

**CIVIL SERVICE COMMISSION
REGULAR MEETING – 5:15 P.M.
July 10, 2023**

**COUNCIL CHAMBERS
555 Santa Clara Street, Vallejo, California**

1. CALL TO ORDER

The meeting was called to order at 5:15 p.m.

2. FLAG SALUTE

3. ROLL CALL

Present: Vice Chair Plechaty, Commissioners Carter and Janik

Absent: Commissioner Wright

Staff present: Executive Secretary Dauzart, Chief Assistant City Attorney Risner, Human Resource Director Sifuentes, and Deputy City Clerk Joya

4. WRITTEN COMMUNICATIONS – None

5. EXECUTIVE SECRETARY'S REPORT

Action: *Executive Secretary Dauzart introduced new Human Resource Director Sifuentes.*

- a. Introduction of New HR Director

6. REPORT OF CHAIRPERSON AND COMMISSIONERS – None

7. REPORT OF THE CITY COUNCIL LIAISON – City Council Liaison Matulac reported on a selection to be made during the City Council meeting to fill a Civil Service Commission vacancy

8. COMMUNITY FORUM – None

9. SELECTION OF CHAIR & VICE CHAIR

Action: *Moved by Commissioner Janik, second by Commissioner Carter and carried unanimously by all Commissioners present to delay the selection of Chair and Vice Chair to the next meeting. (Absent – Commissioner Wright)*

10. CONSENT CALENDAR AND APPROVAL OF THE AGENDA

Action: *Moved by Commissioner Janik, second by Commissioner Carter and carried unanimously by all Commissioners present, to approve the Agenda and Consent Calendar. (Absent – Wright)*

A. APPROVAL OF THE MINUTES – Regular meeting minutes of the April 10, 2023 meeting.

B. APPROVAL OF AGENDA

11. ACTION CALENDAR

A. APPROVE CLASSIFICATION SPECIFICATION REVISIONS FOR POLICE OFFICER (ENTRY) AND POLICE OFFICER (LATERAL) CLASSIFICATIONS.

Recommendation: By motion, approve the classification specification revisions for Police Officer (Entry) and Police Officer (Lateral).

Contact: Pleshetta Dauzart, Human Resources Assistant Director, (707) 648-8606
Pleshetta.Dauzart@cityofvallejo.net

Executive Secretary Dauzart provided an overview of the staff report and outlined the recommendation.

Staff responded to questions from Commissioners. Commissioners provided comment.

Speakers: None

Action: Moved by Commissioner Janik, and second by Commissioner Carter and carried unanimously by all Commissioners present to approve the classification specification revisions for Police Officer (Entry) and Police Officer (Lateral). (Absent – Wright)

12. ADJOURNMENT

The meeting adjourned at 5:36 p.m.

DocuSigned by:

BRENDA PLECHATY

BRENDA PLECHATY, VICE CHAIR

ATTEST:

DocuSigned by:

Pleshetta Dauzart

PLESHETTA DAUZART, EXECUTIVE SECRETARY