SOLTRANS BOARD OF DIRECTORS AGENDA
Regular Meeting
3:30 PM,
Thursday, May 18, 2023
Vallejo Council Chamber
555 Santa Clara Street
Vallejo, CA 94590

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Suzanne Reyes, Transit Board Administrator/Office Manager, at (707) 736-6993 during regular business hours at least 72 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the SolTrans office, during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Transit Board Administrator/Office Manager via email at Suzanne@soltransride.com. **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the SolTrans Transit Board Administrator/Office Manager and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

1. CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GC § 54956.8): (1872 Broadway, Vallejo CA 94590). Agency negotiators: Beth Kranda, Executive Director, and Patricia Carr, General Services Manager. Negotiating party: Jon Quick, Colliers Parish Intl., inc., Adeline Nettleton. Under negotiation: price and terms. (3:30 pm)

2. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Cristina Arriola, Chairperson, City of Vallejo (the regular meeting will be called to order directly following closed session)

3. CONFIRM QUORUM/STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.

4. APPROVAL OF AGENDA

5. OPPORTUNITY FOR PUBLIC COMMENT

This is your opportunity to address the Board on a matter not listed on the Agenda; however, items must be within the subject matter jurisdiction of the Board. Please register at the kiosk located at the entrance of the Council Chamber before the first speaker is called and limit your comments to three minutes. Items from the public will be taken under consideration without discussion by the Board and may be referred to Staff.

6. EXECUTIVE DIRECTOR'S REPORT

7. PROCLAMATIONS & PRESENTATIONS

7.A. SolTrans Employee Longevity Recognition

Suggested Action: Informational (PRESENTER: Chair Arriola, Councilmember, City of Vallejo)

8. CONSENT CALENDAR

Recommendation: Approve the following consent items in one motion. Note: Items under consent calendar may be removed for separate discussion.

8.A. Meeting Minutes of April 20, 2023

Suggested Action: Approve the Board Meeting Minutes of April 20, 2023. (PRESENTER: Suzanne Reyes, Transit Board Administrator)

Board Meeting Minutes 04.20.23.pdf

8.B. Board Workshop Minutes of April 20, 2023

Suggested Action: Approve the Board Workshop Minutes of April 20, 2023. (PRESENTER: Suzanne Reyes, Transit Board Administrator/ Office Manager)

Board Workshop Minutes of 4.20.23.pdf

8.C. Public Advisory Committee Meeting Minutes of April 26, 2023

Suggested Action: Approve the Public Advisory Committee Meeting Minutes of April 26, 2023. (PRESENTER: Angel Anderson, Deputy Board Clerk/ Program Assistant)

Public Advisory Committee Meeting Minutes of 4.26.23.pdf

8.D. Transportation Development Act (TDA), State Transit Assistance Funds (STAF) and Regional Measure 2 (RM2) Claims

Suggested Action: 1) Approve the Resolutions as shown in Attachments A and B. 2) Authorize the Executive Director to execute and submit the required documents to claim SolTrans' FY 2023-24 Allocation Requests for TDA and STAF Funds as needed. 3) Authorize the Executive Director to execute and submit required documents to claim SolTrans' FY 2023-24 Allocation Request for RM2 Funds. (PRESENTER: Reilly Kent, Program Analyst I)

Staff Report - TDA STAF and RM2 Claims.pdf

Attachment A - Reso No. 2023-06 Authorizing FY 23-24 TDA STAF Funds.pdf

Attachment B - Reso No. 2023-07 Authorizing FY 23-24 RM2 Funds.pdf

8.E. **SolTrans' Project List for California State of Good Repair (SGR) Program Funds for Fiscal Year (FY) 2023-2024**

Suggested Action: Adopt the Board Resolution as shown in Attachment A to approve the SGR Project List for FY 2023-24. (PRESENTER: Reilly Kent, Program Analyst I)

Staff Report - SolTrans' Project List for California State of Good Repair (SGR) Program Funds for Fiscal Year (FY) 2023-2024.pdf

Attachment A - Resolution No. 2023-08 Approving the SGR Project List.pdf

8.F. **Award Contract for Marketing and Public Relations Services**

Suggested Action: Award a contract for Marketing and Public Relations Services to BB&B Business Group and authorize the Executive Director to execute the contract and amendments as needed in a not-to-exceed amount of $492,300.00, subject to Legal Counsel approval as to form. (PRESENTER: Mandi Renshaw, Senior Analyst)

Staff Report - Award Contract for Marketing and PR Services.pdf

REGULAR CALENDAR

9. ACTION ITEMS

9.A. **Service Realignment Public Hearing**

Suggested Action: 1) Open the public hearing; 2) Close the public hearing and the public comment period for the Service Realignment; and 3) Approve the service recommendations laid out in this report. (PRESENTER: John Sanderson, Transit Services Manager and Mandi Renshaw, Senior Analyst - Marketing and Scheduling)

Staff Report - Service Realignment Public Hearing.pdf

Attachment A - Service Realignment Marketing Plan.pdf

Attachment B Service Realignment Proposals Survey Responses.pdf

9.B. **Proposed Fiscal Year (FY) 2023-24 Operating and Capital Budget**

Suggested Action: Approve the FY 2023-2024 proposed operating and capital budget, as presented in Attachments A and B. (PRESENTER: Kristina Botsford, Deputy Director)

Staff Report - Proposed FY23-24 Operating and Capital Budget.pdf

Attachment A - FY 2023-24 Operating Budget.pdf

Attachment B - FY 2023-24 Capital Budget.pdf

NON-ACTION/ INFORMATIONAL

10. DISCUSSION ITEMS

10.A. **Fiscal Year (FY) 2022-23 Operating Revenue and Expenses through March 31, 2023**

Suggested Action: Informational. (PRESENTER: Kristina Botsford, Deputy Director)

Staff Report - FY 2022-23 Operating Revenue and Expenses Through 3.31.23.pdf

Attachment A - Operating Rev & Exp 7-1-22 to 3-31-23.pdf

10.B. **Electrification Project Update**

Suggested Action: Informational. (PRESENTER: Patricia Carr, General Services Manager)

Cover Memo - Electrification Project Update.pdf

11. NON-DISCUSSION ITEMS

11.A. State Legislative Report

Suggested Action: Informational.

Cover Memo - State Legislative Report.pdf

Attachment A - May 2023 State Legislative Report.pdf

12. BOARD OF DIRECTORS COMMENTS

13. ADJOURNMENT