

**MINUTES
PARTICIPATORY BUDGETING STEERING COMMITTEE
REGULAR MEETING – 6:30 PM
COUNCIL CHAMBERS**

555 Santa Clara Street, Vallejo, California

JANUARY 18, 2023

- 1. CALL TO ORDER-** Chair Lozano- 6:34 PM
- 2. PLEDGE OF ALLEGIANCE-** Chair Lozano
- 3. ADMINISTRATION OF OATH OF OFFICE**
City Council Liaison Tina Arriola administered the Oath of Office to newly appointed commissioner Loretta Gaddies.
- 4. ROLL CALL**
Commissioners Present: Lozano, Baisden, Houston, Adams, Gaddies
Staff: Secretary Magallanes
- 5. CORRESPONDENCE & COMMUNICATION-** None
- 6. COMMUNITY FORUM-** None
- 7. CITY COUNCIL LIAISON REPORT -None**
- 8. APPROVAL OF AGENDA**
 - A. APPROVAL OF AGENDA**
Action: Motion to approve the January 18, 2023, PBSC Regular Meeting Agenda as presented was made by Commissioner Houston, seconded by Commissioner Gaddies, and approved unanimously.
- 9. APPROVAL OF MINUTES**
 - A. APPROVAL OF MINUTES**
Action: Motion to approve the November 16, 2022, PBSC Regular Meeting Agenda as presented was made by Co-chair Baisden, seconded by Commissioner Gaddies, and approved unanimously.

10. DISCUSSION ITEMS

A. PROJECT PARTICIPANT SURVEY DISCUSSION

To gather more community input on the efficacy of projects, staff suggested surveying project participants. PBSC provided suggestions for the survey including tailoring surveys to the individual projects, participation in surveys is optional and available throughout the duration of the project.

B. PROPOSAL DEVELOPMENT PHASE

City Staff provided an update on the proposal development phase since meetings began on December 1, 2022. Including a description of newly prequalified implementing partners and description of potential projects that Budget Delegates are pursuing.

11. ANNOUNCEMENTS

Updates from Staff or Commissioners

12. ADJOURNMENT
