



Solano County Transit

SOLTRANS BOARD OF DIRECTORS AGENDA

Regular Meeting

3:00 PM,

Thursday, March 16, 2023

Vallejo City Council Chamber

555 Santa Clara Street

Vallejo, CA 94590

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Suzanne Reyes, Transit Board Administrator/Office Manager, at (707) 736-6993 during regular business hours at least 72 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the SolTrans office, during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Transit Board Administrator/Office Manager via email at Suzanne@soltransride.com. **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the SolTrans Transit Board Administrator/Office Manager and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

1. CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov't Code §54956.8): (7277 Chevron Way, Dixon, CA 95620 (APN 0109-230-190). Agency negotiators: Beth Kranda, Executive Director, Kristina Botsford, Deputy Director, Patricia Carr, General Services Manager. Negotiating party: Jon Quick, Colliers Parish Intl, Inc., Lloyd Carone, Chevron Way Property LLC, Under negotiation: Price and terms (3:00pm) The regular meeting will commence directly following closed session.

2. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Cristina Arriola, Chairperson, City of Vallejo

3. CONFIRM QUORUM/STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.

4. APPROVAL OF AGENDA

5. OPPORTUNITY FOR PUBLIC COMMENT

This is your opportunity to address the Board on a matter not listed on the Agenda; however, items must be within the subject matter jurisdiction of the Board. Please submit a Speaker Card before the first speaker is called and limit your comments to 3 minutes. The Board will hear public comments for up to 15 minutes. Any additional public comments will be heard at the conclusion of the meeting. Items from the public will be taken under consideration without discussion by the Board and may be referred to Staff.

6. EXECUTIVE DIRECTOR'S REPORT

7. PROCLAMATIONS & PRESENTATIONS

8. CONSENT CALENDAR

Recommendation: Approve the following consent items in one motion. Note: Items under consent calendar may be removed for separate discussion.

8.A. Meeting Minutes of February 16, 2023

Suggested Action: Approve the Board meeting minutes of February 16, 2023. (PRESENTER: Brittney Crain, Deputy Board Clerk/ Program Assistant)

[Board Meeting Minutes of 02.16.23.pdf](#)

8.B. Award Contract for CNG Fueling Station Maintenance Services

Suggested Action: Authorize the Executive Director to execute a contract with Trillium USA Company, LLC, dba Trillium CNG, to provide CNG fueling station maintenance for a three year period with two option years and a one-time investment in monitoring software in an amount not-to-exceed \$571,200, subject to Legal Counsel approval as to form. (PRESENTER: Patricia Carr, General Services Manager)

[Staff Report - Award Contract for CNG Fueling Station Maintenance Services.pdf](#)

8.C. Federal Transit Administration (FTA) Section 5339(c) Low or No Emission Program Grant and 5339 (b) Bus and Bus Facilities Grant Applications

Suggested Action: Approve Resolution 2023-02 authorizing the Executive Director to submit an application for FTA Section 5339(c) Low and No Emissions Grant Funds and Resolution 2023-03 authorizing the Executive Director to submit an application for FTA Section 5339(b) Bus and Bus Facilities Grant Funds. (PRESENTER: Reilly Kent, Program Analyst I)

[Staff Report - FTA Section 5339\(c\) Low or No Emission & \(b\) Bus & Facilities Grant App.pdf](#)

[Attachment A - Resolution 2023-02 Authorizing App for FTA Section 5339\(c\) Funds.pdf](#)

[Attachment B - Resolution 2023-03 Authorizing App for FTA Section 5339\(b\) Funds.pdf](#)

8.D. Caltrans Clean California Local Grant Program Application

Suggested Action: Approve Resolution 2023-04 authorizing the Executive Director to submit an application for the Caltrans Clean California Local Grant Program. (PRESENTER: Angela Jackson, Program Analyst II; Reilly Kent, Program Analyst I)

[Staff Report - Caltrans Clean California Local Grant Application.pdf](#)

[Attachment A - Reso 2023-04 Authorizing Application for Caltrans Clean CA Grant.pdf](#)

REGULAR CALENDAR

9. ACTION ITEMS

9.A. Financial Forecast for Fiscal Year (FY) 2023-24 through 2032-33

Suggested Action: Receive the financial forecast for FY 2023-24 through 2032-33. (PRESENTER: Kristina Botsford, Deputy Director)

[Staff Report - Financial Forecast FY 2023-24 through FY 2032-33.pdf](#)

[Attachment A - SolTrans 10-Year Financial Forecast.pdf](#)

NON-ACTION/ INFORMATIONAL

10. DISCUSSION ITEMS

10.A. System Performance Report

Suggested Action: Informational. (PRESENTER: John Sanderson, Transit Services Manager)

[Cover Memo - System Performance Report.pdf](#)

11. NON-DISCUSSION ITEMS

11.A. State Legislative Report

Suggested Action: Informational.

[Cover Memo - State Legislative Report.pdf](#)

[Attachment A - March 2023 State Legislative Report.pdf](#)

12. BOARD OF DIRECTORS COMMENTS

13. ADJOURNMENT