



HYBRID-MEETING

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**MINUTES APPROVED ON
JANUARY 19, 2023**

**SURVEILLANCE ADVISORY
BOARD
REGULAR MEETING
6:00 P.M.**

**(Council Chambers)
555 Santa Clara
Street
Vallejo, CA 94590**

November 17, 2022

Naomi Yun
(Chair)
Andrea Sorce
(Vice Chair)
Michael McMillan
Philip Balbuena
Brooke Reddell
Adam Bregenzar
Lisa Chen

IMPORTANT NOTICE

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Surveillance Advisory Board without prior notice for an item not listed on the AGENDA, no specific answers or responses should be expected at this meeting per State law.

Pursuant to Government Code Section 54954.3 of the Brown Act, members of the public shall be afforded the opportunity to speak on any agenda item of interest to them after being recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Secretary of the Surveillance Advisory Board prior to the consideration of the item or raise their hand via ZOOM: <https://ZoomRegular.Cityofvallejo.net> (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit www.cityofvallejo.net/publiccomment. In person speakers will be recognized first.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Surveillance Advisory Board will be available on the City of Vallejo website at www.cityofvallejo.net subject to staff's ability to post the documents prior to the meeting.

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom. Meeting Location listed above will be open to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide public comments during the board Meeting in person or via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833. Meeting ID 914 0075 0676#

For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment

VIEW THE MEETING:

There are four different ways you can view this public meeting:

- In Person
- Watch Comcast local channel 28 & AT&T Channel 99
- Stream from the City website: www.cityofvallejo.net/Streaming
- Join the Zoom webinar: <https://ZoomRegular.Cityofvallejo.net>

If you have any questions regarding any of the following agenda items, please call the Surveillance Advisory Board Secretary at (707) 648-5200.



The Council Chambers in City Hall is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

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1. **CALL TO ORDER (Meeting called to order at 6:00 p.m. by Chair Yun)**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL All present. Boad member Brooke Reddell was absent due to illness. E-mailed in advance.**
4. **COMMUNITY FORUM (No virtual, nor in person comments)**
*Any interested members of the public desiring to communicate with the Surveillance Advisory Board for which another opportunity to speak is not provided on the agenda and which is in the jurisdiction of the Surveillance Advisory Board to resolve may do so in person by submitting a completed speaker's card to the Secretary. OR Via ZOOM: (<https://ZoomRegular.Cityofvallejo.net>), or by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone.*

For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first. When called upon, each speaker should step to the podium, state his/her name for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to a maximum of three minutes pursuant to Vallejo Municipal Code Section 2.02.300. (No comments)

5. **CONSENT CALENDAR AND APPROVAL OF THE AGENDA (No virtual nor in person comments)**
*Members of the public wishing to address the Surveillance Advisory Board on Consent Calendar items may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM: (<https://ZoomRegular.Cityofvallejo.net>), or by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone.*

For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Surveillance Advisory Board. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.

The agenda was switched around. The information item (#11) was presented before the action item (#10)

The agenda for November 11, 2022, had an error on an Action item. Draft language was not removed.

Motion to approve the agenda and the meeting minutes for September 15, 2022

Motioned by: Bergenzar

Seconded by: McMillian

Vote: unanimous with board member Reddell absent

A. APPROVAL OF MINUTES September 15, 2022

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6. **REPORT OF THE BOARD SECRETARY** Reported that POM process is getting close and distributed the certificates of appreciation from the boards and commission appreciation dinner to board members Sorce, McMillian, and Balbuena.
7. **CITY ATTORNEY REPORT** Assistant City Attorney Katelyn Knight covering for Randy had nothing to report. She did indicate that she had a hard stop at 8:10 p.m.
8. **REPORT OF THE CITY COUNCIL LIAISON** Not Present due to a conflict.
9. **REPORT OF THE CHAIRPERSON AND MEMBERS OF THE BOARD** None
10. **ACTION ITEM** (Secretary Ashraf gave an overview of this item as to why this item is being discussed today. The Board's action was to select members of the board to be present at the upcoming council meeting when Interim Police Chief takes the beta test for the gun hot detection item for approval from the city council. On August 3, 2022, the SAB, after lengthy discussion had decided to not recommend the use of the flock gunshot detection beta technology. The SAB codified this decision in resolution 002-2022. The SAB board members felt that when this item is presented to the City Council, they should be able to give their reasoning as to why they made a recommendation against the use of this beta technology. Attorney Knight advised the board that they should only be able to say what is stated in the resolution. They should not add more content to the resolution and have a debate with the council. They are to present a collective decision of the board to the council. The board felt that the resolution needed to be explained further. Attorney Knight advised the board to craft a collective statement in this meeting and then have representatives from the board read that collective statement at the city council meeting. The following three motions were approved:
 - 1) The first motion was to select two board members to be present at the city council meeting when the gunshot detection item is presented by the police chief.
 - a. Motioned by: Sorce
 - b. Seconded by: Balbuena
 - c. VOTE: Ayes---Bergenzar, Balbuena, Sorce, and McMillian
 - d. VOTE: Nays—Chen, and Yun
 - e. VOTE: Reddell absent
 - 2) The second motion was to select only those members that voted against the use of the technology. The motion was that Bergenzar and Sorce will present on behalf of the board and Balbuena will be an alternative. Bergenzar will present remotely, since he will be out of the country.
 - a. The motion was moved SORCE and seconded by McMillian
 - b. VOTE: AYES----Unanimous with Board Member Reddell absent
 - 3) The third motion was to craft a collective statement by the board that would be read out by the selected members above. The board deliberated and crafted a collective statement. The statement is attached.
 - a. Moved by: McMillian

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b. Seconded by: Bergenzar

c. VOTE: Unanimous with Board Member Reddell absent

- A. Discuss who will represent the SAB board on upcoming City Council meeting regarding the gun shot detection item (Randy I need proper language here)**

11. INFORMATION ITEM (Interim Police Chief Jason Ta and Police Captain Drew Ramsey presented the surveillance technology matrix and gave an overview of the department.) Board Members asked a few questions. (No public comments)

- A. Presentation from the Vallejo Police Department (in-person) on the following items:**

- i. New Technologies and Policies**
- ii. New proposed Police Department surveillance items, data, and analysis**

12. FUTURE AGENDA ITEMS

- A. List of current deployed technologies, cost, length of deployment, and impact of technology. (To be provided to the board before the next meeting) This deliverable was provided to the board via email and discussed by the Interim Police Chief Ta.**
- B. Discuss Flock data sharing practices and policies This item is to be brought back for the next board meeting in January. Staff will work on getting the proper material ready for this item.**
- C. Board requested to place Key Cell site simulator item to be placed on the future agenda items list.**
 - Motioned by: Sorce**
 - Seconded by: Bergenzar**
 - Vote: Unanimous with Board Member Reddell absent**

13. ADJOURNMENT Meeting adjourned at 8:10 p.m.

I, Naveed Ashraf, Surveillance Advisory Board Executive Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Surveillance Advisory Board, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., Thursday October 27, 2022.

Dated: October 27, 2022



Chief Innovation Officer & IT Director

**MEETING AGENDA
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NAOMI YUN
CHAIR

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ATTEST:

NAVEED ASHRAF
CHIEF INNOVATION OFFICER & IT DIRECTOR

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