

**PARTICIPATORY BUDGETING STEERING COMMITTEE  
SPECIAL MEETING – 7:00 PM  
COUNCIL CHAMBERS**

**555 Santa Clara Street, Vallejo, California**

**MAY 24, 2023**

**NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom.**

**City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.**

**PUBLIC COMMENT:** Members of the Public may provide public comments during the Participatory Budgeting Steering Committee Meeting in person or via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833.

For additional instructions on how to speak remotely during public comment, please visit, [www.cityofvallejo.net/publiccomment](http://www.cityofvallejo.net/publiccomment)

**VIEW THE MEETING:**

**There are four different ways you can view this public meeting:**

- In Person
- Watch Vallejo local channel 28
- Stream from the City website: [www.cityofvallejo.net/Streaming](http://www.cityofvallejo.net/Streaming)
- Join the Zoom webinar: <https://ZoomRegular.Cityofvallejo.net>

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

Hybrid Options are available for members of the public to participate. To participate remotely:

<https://ZoomRegular.CityofVallejo.net>

Option to join by phone:

Dial (669) 900-6833

Enter Meeting ID: 914 0075 0676#

Press \*9 to digitally raise your hand from the phone

For additional instructions on how to speak during public comment, please visit, [www.cityofvallejo.net/publiccomment](http://www.cityofvallejo.net/publiccomment)

3. **ROLL CALL**
4. **CORRESPONDENCE & COMMUNICATIONS**
5. **COMMUNITY FORUM**

*The Community Forum is an opportunity to address the Participatory Budgeting Steering Committee (PBSC) on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the PBSC to resolve. Any interested members of the public desiring to communicate with the PBSC as part of the Community Forum may do so in person by submitting a completed speaker's card to the City Clerk or via ZOOM:(<https://ZoomRegular.Cityofvallejo.net>), Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press \* 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, [www.cityofvallejo.net/publiccomment](http://www.cityofvallejo.net/publiccomment). In person speakers will be recognized first. When called upon, each speaker should step to the podium, state his/her name for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to a maximum of three minutes pursuant to Vallejo Municipal Code Section 2.02.300.*

6. **CITY COUNCIL LIAISON REPORT**

7. **APPROVAL OF AGENDA**

- A. **APPROVAL OF AGENDA**

Recommendation: By motion, approve the agenda for the May 24, 2023 Special meeting.

Contact: Flor Magallanes, PBSC Secretary  
[Flor.Magallanes@cityofvallejo.net](mailto:Flor.Magallanes@cityofvallejo.net)

8. **APPROVAL OF MINUTES**

- A. **APPROVAL OF MINUTES**

Recommendation: By motion, approve minutes for the April 19, 2023 Special meeting.

Contact: Flor Magallanes, PBSC Secretary  
[Flor.Magallanes@cityofvallejo.net](mailto:Flor.Magallanes@cityofvallejo.net)

9. **DISCUSSION ITEMS**

**A. PROJECT IMPLEMENTATION UPDATE**

City Staff will provide an update on projects with implementation updates.

Contact: Flor Magallanes, PBSC Secretary  
[Flor.Magallanes@cityofvallejo.net](mailto:Flor.Magallanes@cityofvallejo.net)

**B. CYCLE 8 VOTE DISCUSSION**

City Staff will present an update on the Cycle 8 Vote including an event calendar and tools implemented to assist with the vote.

Contact: Flor Magallanes, PBSC Secretary  
[Flor.Magallanes@cityofvallejo.net](mailto:Flor.Magallanes@cityofvallejo.net)

**10. ACTION ITEMS**

**A. APPOINTMENT OF VOTE RESULTS CELEBRATION AD-HOC COMMITTEE**

By action of the PBSC, an Ad-Hoc committee of five or less commissioners will be appointed to establish a temporary Cycle 8 Vote Results Celebration Ad-Hoc committee.

**11. ADJOURNMENT**

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ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook and Instagram ([@cityofvallejo](https://www.facebook.com/cityofvallejo))

Sign up to receive City Communications via e-mail ([www.cityofvallejo.net/subscribe](http://www.cityofvallejo.net/subscribe))

Sign up for emergency alerts at: [alertsolan.com](http://alertsolan.com)

Dated: Tuesday, May 23, 2023

*Flor Magallanes for*

Jessica Lozano, PBSC Chair

I, Flor Magallanes, PBSC Secretary do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Participatory Budgeting Steering Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 6:30 p.m., Tuesday, May 23, 2023.

*Flor Magallanes*

Dated: Tuesday, May 23, 2023

Flor Magallanes, PBSC Secretary

**MINUTES  
PARTICIPATORY BUDGETING STEERING COMMITTEE  
SPECIAL MEETING – 7:00 PM  
COUNCIL CHAMBERS**

**555 Santa Clara Street, Vallejo, California**

**APRIL 19, 2023**

- 1. CALL TO ORDER-7:02**
- 2. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**  
PRESENT-
  - Commissioners:  
Adams, Daniels, Lozano, Martin, Franco, Keith, Germaine, Clark
  - Staff:  
Magallanes, PBSC SecretaryABSENT-
  - Commissioners:  
Baisden, Gaddies
- 5. CORRESPONDENCE & COMMUNICATIONS**  
None
- 6. COMMUNITY FORUM**  
None
- 7. CITY COUNCIL LIAISON REPORT**  
None
- 8. APPROVAL OF AGENDA**  
**A. APPROVAL OF AGENDA**  
Action: Motion to approve the April 19, 2023, PBSC Special Meeting Agenda with the addition of item number two to include the Pledge of Allegiance was made by Commissioner Martin, seconded by Commissioner Keith, and approved unanimously.
- 9. APPROVAL OF MINUTES**  
**A. APPROVAL OF MINUTES**  
Action: Motion to approve the March 15, 2023, PBSC Regular Meeting Agenda with the correction to reflect Commissioner Daniel's attendance was made by

Commissioner Martin, seconded by Commissioner Daniels, and approved unanimously.

**10. DISCUSSION ITEMS**

**A. PROPOSAL DEVELOPMENT PHASE**

City Staff provided an update on the proposal development phase.

**B. CYCLE 8 VOTE DISCUSSION**

City Staff lead a discussion on the Cycle 8 Vote processes and welcomed strategies and input on event calendars from PBSC. The presentation included event participation requirements per the PBSC Rulebook and PBSC members agreed to reach out to community groups.

**C. PBSC ATTENDANCE UPDATE**

City staff provided information on the attendance policy according to the PB Rulebook provided PBSC members with their attendance log.

**11. ACTION ITEMS**

**A. APPOINTMENT OF EXECUTIVE COMMITTEE CO-CHAIR**

Action: Motion to appoint Commissioner Jonathon Keith as Co-Chair of the PBSC Executive Committee, was made by Commissioner Adams, seconded by Commissioner Martin, and approved unanimously.

**13. ADJOURNMENT**

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