



Via Teleconference
Sister City Room
First Floor
JFK Library
505 Santa Clara Street
Vallejo, CA 94590

AGENDA
VALLEJO SISTER CITY
COMMISSION
SPECIAL MEETING – 5:30 p.m.

JUNE 22, 2023

Pelton Stewart -Chair
Karen Lowe-Vice Chair
Emma del Rosario
Norma Placido
Elissa Shanks-Stewart,
Paul Lamb
VACANT

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom.

Access to the Vallejo Room will be provided to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide comments during the Sister Cities Commission Meeting via ZOOM

<https://cityofvallejo.zoom.us/j/9528690628?pwd=Nzc3bzdNMHJJekpGT1ZkN1VRclISUT09>,
PASSWORD 131313, or via phone, by dialing (669) 900-6833. Meeting ID: 952 869 0628 followed by # sign. Press *9 to digitally raise your hand when you wish to speak. Press *6 to mute/unmute your microphone.

For additional instructions on how to speak during public comment, please visit www.cityofvallejo.net/publiccomment

VIEW THE MEETING:

There are two different ways you can view this public meeting:

- In person
- Join the Zoom webinar:
<https://cityofvallejo.zoom.us/j/9528690628?pwd=Nzc3bzdNMHJJekpGT1ZkN1VRclISUT09>
meeting ID 952 869 0628, password 131313

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. THANK YOU TO THE NATIVE TRIBES

4. ROLL CALL

5. COMMUNICATIONS

- A. Report from Executive Assistant to the Mayor, Secretary to the Commission
 - 1. Commission vacancy – update on applicants and interviews
 - 2. Annual Dues for Sister Cities International
 - 3. Meeting location – reminder next meeting in the Vallejo Room
 - 4. Trondheim letter – report on status.
- B. Report from Council Liaison to the Vallejo Sister City Commission
- C. Report from Chair of the Vallejo Sister City Commission
 - 1. Report on Tanzania Sister Cities Hybrid Drone Camp

6. PUBLIC COMMENT

*Public Comment is an opportunity to address the Sister City Commission on any matter on or not on the agenda for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve. Any interested members of the public desiring to communicate with the Commission may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM <https://cityofvallejo.zoom.us/j/9528690628?pwd=Nzc3bzdNMHJJekpGT1ZkN1VRcllSUT09>, meeting ID 952 869 0628, password 131313, Option to join by phone: Dial (669) 900-6833. Enter Meeting ID: 952 869 0628#. Password 131313, Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first. When called upon, each speaker should step to the podium, state his/her name for the record.*

The conduct of the Public Comment shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to a maximum of three minutes pursuant to Vallejo Municipal Code Section 2.02.300.

7. CONSENT CALENDAR AND APPROVAL OF AGENDA

*NOTICE: Members of the public wishing to address the Sister City Commission on Consent Calendar Items may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM (<https://cityofvallejo.zoom.us/j/9528690628?pwd=Nzc3bzdNMHJJekpGT1ZkN1VRcllSUT09>), meeting ID 952 869 0628, password 131313), or via phone, by dialing (669) 900-6833. Enter Meeting ID: 851 502 7190, password 131313. Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420. In person speakers will be recognized first.*

- A. Approval of Minutes and Agenda

Recommendation:

1. By motion, approve the Minutes for the May 18, 2023, Vallejo Sister City Commission Special Meeting, and approval of Agenda for June 22, 2023, with flexibility.

8. OLD BUSINESS

*NOTICE: Members of the public wishing to address the Sister City Commission on Old Business Items may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM (<https://cityofvallejo.zoom.us/j/9528690628?pwd=Nzc3bzdNMHJJekpGT1ZkN1VRc1lSUT09>), meeting ID 851 502 7190, password 131313), or via phone, by dialing (669) 900-6833. Enter Meeting ID: 952 869 0628, password 131313. Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420. In person speakers will be recognized first.*

A. Report from Recordkeeping subcommittee- no report

1. Recommendation. Direct staff to schedule two to four subcommittee working meetings between the dates June 26, 2023, and August 17, 2023.

B. Report from staff and Commissioner Shanks-Stewart on gift policy research.

1. Recommendation. Commission member with staff support continue to look for gift policies from other cities to review. Schedule two to three subcommittee meetings between June 26, 2023, and August 17, 2023.

9. NEW BUSINESS

*NOTICE: Members of the public wishing to address the Sister City Commission on NEW BUSINESS Items may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM (<https://cityofvallejo.zoom.us/j/9528690628?pwd=Nzc3bzdNMHJJekpGT1ZkN1VRc1lSUT09>), meeting ID 952 869 0628, password 131313), or via phone, by dialing (669) 900-6833. Enter Meeting ID: 952 869 0628, password 131313. Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420. In person speakers will be recognized first.*

- A. Calendar: Report on events for the commission to support or participate in.
Action- Commissioners provide events for the Sister City Calendar
- B. Review 2023 expenditures to date.
For information only – No Action
- C. Public Communication challenges and opportunities – Discussion only, no action.

- D. Sister Cities International Leadership Conference – Report from Chair Stewart and discussion.
- E. Discuss other opportunities for youth participation with the Commission.
 - 1. Solicit recommendations and determine next steps for youth participation.
- F. Report from Commissioner Lamb on Sister School relationship and activities between Baguio High School and MIT Academy in Vallejo.
 - 1. Recommendation:
 - a. Discuss activities proposed by Commissioner Lamb, propose action to support or not support activities, vote on action **or**
 - b. No Action

**10. REPORT FROM COMMISSIONERS AND AD HOC COMMITTEES –
COMMISSIONERS WILL PROVIDE IF THEY HAVE ANY UPDATES**

A. Sister City Subcommittee Reports

- 1. Trondheim, Norway
- 2. Baguio City, Philippines
- 3. Bagamoyo, Tanzania
- 4. Jincheon, South Korea
- 5. La Spezia, Italy
- 6. Akashi, Japan
- 7. Ensenada, Mexico

B. Friendship City Subcommittee Reports

- 1. Muju, South Korea
- 2. Ennery, Haiti
- 3. Rota, Northern Mariana Islands (U.S. Commonwealth)
- 4. Zanzibar, Tanzania
- 5. Seven Generations Inter Tribal Council
- 6. Parun, Afghanistan

**11. NEXT BI-MONTHLY MEETING: Regular Meeting, Monday, August 21,
2023, 5:30PM.**

12. FUTURE AGENDA ITEMS

13. ADJOURNMENT

I, Erik Rzomp, Executive Assistant to the Mayor do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Vallejo Sister City Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, Vallejo CA at 5:00 p.m., June 20th, 2023.

Dated: June 20, 2023

Erik Rzomp, Executive Assistant to the Mayor