

**CIVIL SERVICE COMMISSION
REGULAR MEETING MINUTES
APRIL 10, 2023**

**COUNCIL CHAMBERS
555 Santa Clara Street, Vallejo, California**

1. CALL TO ORDER

The meeting was called to order at 5:17 p.m.

2. FLAG SALUTE

3. ROLL CALL

Present: Vice Chair Plechaty, Commissioners Janik, and Wright

Absent: Commissioner Carter

Staff present: Executive Secretary Davis, Chief Assistant City Attorney Risner, and Deputy City Clerk Joya

4. WRITTEN COMMUNICATION – None

5. EXECUTIVE SECRETARY’S REPORT –

Executive Secretary Davis reported Chair Nisperos’ resignation, and notified the Commission an item for a Chair and Vice Chair selection on the next meeting.

Executive Secretary Davis also reported Human Resources Director Ferguson’s resignation to the City, and his interim acting role as Executive Secretary to the Commission during the recruitment process.

6. REPORT OF CHAIRPERSON AND COMMISSIONERS – None

7. COMMUNITY FORUM – None

8. CONSENT CALENDAR AND APPROVAL OF AGENDA

Action: *Moved by Commissioner Janik, second by Commissioner Wright and unanimously approved by all Commissioners present, to approve all of the items on the Agenda and Consent Calendar. (Absent – Carter)*

A. APPROVAL OF AGENDA

B. APPROVAL OF THE MINUTES – Regular meeting minutes of the March 13, 2023 meeting.

9. ACTION CALENDAR

A. APPROVE TITLE AND SPECIFICATIONS OF NEW CLASSIFIED POSITION.

Recommendation: By motion, approve the title and specification of new classified position of Housing Director – Additional information provided about this new role.

Contact: Terrance Davis (707) 648-4301 terrance.davis@cityofvallejo.net

Executive Secretary Davis provided introductory comment. Human Resources Advisor Valdez provided an overview of the staff report and outlined the recommendation.

Staff responded to question from Commissioner. Commissioners provided comment.

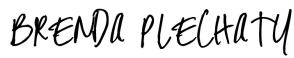
Speakers: None

Action: Moved by Commissioner Janik, and second by Commissioner Wright and carried unanimously by all Commissioners present to approve the title and specification of new classified position of Housing Director. (Absent – Carter)

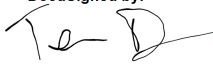
City Council Liaison Matulac reported on various community events and meetings.

10. ADJOURNMENT

The meeting adjourned at 5:36 p.m.

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BRENDA PLECHATY, VICE CHAIR

ATTEST:

DocuSigned by:

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TERRANCE DAVIS, EXECUTIVE SECRETARY