

**PARTICIPATORY BUDGETING STEERING COMMITTEE
REGULAR MEETING – 6:30 PM
COUNCIL CHAMBERS**

555 Santa Clara Street, Vallejo, California

JANUARY 18, 2023

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom.

City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide public comments during the Participatory Budgeting Steering Committee Meeting in person or via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833.

For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment

VIEW THE MEETING:

There are four different ways you can view this public meeting:

- In Person
- Watch Vallejo local channel 28
- Stream from the City website: www.cityofvallejo.net/Streaming
- Join the Zoom webinar: <https://ZoomRegular.Cityofvallejo.net>

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**

Hybrid Options are available for members of the public to participate. To participate remotely:

<https://ZoomRegular.CityofVallejo.net>

Option to join by phone:

Dial (669) 900-6833

Enter Meeting ID: 914 0075 0676#

Press *9 to digitally raise your hand from the phone

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

3. ADMINISTRATION OF OATH OF OFFICE

Present City Council Liaison will administer the Oath of Office to newly appointed commissioner.

4. ROLL CALL

5. CORRESPONDENCE & COMMUNICATIONS

6. COMMUNITY FORUM

*The Community Forum is an opportunity to address the Participatory Budgeting Steering Committee (PBSC) on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the PBSC to resolve. Any interested members of the public desiring to communicate with the PBSC as part of the Community Forum may do so in person by submitting a completed speaker's card to the City Clerk or via ZOOM:(<https://ZoomRegular.Cityofvallejo.net>), Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first. When called upon, each speaker should step to the podium, state his/her name for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to a maximum of three minutes pursuant to Vallejo Municipal Code Section 2.02.300.*

7. CITY COUNCIL LIAISON REPORT

8. APPROVAL OF AGENDA

A. APPROVAL OF AGENDA

Recommendation: By motion, approve the agenda for the January 18, 2023 Regular meeting.

Contact: Flor Magallanes, PBSC Secretary
Flor.Magallanes@cityofvallejo.net

9. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES

Recommendation: By motion, approve minutes for the November 16, 2022 Regular meeting.

Contact: Flor Magallanes, PBSC Secretary
Flor.Magallanes@cityofvallejo.net

10. DISCUSSION ITEMS

A. PROPOSAL DEVELOPMENT PHASE

City Staff will provide an update on the proposal development phase since meetings began on December 1, 2022.

Contact: Flor Magallanes, PBSC Secretary
Flor.Magallanes@cityofvallejo.net

B. PROJECT PARTICIPANT SURVEY DISCUSSION

To gather more community input on the efficacy of projects, staff suggests surveying project participants. PBSC will make suggestions for survey requirements, format, and questions.

Contact: Flor Magallanes, PBSC Secretary
Flor.Magallanes@cityofvallejo.net

11. ANNOUNCEMENTS

Updates from Staff or Commissioners

12. ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook and Instagram ([@cityofvallejo](#))

Sign up to receive City Communications via e-mail (www.cityofvallejo.net/subscribe)

Sign up for emergency alerts at: alertsolan.com

Dated: Sunday, January 15, 2023

Flor Magallanes for

Jessica Lozano, PBSC Chair

I, Flor Magallanes, PBSC Secretary do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Participatory Budgeting Steering Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 6:00 p.m., Sunday, January 15, 2023.

Flor Magallanes

Dated: Sunday, January 15, 2023

Flor Magallanes, PBSC Secretary

**MINUTES
PARTICIPATORY BUDGETING STEERING COMMITTEE
REGULAR MEETING – 6:30 PM
COUNCIL CHAMBERS**

555 Santa Clara Street, Vallejo, California

NOVEMBER 16, 2022

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ADMINISTRATION OF OATH OF OFFICE

Present City Council Liaison administered the Oath of Office to newly appointed commissioner Houston.

4. ROLL CALL

Present- Patricia Baisden, Dr. Annetta Ward, Ruscal Cayangyang, Jessica Lozano, Ann Adams, TehraLeigh Martin, Tara Beasley-Stansberry, Jessica Lozano, Lynda Daniels, Andrew Houston

Staff Present- Flor Magallanes, Acting Administrative Analyst I

5. CORRESPONDENCE & COMMUNICATIONS-None

6. COMMUNITY FORUM-None

7. CITY COUNCIL LIAISON REPORT -None

8. APPROVAL OF AGENDA

A. APPROVAL OF AGENDA

Action: Motion to approve November 16, 2022, PBSC Regular Meeting Agenda as presented was made by Commissioner Cayangyang, seconded by Commissioner Daniels, and approved unanimously.

9. APPROVAL OF MINUTES

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A. APPROVAL OF MINUTES

Action: Motion to approve October 19, 2022, PBSC Regular Meeting Minutes as presented was made by Commissioner Martin, seconded by Commissioner Cayangyang, all voted in in approval of the motion with the exception of Commissioner Houston who abstained.

10. DISCUSSION ITEMS

A. PROPOSAL DEVELOPMENT PHASE

The Cycle 8 Proposal Development phase will span from November 2022 to April 2023. Staff shared development phase details including timeline and orientation updates.

B. CYCLE 7 PROJECT WITHDRAWAL

Per the implementing partners, Solano County Probation Department's Center for Positive Change's request the Reentry for Offenders project has been withdrawn from implementation. Staff discussed status of funds and next steps per the PB Rulebook, which include potentially funding the next top vote getting project per Council's discretion.

11. ACTION ITEMS

A. ELECTION OF PBSC CHAIR AND EXECUTIVE COMMITTEE

Action: Motion to appoint Commissioner Patricia Baisden and Commissioner Ruscal Cayangyang as Co-Chairs of the PBSC Executive Committee made by Commissioner Cayangyang and seconded by Commissioner Lozano and approved unanimously.

Action: Motion to appoint Commissioner Jessica Lozano as Chair of the PBSC Executive Committee made by Commissioner Cayangyang and seconded by Commissioner Martin and approved unanimously.

10. ANNOUNCEMENTS

Updates from Staff or Commissioners

11. ADJOURNMENT
