



Council Chambers
Council Chambers – 2nd Floor
555 Santa Clara Street
Vallejo, CA 94590
www.cityofvallejo.net

AGENDA

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. COUNCIL CHAMBERS

April 3, 2023

COMMISSIONERS

Vacancy, Chair
James Petka, Vice Chair
Joanne Schivley, Treasurer
Henry Beecher
Wayne Goodman
Joel Benson
Vacancy

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom.

Access to City Hall and the Council Chambers will be provided to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide public comments during the Commission Meeting via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833.

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

VIEW THE MEETING: There are four ways you can view this public meeting:

- In person
- Watch Vallejo local channel 28
- Stream from the City website: www.cityofvallejo.net/Streaming
- Join the Zoom webinar: <https://ZoomRegular.Cityofvallejo.net>

Hybrid options are available for members of the public to participate. To participate remotely:

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Option to join by phone:

Dial (669) 900-6833

Enter Meeting ID: 914 0075 0676#

Press*9 to digitally raise your hand from the phone

For additional instructions on how to speak during public comment, please visit,

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This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the McCune Collection Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Executive Secretary of the Commission prior to the consideration of the item or raise their hand via ZOOM:(<https://ZoomRegular.Cityofvallejo.net>), Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#, Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first.

Those wishing to address the McCune Collection Commission on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the McCune Collection Commission to resolve may come forward to the podium during the "COMMUNITY FORUM" portion of the AGENDA.

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Members of the public have the right to speak on any item on this agenda. Those wishing to address the McCune Collection Commission: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310; and 3) an Action Calendar item are limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the commissioners will be available for public inspection at the Economic Development Office, 555 Santa Clara Street, 3rd Floor, Vallejo, CA at the same time that the public records are distributed or made available to the commissioners. Such documents may also be available on the City of Vallejo website subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4527, TDD (707) 649-3562.

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Vallejo City Hall is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ELECTION FOR CHAIR POSITION**

A: Nominate and vote on Officer position of Chair. By motion, approve Chair for the calendar year 2023.

5. **COMMUNICATIONS**

- A. Report from City staff
- B. Report from Council Liaison
- C. Report from McCune Foundation
- D. Report from the Chair
- E. Others/Announcements
- F. **ACTIVITY REPORTS**
 1. Program Series
 2. Website
 3. Art Walk
 4. Volunteer Program
 5. Writers Workshop
 6. Book Club

6. **COMMUNITY FORUM**

*The Community Forum is an opportunity to address the Commission on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve. Any interested members of the public desiring to communicate with the Commission may do so in person by submitting a completed speaker's card to the Executive Secretary of the Commission or via ZOOM: (<https://ZoomRegular.Cityofvallejo.net>), option to join by phone: dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during the public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first. When called upon, each speaker should step to the podium, state his /her name for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300.*

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7. CONSENT CALENDAR AND APPROVAL OF AGENDA

*Members of the public wishing to address the Commission on Consent Calendar items may do so in person by submitting a completed speaker's card to the Executive Secretary or via ZOOM:(<https://ZoomRegular.Cityofvallejo.net>), Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02. 310..*

A. Approval of Agenda & Minutes

Recommendation: By motion, approve the agenda for the April 3, 2023 Regular Meeting of the McCune Collection Commission and approve the minutes from the February 6, 2023 Regular Meeting.

8. RECURRING BUSINESS

A. Acquisition of Items Donated to the McCune Collection

Action: By motion approve/deny acquisition of donated item(s).

B. Submission of Monthly Receipts for Reimbursement

None.

C. McCune Room Use Requests

Action: By motion approve/deny room use request.

9. NEW/UNFINISHED BUSINESS

*NOTICE: Members of the public wishing to address the Commission on Action Calendar Items may do so in person by submitting a completed speakers card to the Executive Secretary of the Commission or via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420. In person speakers will be recognized first.*

A. Selection of Volumes in Need of Preservation Using 2023 Funds (see attachment)

Action: By motion select volumes to be preserved.

10. FUTURE AGENDA ITEMS

A. Discussion of Agenda Items for Future Meetings

- i. Discuss Partnership with and Role of the McCune Foundation
- ii. Consider Use of the Albion Press, Policy and Procedures for Use

11. NEXT MEETING DATE: June 5, 2023

12. ADJOURNMENT

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I, Annette Taylor, Staff Liaison, do hereby certify that we have caused a true copy of the above notice and agenda to be delivered to each of the members of the McCune Collection Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., March 30, 2023.

Dated: March 30, 2023

Annette Taylor

Annette Taylor, Staff Liaison

MINUTES

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. February 6, 2023 Council Chambers

- 1. CALL TO ORDER – 4:34 pm**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

Present: Henry Beecher, Chair; James Petka, Vice Chair; Commissioners Joanne Schivley, Wayne Goodman, Joel Benson

4. COMMUNICATIONS

- A. Report from City staff to the McCune Collection Commission
 1. Reported that there is a new City Council liaison, Councilmember Charles Palmares; the agenda is revised; two vacancies on Commission
- B. Report from Council Liaison to the McCune Collection Commission
 1. No report
- C. Report from McCune Foundation to the McCune Collection Commission
 1. Chair Beecher gave a recap of the event that was a collaboration between the Foundation and Tom Wojak, print maker; hands on demonstration on screen printing; was a fundraiser for the Foundation
- D. Report from the Chair of the McCune Collection Commission
 1. Acknowledge the contribution of former Commissioners Tiffany Flores and Lei Kim Sawyer; website calendar corrected; elections of officers, terming out as Chair, Chair is not the manager of the Collection, role is to work with staff
- E. Others
 1. Chair Beecher received a letter from The Book Club of California to the Vallejo City Council and McCune Collection Commission to formalize the relationship and sent back issues
 2. Commissioner Petka received an email to set up tour for some student print makers on a Sunday; Commissioner Benson volunteered to meet with the students, Arts Benicia Print Makers Workshop, along with Chair Beecher
 3. Commissioner Petka also reported that there are numerous calls to the Library, suggest they refer the callers to the website versus phone number
 4. Commissioner Petka reported that he is not able to cover the first Tuesday in March
- F. ACTIVITY REPORTS – Discussed leaving the activities as listed for now
 1. Program Series – No report
 2. Website

Commissioner Petka reported that there were nine additions to the website: Two volumes about the American West, (1) Western America in 1846-1847: The Original Travel Diary, (2) Through the Country of the Comanche Indians in the Fall of the Year 1845, a volume of Italian poetry: Le Odi Di Anacreonte Tradotte in Versi Italiani Da Eritisco Pilenejo; A Book of Songs and Sonnets Selected from the Poems of Thomas Bailey Aldrich; and five archive articles: A Vallejo

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Times-Herald article from May 5, 1982, a Vallejo Times-Herald article from June 2, 1982, and a Vallejo Times-Herald article from June 3, 1982; two newspaper articles, Vallejo Times-Herald and V.I.P. from May 4, 1982.

3. **Art Walk**

Chair Beecher reported that there are two artists for February and March Art walks: Sandra Chu and Ashley Grajeda; Commissioner Goodman reported he will be playing piano music written by Black composers in honor of Black History month

4. **Volunteer Program**

Chair Beecher reported that Vince Tajima was helpful in updating the self-guiding tour pamphlet

5. **Writers Workshop – No report**

6. **Book Club – No report**

5. **COMMUNITY FORUM**

None

6. **CONSENT CALENDAR AND APPROVAL OF AGENDA**

A. **Approval of Agenda & Minutes**

Recommendation: By motion, approve the agenda for the February 6, 2023 regular McCune Collection Commission meeting and approve the minutes from the September 7, 2022 and October 3, 2022 special meetings.

Motion to accept the February 6, 2023 agenda with corrections, the September 7, 2022 minutes with corrections, and the October 3, 2022 minutes made by Commissioner Schivley, seconded by Commissioner Petka, approved unanimously, 5-0.

7. **RECURRING BUSINESS**

A. **Acquisition of Items Donated to the McCune Collection**

No report

B. **Submission of Monthly Receipts for Reimbursement**

No report

C. **McCune Room Use Requests**

No report

8. **NEW/UNFINISHED BUSINESS**

A. **Elections for Officers Position**

Nominate and vote on Officers' positions of Chair, Vice Chair, and Treasurer. By motion approve officers for the calendar year 2023.

Commissioner Schivley nominated Commissioner Petka for Chair, he declined; Commissioner Petka nominated Commissioner Goodman for Chair, he declined;

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Commissioner Goodman nominated Commissioner Schivley for Chair, she declined; Commissioner Petka nominated Commissioner Benson for Chair; he declined; all Commissioners present declined to be elected as Chair; Commissioner Goodman asked if Commissioner Beecher could continue to serve; staff reported that the Chair is to serve two years, will check with City Attorney's Office.

Commissioner Goodman nominates Commissioner Petka as Vice Chair. Motion by Commissioner Goodman; approved unanimously, 5-0.

Commissioner Beecher nominated Commissioner Goodman as Treasurer, he declined; Commissioner Beecher nominated Commissioner Schivley. Motion by Beecher; approved unanimously, 5-0

B. Treasurer's Report

Commissioner Beecher reported in the absence of the Treasurer he prepared the Treasurer's Report ending on December 31, 2022

Motion by Commissioner Schivley and seconded by Commissioner Goodman, approved unanimously, 5-0

C. Mid-Year Fiscal Year (FY) 2022-23 Budget Review and FY 2023-24 Budget for Submission

Commissioner Beecher presented the report

Motion by Commissioner Goodman and seconded by Commissioner Petka to approve Mid-Year Budget FY 2022-23 and FY 2023-24 Budget and submit to staff, approved unanimously, 5-0

D. Vallejo Museum Graphic Proposal

Commissioner Petka reported that someone contacted the Commission seeking support for a beautification plan putting up large form illustrations in storefront windows in conjunction with the Vallejo Naval and Historical Museum. Discussion followed

E. Review of Goals/Work Plan

Staff reviewed the goals established by the Commissioners during the goalsetting and work plan and reported on the meeting with Chair Beecher and City Manager Mike Malone. Discussion followed regarding the use of the McCune Room. The other goals were discussed and updated on status. It was decided that instead of a presentation to City Council a memo to the City Council via the City Manager Office.

9. FUTURE AGENDA ITEMS

A. Discussion of Agenda Items for Future Meetings

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- i. Discuss Partnership with and Role of the McCune Foundation
- ii. Consider Use of the Albion Press, Policy and Procedures for Use

10 NEXT MEETING DATE: April 3, 2023, 4:30 p.m.

11 ADJOURNMENT – 5:45 pm

Motion by Commissioner Petka to adjourn

ATTESTED:

Chair

Annette Taylor

Annette Taylor, Staff Liaison

2023 McCune Items Selected for Preservation

	Title	Date	Defects Observed	Estimate
1	<i>Seneca Opera et Epistolae</i>	1478	Board cover detached	\$450-600
2	<i>Publii Virgilii Maronis</i>	1701	Red rot / other deterioration	\$450-600
3	<i>Historia ab Eusebio</i>	1634	Loose section	\$300
4	<i>De Imitatione Christi</i>	1764	Loose board cover	\$450
5	<i>Morias Egomion</i>	1765	Board cover partially detached	\$450-600
6	<i>Poesie Campesiri</i>	1788	Spine deterioration	\$450
7	<i>The Bay of San Francisco</i>	1892	Board cover detached / other damage	\$900-1200
8	<i>Epigrammi Latini</i>	1798	Spine section detached	\$75

The McCune Commission approved preservation work now completed on items 1, 3, 4, 6 & 8 in 2022.

Available Funds:

COV stipend: \$2,500
 Security (adjusted): \$1,194 (\$1432.80 - \$238.80)
 Balance: \$1,306