



**VALLEJO FLOOD AND WASTEWATER DISTRICT  
REGULAR MEETING AGENDA**

**JULY 11, 2023**

**6:00 P.M.**

**MEETING AT VALLEJO CITY HALL COUNCIL  
CHAMBERS**

**555 SANTA CLARA STREET**

**VALLEJO, CA 94590**

**[WWW.VALLEJOWASTEWATER.ORG](http://WWW.VALLEJOWASTEWATER.ORG)**

**District Manager**  
Melissa Morton

**Board of Trustees**  
Robert McConnell  
(President)  
Tina Arriola  
Peter Bregenzer  
Erin Hannigan  
Mina Loera-Diaz  
Diosdado "JR" Matulac  
Charles Palmares  
Rozzana Verder-Aliga

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**NOTE: IF THE MEETING HAS NOT BEGUN AT 6:00 PM, IT MAY BE DUE TO THE VALLEJO CITY COUNCIL MEETING BEING IN SESSION PAST 6PM, AND THIS REGULAR MEETING WILL BEGIN FOLLOWING THAT MEETING'S ADJOURNMENT.**

Members of the public will be able to participate in-person or remotely via Zoom.

Members of the public interested in participating or observing remotely can join the Zoom webinar: <https://ZoomClosed.CityOfVallejo.net>

The meeting may also be viewed by tuning in locally on Comcast Channel 28, or click this [link](#) to find and follow the meeting livestreamed.

**PUBLIC COMMENT:** Members of the Public may provide public comments during the Board Meeting in person, via [Zoom](#), or via phone, by dialing (669) 900-6833. For additional instructions on how to make public comment, please click [here](#).

*Members of the public shall have the opportunity to comment on any item listed on this notice before or during consideration of that item by emailing as defined above. No other items may be discussed during this meeting.*

*The District will use best efforts to respond to any requests for disability-related modifications or accommodations, aids or services. Such requests should be made to the Clerk of the Board's office no less than 48 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. Please contact our office at (707) 644-8949.*

*Any writings or documents related to an agenda item for the open session of this meeting are available for public inspection on our website at [www.vallejowastewater.org](http://www.vallejowastewater.org) or at the District offices located at 450 Ryder Street, Vallejo, CA 94590. Note: Meetings are held at City Hall and not at the District's offices.*

**1. CALL TO ORDER**

**2. ROLL CALL AND PLEDGE OF ALLEGIANCE**

**3. COMMENTS ON CONSENT CALENDAR BY MEMBERS OF THE PUBLIC:** *Members of the public wishing to address the Board on Consent Calendar Items are requested to follow the procedures noted [here](#). Each speaker is limited to five minutes. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Board of Trustees. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.*

**4A ADJOURN TO CLOSED SESSION**

**CLOSED SESSION:** *May recess to consider matters of pending litigation (GC 54956.9), personnel (GC 54957), labor relations (GC 54957.6), and real property negotiations (GC 54956.8). Records are not available for public inspection.*

- A. Closed Session Pursuant to Government Code Section 54957.  
PUBLIC EMPLOYMENT  
Title: District Manager

**4B. RECONVENE TO OPEN SESSION:** *Report on action taken by the Board during Closed Session, if any, pursuant to California Government Code Section 54957.*

**5. CONSENT CALENDAR AND APPROVAL OF AGENDA:** *All matters are approved under one motion unless requested to be removed for discussion by the Board, District Manager, or requested for removal by a member of the public, which requires approval by a majority vote of the Board.*

- A. APPROVE MINUTES FROM THE SPECIAL MEETING AND REGULAR MEETING OF JUNE 13, 2023, THE SPECIAL MEETING OF JUNE 26, 2023 AND JULY 5, 2023.

PROPOSED ACTION

Approve the minutes from the special meeting and regular meeting of June 13, 2023, the special meeting of June 26, 2023 and July 5, 2023

- B. APPROVE DISBURSMENTS REGISTER FOR JULY 11, 2023

PROPOSED ACTION

Adopt a resolution approving the Disbursements Register for July 11, 2023.

- C. RECEIVE MONTHLY INVESTMENT REPORT FOR APRIL AND MAY 2023

PROPOSED ACTION

Receive the Monthly Investment Report for April and May 2023 as submitted

- D. RECEIVE INFORMATION UPDATE ON MARE ISLAND – JULY 2023

PROPOSED ACTION

Receive information update on Mare Island

- E. AUTHORIZE FEMA/CalOES DESIGNATION OF APPLICANT'S AGENT

PROPOSED ACTION

Adopt a Resolution naming the District Manager, Director of Engineering, Director of Human Resources and Safety/Risk Management, Safety Manager and Director of Finance as District Authorized Agents

- F. APPROVE MEMORANDA OF UNDERSTANDING WITH THE TEAMSTERS, CHAUFFEURS, WAREHOUSEMAN AND HELPERS, LOCAL NO. 315, and WITH THE VFWD MANAGEMENT ASSOCIATION, FOR THE CONTRACT PERIOD OF JULY 1, 2023 THROUGH JUNE 30, 2028

PROPOSED ACTION

Staff recommends that the Board of Trustees adopt the Resolution authorizing the District Manager to sign labor agreements with the Teamsters, Chauffeurs, Warehouseman and Helpers, Local No. 315 (Teamsters), and with the VFWD Management Association for the contract period of July 1, 2023 through June 30, 2028.

- G. AUTHORIZE DISTRICT MANAGER TO AWARD AND EXECUTE A CONSTRUCTION CONTRACT FOR THE BUILDING 68 REHABILITATION PROJECT (BPL010), NOT TO EXCEED \$330,000.

PROPOSED ACTION

Authorize the District Manager to award the construction contract for the Building 68 Rehabilitation Project (BPL010) in an amount not to exceed \$330,000 upon receiving a low, responsive, responsible bid, without errors, which is equitable for the proposed work (and in consideration of the available project budget), and provided no bid protests or other actions require further Board of Trustees action.

- H. AWARD CONSTRUCTION CONTRACT FOR 2023 SEWER REHABILITATION PROJECT (CWM037) TO APB GENERAL ENGINEERING IN THE AMOUNT OF \$1,286,520.

PROPOSED ACTION

Adopt a resolution awarding the construction contract for the 2023 Sewer Rehabilitation Project (CWM037) to APB General Engineering, of San Pablo, CA for the bid amount of \$1,286,520 and authorize the District Manager to execute the construction contract.

- I. AUTHORIZE THE DISTRICT MANAGER TO AWARD AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING DESIGN SERVICES FOR SEARS POINT SEWER STORAGE FACILITY #2 PROJECT (CWM006) IN AN AMOUNT NOT TO EXCEED \$970,000.

PROPOSED ACTION

Authorize the District Manager the authority to award a professional services agreement for engineering design services upon selection of the highest-ranking consultant for the proposed work and in consideration of the available budget, in an amount not to exceed \$970,000.

**6. PUBLIC HEARING**

- A. CONDUCT PUBLIC HEARING ON THE FOLLOWING:
1. CONSIDERATION AND APPROVAL OF THE WRITTEN REPORT SETTING THE SEWER SERVICE, UPPER LATERAL AND STORM DRAINAGE SERVICE CHARGES FOR EACH PARCEL RECEIVING SERVICES WITHIN THE VALLEJO FLOOD AND WASTEWATER DISTRICT("REPORT");
  2. FILING THE REPORT BE FILED WITH THE COUNTY OF SOLANO; AND
  3. COLLECTING THE CHARGES AUTHORIZED IN THE REPORT ON THE SOLANO COUNTY TAX ROLL FOR FISCAL YEAR 2023-2024 IN THE SAME MANNER, BY THE SAME PERSONS, AND AT THE SAME TIME AS, TOGETHER WITH AND NOT SEPARATELY FROM, GENERAL TAXES.

PROPOSED ACTION:

Hold the public hearing, and adopt a resolution to:

1. Approve the written report setting the sewer service, upper lateral service and storm drainage service charges;
2. Direct the report be filed with the County of Solano; and
3. Authorize the collection of charges listed in the report on the Solano County property tax roll for FY 2023-2024.

7. **DISTRICT MANAGER'S REPORT**
8. **COMMUNITY FORUM:** *Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, may follow the procedures noted [here](#). Pursuant to VFWD Rules of Procedure, Community Forum is limited to 15 minutes, with each speaker limited to three minutes.*
9. **REPORTS BY PRESIDING OFFICERS AND TRUSTEES**
10. **ADJOURNMENT**



I, Rachelle Canones, Assistant Clerk of the Board for the Vallejo Flood and Wastewater District declare that the foregoing agenda for the July 11, 2023, Regular Meeting was posted and available for review by the required time as prescribed by law at the District office located at 450 Ryder Street, Vallejo, California. This agenda is also available on the District website at [www.vallejowastewater.org](http://www.vallejowastewater.org).