Solano County Transit

SOLTRANS BOARD OF DIRECTORS AGENDA
Regular Meeting
3:00 PM,
Thursday, September 21, 2023
Vallejo Council Chamber
555 Santa Clara Street, Vallejo CA 94590

Public Comment: Pursuant to the Brown Act, the public has an opportunity to speak on any matter on the agenda or, for matters not on the agenda, issues within the subject matter jurisdiction of the agency. Comments are limited to no more than 3 minutes per speaker unless modified by the Board Chair, Gov't Code § 54954.3(a). By law, no action may be taken on any item raised during the public comment period although informational answers to questions may be given and matters may be referred to staff for placement on a future agenda of the agency.

Americans with Disabilities Act (ADA): This agenda is available upon request in alternative formats to persons with a disability, as required by the ADA of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (Cal. Govt. Code §54954.2). Persons requesting a disability related modification or accommodation should contact Suzanne Reyes, Transit Board Administrator/Office Manager, at (707) 736-6993 during regular business hours at least 72 hours prior to the time of the meeting.

Staff Reports: Staff reports are available for inspection at the SolTrans office, during regular business hours, 8:00 a.m. to 5:00 p.m., Monday-Friday. You may also contact the Transit Board Administrator/Office Manager via email at Suzanne@soltransride.com. **Supplemental Reports:** Any reports or other materials that are issued after the agenda has been distributed may be reviewed by contacting the SolTrans Transit Board Administrator/Office Manager and copies of any such supplemental materials will be available on the table at the entry to the meeting room.

Agenda Times: Times set forth on the agenda are estimates. Items may be heard before or after the times shown.

PUBLIC PARTICIPATION NOTICE

The SolTrans Board meeting will be conducted in person and may be accessed by the Zoom option below.
The in-person SolTrans Board meeting will continue and not recess if there are technological issues in Zoom.
To join remotely:
https://ZoomRegular.CityofVallejo.net
Option to join by phone:
Dial (669) 900-6833
Enter Meeting ID: 914 0075 0676#
*Press *9 to digitally raise your hand from the phone*
For additional instructions on how to speak during public comment,
please visit: www.cityofvallejo.net/publiccomment

1. CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (GC § 54956.8): (1872 and 1880 Broadway, Vallejo CA 94590). Agency negotiators: Beth Kranda, Executive Director, and Patricia Carr, General Services Manager. Negotiating party: Adeline Nettleton. Under negotiation: price and terms. (3:00 pm)

2. **CLOSED SESSION**

PERSONNEL MATTERS (GC § 549547): Public Employee Performance Review – SolTrans Executive Director

3. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Cristina Arriola, Chairperson, City of Vallejo (the regular meeting will call to order directly following closed session)

4. **CONFIRM QUORUM/STATEMENT OF CONFLICT**

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; (3) leave the room until after the decision has been made. Cal. Gov't Code § 87200.

5. **APPROVAL OF AGENDA**

6. **OPPORTUNITY FOR PUBLIC COMMENT**

*This is the opportunity to address the Board on any matter not listed on the Agenda; however, items must be within the subject matter jurisdiction of the Board. If attending in person, please register at the kiosk located at the entrance of the Council Chamber before the first speaker is called. Public attending via Zoom may click the "raise hand" icon to request to speak, or press *9 if dialing in by phone. Please limit your comments to three minutes. Items from the public will be taken under consideration without discussion by the Board and may be referred to Staff.*

7. **EXECUTIVE DIRECTOR'S REPORT**

8. **PROCLAMATIONS & PRESENTATIONS**

8.A. **Recognition of Transdev Annual Employee Awards Winners**

Suggested Action: Informational. (PRESENTER: Chair Arriola, Councilmember, City of Vallejo)

9. **CONSENT CALENDAR**

Recommendation: Approve the following consent items in one motion. Note: Items under consent calendar may be removed for separate discussion.

9.A. **Meeting Minutes of July 20, 2023**

Suggested Action: Approve the Board Meeting Minutes of July 20, 2023. (PRESENTER: Suzanne Reyes, Transit Board Administrator/ Office Manager)

DRAFT BOD Minutes 07.20.23.pdf

9.B. **Public Advisory Committee Meeting Minutes of August 29, 2023**

Suggested Action: Approve the Public Advisory Committee Meeting Minutes of August 29, 2023. (PRESENTER: Angel Anderson, Program Assistant/ Deputy Clerk)

Draft PAC Minutes 08.29.23.pdf

9.C. **Authorization to Execute a Contract for Service Planning Software**

Suggested Action: Authorize the Executive Director to execute a contract with Remix not-to-exceed $201,567 for the purchase of planning and scheduling technologies, subject to Legal Counsel approval as to form. (PRESENTER: Mandi Renshaw, Senior Analyst)
RPT-Service Planning Software.pdf

9.D. Authorize the Purchase of 11 ChargePoint Chargers
Suggested Action: Authorize the Executive Director to purchase up to 11 ChargePoint Express Plus 200kW Chargers in an amount not-to-exceed $2,600,000, subject to Legal Counsel approval as to form, and to increase the FY 23-24 capital budget by $591,200. (PRESENTER: Larry Deleon Guerrero, Program Analyst II)
RPT-Authorize Purchase of ChargePoint.pdf

9.E. Purchase Authorization for 14 Low-Floor Gillig Battery-Electric Buses
Suggested Action: Authorize the purchase of 14 low-floor Gillig battery-electric buses to replace 14 retiring low-floor Gillig diesel-hybrid buses. (PRESENTER: John Sanderson, Transit Services Manager)
RPT-Gillig Electric Bus Purchase.pdf

9.F. Award a Contract for HR Consulting Services
Suggested Action: Authorize the Executive Director to award and execute a contract for human resources consulting services to the Hive LLC, and to execute amendments to the contract as may be necessary during the contract period, in an amount not-to-exceed $150,000 subject to Legal Counsel approval as to form. (PRESENTER: Kristina Botsford, Deputy Director)
RPT-HR Consulting.pdf

REGULAR CALENDAR

10. ACTION ITEMS

10.A. Fares and Fare Payment Options
Suggested Action: Provide feedback to Staff and authorize Staff to open a public comment period by October 16th with a public hearing to be held on November 16th. (PRESENTER: Kristina Botsford, Deputy Director)
RPT-Fares and Fare Media.pdf

NON-ACTION/ INFORMATIONAL

11. DISCUSSION ITEMS

11.A. Operating Revenue and Expenses (Unaudited) for Fiscal Year Ended June 30, 2023
Suggested Action: Informational. (PRESENTER: Kristina Botsford, Deputy Director)
RPT-Operating Rev & Exp FYE 6-30-23.pdf
ATCH A-Rev & Exp FYE 6-30-23.pdf

11.B. Electrification Infrastructure Construction Update
Suggested Action: Informational. (PRESENTER: Patricia Carr, General Services Manager)
Cvr Memo-Electrification Update.pdf

12. NON-DISCUSSION ITEMS

12.A. State Legislative Report

Suggested Action: Informational.

Cvr Memo-State Leg Rpt.pdf

13. BOARD OF DIRECTORS COMMENTS

14. ADJOURNMENT