

**VALLEJO COUNCIL
REGULAR MEETING MINUTES
JANUARY 24, 2023**

**COUNCIL CHAMBERS
555 Santa Clara Street, Vallejo, California**

1. CALL TO ORDER

The meeting was called to order at 7:07 p.m.

2. ROLL CALL

Present: Mayor McConnell, Vice Mayor Verder-Aliga, Councilmembers Arriola, Bregenzer, Loera-Diaz, Matulac, and Palmares

Absent: None

Staff present: City Manager Malone, City Attorney Nebb and City Clerk Abrahamson

3. PLEDGE OF ALLEGIANCE

4. REPORT OUT OF CLOSED SESSION

City Attorney Nebb reported Council gave direction to staff on Closed Session Items 3A, 3B and 3C.

5. PRESENTATIONS AND COMMENDATIONS

Action: presentations were made by Kevin Connolly (WETA Planning & Development Manager) and Mayor McConnell.

A. WETA PRESENTATION - FUTURE CHANGES TO FERRY TERMINAL CONFIGURATION

B. PRESENTATION OF A CERTIFICATE OF APPRECIATION TO ANTHONY INTINTOLI, JR. IN RECOGNITION OF 22 YEARS OF SERVICE TO THE SAN FRANCISCO BAY AREA WATER EMERGENCY TRANSPORTATION AUTHORITY

6. FIRST COMMUNITY FORUM

Speakers: Genesis Miguel, Taylor Queen, Crystal Fraire Arroyo, Ivan Valdez, Mike Browne, Anna Bergman, William Baker, and Russ S.

7. PUBLIC COMMENT REGARDING CONSENT CALENDAR ITEMS

Speakers: None.

8. CONSENT CALENDAR AND APPROVAL OF AGENDA

Action: Moved by Vice Mayor Verder-Aliga and carried unanimously, unless otherwise noted, approval of the Agenda and the Consent Calendar.

A. **APPROVAL OF MINUTES**

Recommendation: Approve minutes for the special and regular meetings of January 3 and 10, 2023 and the special meeting of January 17, 2023

Contact: Dawn G. Abrahamson, MMC, City Clerk (707) 648-4527

Dawn.Abrahamson@cityofvallejo.net

Action: *Approved minutes.*

B. **WAIVE FULL READING AND AUTHORIZING INTRODUCTIONS AND/OR ADOPTION OF ORDINANCES BY TITLE ONLY**

Recommendation: Waive reading and authorize introductions and/or adoption of any and all ordinances on this agenda, if any, by title only. This is a standard procedural action so the City Council does not have to read an ordinance in its entirety.

Contact: Dawn G. Abrahamson, MMC, City Clerk (707) 648-4527

Dawn.Abrahamson@cityofvallejo.net

Action: *Waived reading and authorized introductions and/or adoption of any and all ordinances on this agenda, if any, by title only. This is a standard procedural action so the City Council does not have to read an ordinance in its entirety.*

C. **PAYMENT OF CLAIMS: NOVEMBER 2022**

Recommendation: Ratify the payment of claims for the period of November 1, 2022 through November 30, 2022.

Contact: Rekha Nayar, Finance Director (707) 648-4592

Rekha.Nayar@cityofvallejo.net

Action: *Ratified the payment of claims for the period of November 1, 2022 through November 30, 2022.*

D. **CITY TREASURER'S INVESTMENT REPORT**

Recommendation: Accept the City Treasurer's Investment Report for the quarter ended December 31, 2022

Contact: Rekha Nayar, Finance Director, (707) 648-4592

Rekha.Nayar@cityofvallejo.net

Action: *Accepted City Treasurer's Investment Report for quarter ended December 31, 2022*

E. **ADOPT A RESOLUTION AUTHORIZING APPLICATION AND ADOPTION OF THE PERMANENT LOCAL HOUSING ALLOCATION (PLHA) PLAN FOR THE 2022 PLHA FUNDING ALLOCATION**

Recommendation: Adopt a Resolution authorizing the City Manager to execute the Standard Agreement by and between the City of Vallejo and the State of California Department of Housing and Community Development (HCD) for the City's 2022 Permanent Local Housing Allocation Program in the amount of \$864,418.

Contact: Gillian Hayes, Assistant City Manager, (707) 648-4163

Gillian.Hayes@cityofvallejo.net

Action: *Adopted Resolution No. 23-008 N.C.*

F. **ADOPT A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSTRUCTION CONTRACT FOR THE REPLACEMENT OF THE ROOF ON THE WATER DEPARTMENT'S MUD PRESS FACILITY WITH GARLAND/DBS, INC. FOR AN AMOUNT NOT TO EXCEED \$235,000**

Recommendation: Adopt a resolution authorizing the City Manager to execute a construction contract for the replacement of the roof on the Water Department's Mud Press Facility with Garland/ DBS, Inc., for an amount not to exceed \$235,000.

Contact: Melissa Tigbao, Public Works Director (707) 648-4301

melissa.tigbao@cityofvallejo.net

Action: *Adopted Resolution No. 23-009 N.C.*

G. **ADOPT A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A DESIGN PROFESSIONAL SERVICES AGREEMENT WITH SMART FIBER NETWORKS INC. IN AN AMOUNT NOT TO EXCEED \$108,000**

Recommendation: Adopt a resolution authorizing the City Manager to execute a design professional services agreement with Smart Fiber Networks Inc. in an amount not to exceed \$108,000.

Contact: Naveed Ashraf, Chief Innovation Officer & IT Director (707) 648-5200

Naveed.Ashraf@cityofvallejo.net

Action: *Adopted Resolution No. 23-010 N.C.*

9. **ACTION CALENDAR**

A. **RECEIVE THE PRESENTATION OF THE ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

Recommendation: Receive the independent auditors' report addressed to the council and presentation of the City's Annual Comprehensive Financial Report (ACFR) by the auditors, for the fiscal year ended June 30, 2022.

Contact: Rekha Nayar, Finance Director (707-648-4592)

Rekha.Nayar@cityofvallejo.net

Finance Director Nayar provided introductory comments. Brandon Young (LSL Partner) reviewed the results of the Audit and discussed findings.

Staff responded to questions from Councilmembers. Councilmembers provided comment.

Action: *Moved by Vice Mayor Verder-Aliga and carried unanimously to receive the independent auditors' report addressed to the council and presentation of the City's Annual Comprehensive Financial Report (ACFR) by the auditors, for the fiscal year ended June 30, 2022.*

B. **NOTICE OF INTENT TO AMEND FISCAL YEAR 2022-23 BUDGET, MID-YEAR (STEP 1 OF 2)**

Recommendation: Provide notice of intent to amend the City's Fiscal Year 2022-

23 Adopted Budget and amend the City's Salary Plan.
Contact: Rekha Nayar, Finance Director (707) 648-4592
Rekha.Nayar@CityofVallejo.net

Finance Director Nayar outlined the Mid-year Budget process, provided a recap of FY 22-23 General Fund adopted revenue and expenditures and presented the Midyear update including revenue and expenditure changes, proposed FTE changes, restricted and assigned and other funds change of note and concluded the presentation with next steps.

Speakers: Daniel Glaze, Jonathan Alberti (Vallejo Firefighters Association, IAFF Local 1186), and Anne Carr,

Staff responded to questions from Councilmembers and the speakers. Councilmembers provided comment.

Action: *Moved by Vice Mayor Verder-Aliga to provide notice of intent to amend the City's Fiscal Year 2022-23 adopted Budget and amend the City's Salary Plan to include adding one additional Code Enforcement Officer position.*

A substitute motion *was offered by Councilmember Loera-Diaz, which failed to provide notice of intent to amend the City's Fiscal Year 2022-23 adopted Budget and amend the City's Salary Plan to include adding 2 additional Code Enforcement Officer positions (Ayes – Bregenzer, Loera-Diaz and Palmares; Noes – Mayor McConnell, Arriola, Matulac, and Verder-Aliga)*

Council returned to the Main Motion *as offered by Vice Mayor Verder-Aliga which carried unanimously to provide notice of intent to amend the City's Fiscal Year 2022-23 adopted Budget and amend the City's Salary Plan to include adding one additional Code Enforcement Officer position.*

C. **INTRODUCTION OF AN ORDINANCE REPEALING AND REPLACING SECTION 2.10 OF THE VALLEJO MUNICIPAL CODE REGARDING ADMINISTRATIVE ORGANIZATION**

Recommendation: Introduce an ordinance repealing and replacing Section 2.10 of the Vallejo Municipal Code regarding "Administrative Organization."

Contact: Jason Ackley, Assistant to the City Manager (707) 648-4577
Jason.Ackley@cityofvallejo.net

Assistant to the City Manager Peterson reviewed several key provisions of Charter Sections 600-602 and Vallejo Municipal Code (VMC) Chapter 2.10- Administrative Organization, outlined current Department list in the VMC, addressed Division issues identified and proposed major and minor changes and concluded the presentation by outlining the recommendation.

Staff responded to questions from Councilmembers. Mayor McConnell addressed his requests for changes to the ordinance.

Councilmembers provided comment.

Action: *No action was taken. By unanimous consensus of the Council, staff was directed to return to Council within three to four months addressing the changes as proposed by the Mayor.*

D. REQUEST BY MAYOR MCCONNELL TO AGENDIZE THE FOLLOWING POTENTIAL FUTURE ACTION ITEMS:

- 1. To have proceeds of Measure P,B and C accounted for separately for each measure**
- 2. Discussion and direction relating to the independent auditor for Measure P proceeds**
- 3. Discussion and direction relating to direction for the independent auditor to account for Measure P, B and C tax revenues and ARPA fund expenditures separately**
- 4. Discussion regarding the independence of the City's auditor and reporting functions**

Recommendation: Consider Mayor McConnell's request and direct staff to prepare and present relevant materials at a subsequent meeting.

Contact: Mayor McConnell

Robert.McConnell@cityofvallejo.net

Mayor McConnell discussed the nature of his 4 requests and responded to questions.

Staff responded to questions from Councilmembers.

Action *(1) Moved by Vice Mayor Verder-Aliga and carried unanimously to roll all 4 requests into one single item to include accounting and reporting discussion on all 4 points and formation of a Finance/Budget Subcommittee and return to Council in the near future.*

10. INFORMATION CALENDAR – None.

11. CITY MANAGER'S REPORT – None.

12. CITY ATTORNEY'S REPORT

City Attorney Nebb outlined her quarterly report and

A. QUARTERLY REPORT FOR FISCAL YEAR 2022/2023 - SECOND QUARTER (OCT - DEC 2022)

Recommendation: Receive report. No action required

Contact: Veronica A.F. Nebb, City Attorney
Veronica.Nebb@cityofvallejo.net

13. COMMUNITY FORUM

Speakers: Daniel Boone and Alex Matias.

14. REPORT OF THE PRESIDING OFFICER AND MEMBERS OF THE CITY COUNCIL

Councilmembers reported on various meetings and community events attended.

15. ADJOURNMENT

The meeting adjourned at 11:33 p.m.

DocuSigned by:

ROBERT H. MCCONNELL

ROBERT H. MCCONNELL, MAYOR

ATTEST:

DocuSigned by:

Dawn G. Abrahamson

DAWN G. ABRAHAMSON
CITY CLERK