AGENDA

CODE ENFORCEMENT APPEALS BOARD
REGULAR MEETING – 6:00 PM
City Council Chambers

555 Santa Clara Street, Vallejo, California

OCTOBER 26, 2023

L. Alexander Matias, Chair
Dr. Carey Hawkins Ash, Vice Chair
Fred Cavalli, Jr.
Loretta Gaddies
Wanda Madeiros
Edward Taylor
Kevin Tennyson

NOTICE: Members of the public will be able to participate in-person or remotely via Zoom. City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.

VIEW THE MEETING:

There are four different ways you can view this public meeting:

- In Person
- Watch Vallejo local channel 28
- Stream from the City website: www.cityofvallejo.net/Streaming
- Join the Zoom webinar: https://ZoomRegular.Cityofvallejo.net

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Code Enforcement Appeals Board (Board) without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to Government Code Section 54954.3 of the Brown Act, members of the public shall be afforded the opportunity to speak on any agenda item of interest to them after being recognized by the presiding officer. Members of the public wishing to be so recognized are requested to enter their names in the kiosk at the rear of the Chamber prior to the consideration of the item or raise their hand via ZOOM:(https://ZoomRegular.Cityofvallejo.net) or by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit www.cityofvallejo.net/publiccomment. In person speakers will be recognized first.

Those wishing to address the Board on any matter for which another opportunity to speak is not provided on the AGENDA but which is within the jurisdiction of the Board to resolve may come forward in person to the podium or virtually during the "COMMUNITY FORUM" portion of the AGENDA.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the Board: 1) during the Community Forum are limited to three minutes pursuant to Vallejo Municipal Code Section 2.20.300; 2) on a Consent Calendar item are limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310; and an Action Calendar item are limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Board will be available for public inspection at the Code Enforcement/Community Services Office, 555 Santa Clara Street, Vallejo, CA at the same time that the public records are distributed or made available to the Board. Such documents may also be available on the City of Vallejo website subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 553-7290, TDD (707) 649-3562.

Appeal Rights: The applicant or any party adversely affected by the decision of the Code Enforcement Appeals Board may, within ten days after the rendition of the decision of the Board, appeal the decision by filing a written appeal with the Director of Planning and Development Services. Such written appeal shall state the reason or reasons for the appeal and why the applicant believes he or she is adversely affected by the decision of the Planning Commission. Such appeal shall not be timely filed unless it is actually received by Director of Planning and Development Services or designee no later than the close of business on the tenth calendar day after the rendition of the decision of the Code Enforcement Appeals Board. If such date falls on a weekend or City holiday, then the deadline shall be extended until the next regular business day.

	Vallejo City Council Chambers is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

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City of Vallejo Code Enforcement Appeals Board

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **CONSENT CALENDAR AND APPROVAL OF AGENDA**

   Upon motion of any Board member, all items placed upon the consent calendar may be acted upon collectively, and each shall be deemed to have received the action recommended by the Secretary or City Attorney; except that if any Board member objects to the placement of an item on the consent calendar, or if any member of the public wishes to address the Commission on any such item, the item shall be removed from the consent calendar and shall be heard and acted upon in its proper place on the agenda as designated by the Presiding Officer.

   A. **APPROVAL OF THE AGENDA:** *After making changes in the agenda, if any, as permitted under these rules of order and procedure, the Board shall approve the agenda which shall constitute the agenda of business to be considered at the meeting. The motion offered to approve the agenda shall include the adoption of the consent calendar.*

   B. **APPROVAL OF MINUTES:** August 3, 2023 – Special Meeting

   C. **OTHER CONSENT ITEMS** – None

5. **REPORT OF THE CITY COUNCIL LIASION**
   The City Council Liaison may, from time to time, wish to make announcements and report on items of activity that may be of interest to the Commission and the general public.

6. **COMMUNITY FORUM**
   *Any interested members of the public desiring to communicate with the Code Enforcement Appeals Board as part of the Community Forum may do so in person by signing in to the Public Speaker's kiosk located in the back of the Council Chambers or via ZOOM: https://zoomregular.cityofvallejo.net Option to join by phone, dial: (669) 900-6833, enter Meeting ID 914 0075 0676#. Press *9 to digitally raise your hand from the phone. For additional instructions on how to speak during public comment, please visit www.cityofvallejo.net/publiccomment. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to three (3) minutes pursuant to Vallejo Municipal Code Section 2.02.300. In person speakers will be recognized first.*

7. **PRESENTATIONS:** None

8. **OLD BUSINESS:** None

9. **NEW BUSINESS:**

   A. **Code Enforcement Appeals Hearing (R. McCabe)**
   Hearing on First Administrative Citation for Case #CE23-0017
   588 Laurel Street, APN 0071192280 – Staff
   Recommendation: Uphold the First Administrative Citation and direct continued enforcement until the appellant fully complies with Vallejo Municipal Code Section 7.54.030 J and S within 30 days from the date of this hearing.
   Contact: Dong Yoo, Code Enforcement Manager
   707-648-4389 dong.yoo@cityofvallejo.net

   B. **Code Enforcement Appeals Hearing (R. McCabe)**
   Hearing on Second Administrative Citation for Case #ZV23-0001
   588 Laurel Street, APN 0071192280 – Staff
   Recommendation: Uphold the Second Administrative Citation and direct continued enforcement until the appellant fully complies with Vallejo Municipal Code Section 7.96.020 within 30 days from the date of this hearing.
   Contact: Dong Yoo, Code Enforcement Manager

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707-648-4389 dong.yoo@cityofvallejo.net

10. WRITTEN COMMUNICATIONS

Written communications from the public will be received and filed. Written communications regarding items on the agenda will be noted at the time the item is considered.

11. REGULAR REPORTS

A. SECRETARY'S REPORT

The Secretary may, from time to time, report on items that may be of interest to the Commission and general public.

I. For the month of **July 2023**, Code Enforcement opened **129** cases and closed (resolved) **99** cases. For the month of **August 2023**, Code Enforcement opened **183** cases and closed (resolved) **161** cases. For the month of **September 2023**, Code Enforcement opened **164** cases and closed (resolved) **157** cases.

II. Status of Recruitment Process

B. CITY ATTORNEY'S REPORT

The City Attorney may, from time to time, report on items that may be of interest to the Commission and general public.

C. REPORT OF THE PRESIDING OFFICER AND MEMBERS OF THE CODE ENFORCEMENT APPEALS BOARD

The Presiding Officer and any Board member may, from time to time, wish to make certain announcements, request information from staff, and to report on items of activity that may be of interest to the Commission and the general public.

D. REPORT OF THE SUBCOMMITTEES

12. FUTURE AGENDA ITEMS

A. No Regular Meetings in November or December 2023.
B. Next Regular Meeting: January 25, 2024

13. ADJOURNMENT

I, Jasmine Thibeaux, Staff, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Code Enforcement Appeals Board, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., Thursday, October 19, 2023.

Dated: Thursday, October 19, 2023

Jasmine Thibeaux