Lund explained that their job is to report and observe, not to approach.
- g. Babcock and Pimentelli that information about the meetings be distributed more with the Marina berthers to get more involvement.
- h. Ken Wright wanted to confirm what "Available Slips" meant during the occupancy report. Travis explained that "Available Slips" are those in one piece and has water.
- i. Ken Wright asked if the Solano Sheriff's Department has recently come to check registrations and write citations. Lund stated that he doesn't think they have visited recently to his knowledge, but he will call them to inquire. Walker shared that before leaving her position at the Marina in July 2021 that the Sheriff's department had come in a few months prior; this registration inspection usually happens once a year, therefore, their visit should be approaching soon.

7. COMMUNITY FORUM

There is no community forum during Special Meetings.

8. NEW BUSINESS – None.

9. CONFIRMATION OF NEXT MEETING DATE

Thursday, May 5th, 2022 at 5:00 P.M.

10. STAFF COMMENTS –

- A. The City is going out to bid for security services to begin the following fiscal year.
- B. Conversation with F3 has begun regarding condition assessment of the Marina to figure out the investment needed from the City to improve the Marina.

11. CHAIRPERSON'S & COMMITTEE MEMBER'S REPORTS/AGENDA REQUESTS

- A. Current and future Wi-Fi services at the Marina provided by the City
- B. Security Services feedback for the Marina

12. **LIAISON COMMENTS/REPORTS – None.**
13. **ADJOURNMENT** - The meeting was adjourned at 5:13 p.m.