



Via Teleconference
Sister City Room
First Floor
JFK Library
505 Santa Clara Street
Vallejo, CA 94590

AGENDA

VALLEJO SISTER CITY COMMISSION REGULAR MEETING – 5:30 p.m.

December 19, 2022

Pelton Stewart -Chair
Karen Lowe-Vice Chair
Emma del Rosario
Diana Dowling
Norma Placido
Elissa Shanks-Stewart,
Paul Lamb

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom.

Access to the Sister City Room will be provided to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide comments during the Sister Cities Commission Meeting via ZOOM <https://zoom.us/my/vallejoeoc>, PASSWORD 131313, or via phone, by dialing (669) 900-6833. Meeting id: 851 502 7190 followed by # sign. Press *9 to digitally raise your hand when you wish to speak. Press *6 to mute/unmute your microphone.

For additional instructions on how to speak during public comment, please visit www.cityofvallejo.net/publiccomment

VIEW THE MEETING:

There are two different ways you can view this public meeting:

- In person
- Join the Zoom webinar: <https://zoom.us/my/vallejoeoc>, meeting ID 851 502 7190, password 131313

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. THANK YOU TO THE NATIVE TRIBES

4. ROLL CALL

5. COMMUNICATIONS

- A. Report from Executive Assistant to the Mayor, Secretary to the Commission
 - 1. Ensenada updates
- B. Report from Council Liaison to the Vallejo Sister City Commission
- C. Report from Chair of the Vallejo Sister City Commission

6. PUBLIC COMMENT

*Public Comment is an opportunity to address the Sister City Commission on any matter on or not on the agenda for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve. Any interested members of the public desiring to communicate with the Commission may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM <https://zoom.us/my/vallejoec>, meeting ID 851 502 7190, password 131313, Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 851 502 7190 #. Password 131313, Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first. When called upon, each speaker should step to the podium, state his/her name for the record.*

The conduct of the Public Comment shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to a maximum of three minutes pursuant to Vallejo Municipal Code Section 2.02.300.

7. CONSENT CALENDAR AND APPROVAL OF AGENDA

*NOTICE: Members of the public wishing to address the Sister City Commission on Consent Calendar Items may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM (<https://zoom.us/my/vallejoec>, meeting ID 851 502 7190, password 131313), or via phone, by dialing (669) 900-6833. Enter Meeting ID: 851 502 7190, password 131313. Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420. In person speakers will be recognized first.*

A. Approval of Minutes

Recommendation: By motion, approve the Minutes for the October 17, 2022, Vallejo Sister City Commission Regular Meeting.

B. Approval of Agenda with flexibility

8. OLD BUSINESS

*NOTICE: Members of the public wishing to address the Sister City Commission on Old Business Items may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM (<https://zoom.us/my/vallejoec>, meeting ID 851 502 7190, password 131313), or via phone, by dialing (669) 900-6833. Enter Meeting ID: 851 502 7190, password 131313. Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420. In person speakers will be recognized first.*

A. Report from recordkeeping subcommittee.

- B. Discuss and provide direction to staff for the establishment of a process for determination and assignment of emeritus status for a Sister City or Friendship City.

9. NEW BUSINESS

*NOTICE: Members of the public wishing to address the Sister City Commission on NEW BUSINESS Items may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM (<https://zoom.us/my/vallejoec>, meeting ID 851 502 7190, password 131313), or via phone, by dialing (669) 900-6833. Enter Meeting ID: 851 502 7190, password 131313. Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420. In person speakers will be recognized first.*

- A. Introduction of Vallejo Youth Coordinator, Victoria Grace to discuss possible ways this position may support the desire of the Sister City Commission to involve youth in Sister City activity.
- B. Discuss and develop a work plan for the remainder of the fiscal and/or calendar year. The commission will select, prioritize, and define its next steps regarding what it wants to accomplish. The following is a non-exclusive list of items for discussion:
 - 1. Recordkeeping subcommittee deliverables
 - 2. Establishment of a gift policy for the receipt, cataloguing, presentation and upkeep of gifts
 - 3. Sister School relationships
 - 4. Budget/spending plan
 - 5. Reassessment of Chair positions for each Sister and Friendship city
 - 6. The establishment of a process for determining and assigning emeritus status for a Sister or Friendship city
 - 7. Evaluation of current cities for emeritus status.
- C. Review Calendar for year 2023; Identify events for the commission to support or participate in.

10. REPORT FROM COMMISSIONERS AND AD HOC COMMITTEES – COMMISSIONERS WILL PROVIDE IF THEY HAVE ANY UPDATES

A. Sister City Committee Reports

- 1. Trondheim, Norway
- 2. Baguio City, Philippines

3. Bagamoyo, Tanzania
4. Jincheon, South Korea
5. La Spezia, Italy
6. Akashi, Japan
7. Ensenada, Mexico –

B. Friendship City Subcommittee Reports

1. Muju, South Korea
2. Ennery, Haiti
3. Rota, Northern Mariana Islands (U.S. Commonwealth)
4. Zanzibar, Tanzania
5. Seven Generations Inter Tribal Council
6. Parun, Afghanistan

11. NEXT BI-MONTHLY MEETING: Special Meeting, Wednesday, February 22, 2023, 5:30PM.

12. FUTURE AGENDA ITEMS

13. ADJOURNMENT

I, Erik Rzomp, Executive Assistant to the Mayor do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Vallejo Sister City Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, Vallejo CA at 5:00 p.m., December 15, 2022.

Dated: December 15, 2022

Erik Rzomp, Executive Assistant to the Mayor