

AGENDA



MARINA ADVISORY COMMITTEE REGULAR MEETING - 5:00 P.M COUNCIL CHAMBERS

CHAIRPERSON
Chair Brenda Plechaty
Co-Chair Ken Wright

MARINA ADVISORY COMMITTEE
Committee Member Bob Lockhart
Committee Member Christine Watson
Committee Member James Hildebrand
Committee Member James Kale
Committee Member Michael Pimentelli

City Hall
555 Santa Clara Street
Vallejo, CA 94590
www.cityofvallejo.net

November 2, 2023

NOTICE: Members of the Public will be able to participate in-person remotely via Zoom. Access to City Hall and the Council Chambers will be provided to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide public comments during the Commission Meeting via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833.

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

VIEW THE MEETING: There are four ways you can view this public meeting by:

- In person
- Watch Vallejo local channel 28
- Stream from the City website: www.cityofvallejo.net/Streaming
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Hybrid options are available for members of the public to participate. To participate remotely:

<https://ZoomRegular.CityofVallejo.net>

Option to join by phone:

Dial (669) 900-6833

Enter Meeting ID: 914 0075 0676#

Press*9 to digitally raise your hand from the phone

For additional instructions on how to speak during public comment, please visit,

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This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Marina Advisory Committee without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to the Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Marina Advisory Committee prior to the consideration of the item or raise their hand via ZOOM. In person speakers will be recognized first.

For additional instructions on how to speak during public comment, please visit, www.cityofvallejo.net/publiccomment

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the City Council will be available for public inspection at the Public Works Engineering Office, 555 Santa Clara Street, 4th Floor, Vallejo, CA at the same time that the public records are distributed or made available to the City Council. Such documents may also be available on the City of Vallejo website subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4433, TDD (707) 649-3562.

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**MARINA ADVISORY COMMITTEE
REGULAR MEETING AGENDA
November 2, 2023**

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA – By motion

A. Recommendation: By motion, approve the November 2, 2023 agenda

4. APPROVAL OF MEETING MINUTES – By motion

A. Recommendation: By motion, approve the September 20, 2023 Meeting Minutes

5. INFORMATION/ACTIVITY REPORTS/ANNOUNCEMENTS

- A. Report on Marina Improvements and Projects
- B. Report on Marina Security and Incidents
- C. Report on Marina occupancy, insurance, and registration

6. ACTION CALDENDAR

- A. Form an Ad-HOC Subcommittee for Marina Development
- B. Discussion of retail sales reports
- C. Continue the discussion of crab and fish sales

7. CONFIRMATION OF NEXT MEETING DATE

Next regular meeting date shall be held on February 1, 2024.

8. COMMUNITY FORUM

NOTICE: This item provides the public an opportunity to address the Committee. Remarks should be confined to matters within the Committee's ability to resolve. Fifteen minutes are set aside for this purpose with each speaker allowed three minutes.

<https://ZoomRegular.Cityofvallejo.net>

Option to join by phone:

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Enter Meeting ID: 914 0075 0676#

Press *9 to digitally raise your hand on the phone Press *6 to unmute/mute your phone

9. CHAIRPERSON'S AND COMMITTEE MEMBER'S REPORTS / AGENDA REQUESTS

NOTICE: No action or discussion will take place with respect to brief announcements, oral reports, or agenda requests as listed above.

10. **REPORT FROM PUBLIC WORKS DIRECTOR, SECRETARY TO THE MARINA ADVISORY COMMITTEE**
11. **COUNCILMEMBER LIAISON REPORT**
12. **FUTURE AGENDA ITEMS**
13. **ADJOURNMENT**

I, Dan Sequeira, Acting Marina Advisory Committee Executive Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Marina Advisory Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at on Monday, October 30, 2023 at 5:00 p.m.

Daniel A. Sequeira, PE  Digitally signed by Daniel A. Sequeira, PE
DN: cn=Daniel A. Sequeira, PE, o=City of Vallejo, ou=PW-
Engineering Division, email=dan.sequeira@cityofvallejo.net, c=US
Date: 2023.10.30 10:50:49 -07'00'

Dan Sequeira, Acting Marina Advisory Committee Executive Secretary

MARINA ADVISORY COMMITTEE
SPECIAL MEETING MINUTES
September 20, 2023

1. **CALL TO ORDER**

The meeting was called to order at 5:05 pm

2. **ROLL CALL**

Present: Committee Chair Plechaty, Committee Co-Chair Wright, Committee Members Hildebrand, Watson, Pimentelli, Lockhart, and Kale.

Staff Present: Public Works Director Tigbao, Council Member Arriola, and General Marina Manager Lund

3. **APPROVAL OF AGENDA**

A. Recommendation: By motion, approve the September 20, 2023, agenda

ACTION: *Moved by Kale, seconded by Wright, and carried unanimously by members present.*

4. **APPROVAL OF MEETING MINUTES**

A. Recommendation: By motion, approve the June 7, 2023, Meeting Minutes.

ACTION: *Moved by Wright, seconded by Pimentelli, and carried unanimously by members present.*

5. **INFORMATION/ACTIVITY REPORTS/ANNOUNCEMENTS**

General Manager Lund provided a report on items A-D.

Public works Director Tigbao provided a report for A and E

- A. Report on Marina Improvements and Projects
- *Sediment study by Foth – Engineering analysis*
 - *Fuel dock has been repaired.*
 - *\$1.5M for the Sea wall repair*
 - *K-Restroom’s final inspection 9/25/2023.*
- B. Report on Marina Security and Incidents
- *Uptick on vehicle theft on lot 7.*

- C. Report on Marina occupancy, insurance, and registration
 - *Chair and Co-Chair had a meeting with Mayor regarding the increase of liability insurance.*

6. ACTION CALENDAR

Discuss possibility of retail sale of crab and fish on the Marina.

- *Travis reported that COV business license, Dept of Public Health permits, and \$1M general liability insurance may be required.*
- *Will continue at the next meeting.*

7. CONFIRMATION OF NEXT MEETING DATE

Chair Plechaty announced the next regular meeting date of the committee will be held on November 2, 2023.

8. CHAIRPERSON'S AND COMMITTEE MEMBER'S REPORTS / AGENDA REQUESTS

- A. Request to discuss 3% rent increase.
 - *Resolutions revised.*

ACTION: *Moved by Kale, seconded by Lockhart, and carried unanimously by members present.*

- B. Form an ad-HOC subcommittee for Marina Development.

ACTION: *Moved by Lockhart, seconded by Wright, and carried unanimously by members present.*

9. REPORT FROM PUBLIC WORKS DIRECTOR, SECRETARY TO THE MARINA ADVISORY COMMITTEE - None

10. COUNCILMEMBER LIAISON REPORT

- *CM Arriola reminded of the importance of being prepared for infrequent meetings.*

11. FUTURE AGENDA ITEMS

- A. *Discussion of retail sales report.*
- B. *Continue the discussion of crab and fish sales on the Marina.*

12. **ADJOURNMENT**

The meeting adjourned at 6:06 pm

BRENDA PLECHATY, CHAIRPERSON

ATTEST:

MELISSA TIGBAO, EXECUTIVE SECRETARY