

**CIVIL SERVICE COMMISSION
REGULAR MEETING MINUTES
NOVEMBER 14, 2022**

**COUNCIL CHAMBERS
555 Santa Clara Street, Vallejo, California**

1. CALL TO ORDER

The meeting was called to order at 5:16 p.m.

2. FLAG SALUTE

3. ROLL CALL

Present: Chair Nisperos, Vice Chair Plechaty, Commissioners Carter, Janik, and Wright

Absent: None

Staff present: Executive Secretary Ferguson, Chief Assistant City Attorney Risner and Deputy City Clerk Joya

4. APPROVAL OF MINUTES – Regular meeting minutes of the June 13, 2022 meeting.

Action: Moved by Vice Chair Plechaty, second by Commissioner Carter and unanimously approved by all Commissioners present, to approve previous meeting minutes.

5. WRITTEN COMMUNICATION – None

6. EXECUTIVE SECRETARY'S REPORT – None

7. REPORT OF CHAIRPERSON AND COMMISSIONERS

Commissioners reported out.

8. COMMUNITY FORUM – None

9. CONSENT CALENDAR AND APPROVAL OF AGENDA

Action: Moved by Commissioner Wright, second by Commissioner Janik and unanimously approved by all Commissioners present, to approve all of the items on the Agenda and Consent Calendar

A. APPROVAL OF AGENDA

10. ACTION CALENDAR

A. APPROVE TITLE AND SPECIFICATIONS OF NEW NON-CLASSIFIED POSITION

Recommendation: By motion, approve the title and specification of new non-classified position of Economic Development Director

Contact: Rachel Ferguson, Human Resources Director
(707) 648-4363, Rachel.ferguson@cityofvallejo.net

Executive Secretary Ferguson provided an overview of the staff report and outlined the recommendation.

Staff responded to questions from Commissioners.

Speakers: None

Action: *Moved by Vice Chair Plechaty, second by Commissioner Wright and unanimously approved by all Commissioners present to approve title and specifications of new non-classified position.*

B. APPROVE SPECIFICATION REVISIONS OF HR PROGRAM MANAGER

Recommendation: By motion, approve the classification specification revisions for HR Program Manager.

Contact: Rachel Ferguson, Human Resources Director
(707) 648-4363, Rachel.ferguson@cityofvallejo.net

Executive Secretary Ferguson provided an overview of the staff report and outlined the recommendation.

Staff responded to questions from Commissioners.

Speakers: Councilmember Brown

Action: *Moved by Commissioner Janik, second by Commissioner Carter and unanimously approved by all Commissioners present to approve specification revisions of HR Program Manager.*

15. ADJOURNMENT

The meeting adjourned at 5:29 p.m.

DocuSigned by:
Mike Nisperos
A22A88C04314AC...
MIKE NISPEROS, CHAIRPERSON

ATTEST:

DocuSigned by:
Rachel Ferguson
BEFB8DE231947F...
RACHEL FERGUSON, EXECUTIVE SECRETARY