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AGENDA

VALLEJO ARCHITECTURAL HERITAGE AND LANDMARKS COMMISSION REGULAR MEETING – 6:30 P.M. CITY COUNCIL CHAMBERS May 18, 2023

Angela McDonald, Chair
Brian Harkins, Vice Chair
Brendan Riley
Tanya Hall
Ann Adams
Annalissa Quismorio

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom. City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.

IMPORTANT NOTICE

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Architectural Heritage and Landmarks Commission without prior notice for an item not listed on the AGENDA, no specific answers or responses should be expected at this meeting per State law.

Pursuant to Government Code Section 54954.3 of the Brown Act, members of the public shall be afforded the opportunity to speak on any agenda item of interest to them after being recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Secretary of the Architectural Heritage and Landmarks Commission prior to the consideration of the item or raise their hand via ZOOM: (<https://ZoomRegular.Cityofvallejo.net>) or by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit www.cityofvallejo.net/publiccomment. In person speakers will be recognized first.

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Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Architectural Heritage and Landmarks Commission will be available on the City of Vallejo website at www.cityofvallejo.net subject to staff's ability to post the documents prior to the meeting.

Disclosure Requirements: Government Code Section 84308 (d) sets forth disclosure requirements which apply to persons who actively support or oppose projects in which they have a "financial interest", as that term is defined by the Political Reform Act of 1974. If you fall within that category, and if you (or your agent) have made a contribution of \$250 or more to any commissioner within the last twelve months to be used in a federal, state or local election, you must disclose the fact of that contribution in a statement to the Commission.

Appeal Rights: The applicant or any party adversely affected by the decision of the Architectural Heritage and Landmarks Commission may, within ten days after the rendition of the decision of the Architectural Heritage and Landmarks Commission, by filing a written appeal with the Director of Planning and Development Services. Such written appeal shall state the reason or reasons for the appeal and why the applicant believes he or she is adversely affected by the decision of the Architectural Heritage and Landmarks Commission. Such appeal shall not be timely filed unless it is actually received by Director of Planning and Development Services or designee no later than the close of business on the tenth calendar day after the rendition of the decision of the Architectural Heritage and Landmarks Commission. If such date falls on a weekend or City holiday, then the deadline shall be extended until the next regular business day.



The Council Chambers in City Hall is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

If you have any questions regarding any of the following agenda items, please call the assigned planner or project manager at (707) 648-4326.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. WRITTEN COMMUNICATIONS
5. REPORT OF THE SECRETARY
 - A. 1 Kentucky Update
 - B. The Steps to set up a Sub- Committee
 - C. Council Priorities Update
 - D. How to set up a Priority Setting Session for the AHLC
6. CITY ATTORNEY REPORT
7. REPORT OF THE CITY COUNCIL LIAISON
8. REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMISSION
9. COMMITTEE REPORTS
10. COMMUNITY FORUM

*Any interested members of the public desiring to communicate with the Architectural Heritage and Landmarks Commission for which another opportunity to speak is not provided on the agenda and which is in the jurisdiction of the Architectural Heritage and Landmarks Commission to resolve may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM:(<https://ZoomRegular.Cityofvallejo.net>), or by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first. When called upon, each speaker should step to the podium, state his/her name for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to a maximum of three minutes pursuant to Vallejo Municipal Code Section 2.02.300.*

11. CONSENT CALENDAR AND APPROVAL OF THE AGENDA

A. APPROVAL OF MINUTES

1. April 20, 2023

B. APPROVAL OF THE AGENDA

12. PUBLIC HEARINGS

- A. PROJECT NUMBER:** Certificate of Appropriateness (COA) #22-0005
- PREPARED BY:** Cesar Orozco, Principal Planner
- PROJECT LOCATION:** 717 - 719 Sacramento Street / APN: 0055-126-110
- APPLICABLE ZONING** Residential Low Density

CODE SECTION(S): Certificate of Appropriateness (Vallejo Municipal Code Section 16.614.09)

PROJECT SUMMARY: The project involves exterior alterations to an existing multi-family residential building as part of a conversion to a single-family residence with an accessory dwelling unit (ADU) and a junior accessory dwelling unit (JADU), all within the existing building envelope. The proposed ADU and JADU are subject to ministerial approval under Government Code Section 65852.2(a)(3)(A). To accommodate the proposed interior floor plan changes, exterior work includes: substitution of three non-original aluminum sash windows for wood casement windows on the north elevation, replacement of two original wood windows on the east elevation, replacement of exterior stairs at the south elevation, replacement of an existing door for a new door at the east elevation, alteration of existing window openings on the south and east elevations, modification of the existing basement door for a window opening, and infilling an existing exterior door opening on the east elevation and the removal of exterior stairs at the west elevation.

CEQA DETERMINATION: The project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15331 (Class 31 "Historic Resource Restoration /Rehabilitation").

RECOMMENDATION: Staff recommends that the Architectural Heritage and Landmarks Commission adopt a Resolution to APPROVE Certificate of Appropriateness (COA) #22-0005 based on the findings and analysis contained herein.

13. OTHER AGENDA ITEMS

A. Future Agenda Items.

1. Ministerial Help
2. Mills Act Compliance
3. Sub-Committees
4. Historic District Notifications

14. ADJOURNMENT

I, Jasmine Thibeaux, Executive Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Architectural Heritage and Landmarks Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., Friday, May 12, 2023

Jasmine Thibeaux

Dated: May 12, 2023

Executive Secretary