



VALLEJO FLOOD AND WASTEWATER DISTRICT
REGULAR MEETING
AGENDA

NOVEMBER 14, 2023

6:00 P.M.

MEETING AT VALLEJO CITY HALL
COUNCIL CHAMBERS

555 SANTA CLARA STREET

VALLEJO, CA 94590

WWW.VALLEJOWASTEWATER.ORG

District Manager
Melissa Morton

Board of Trustees
Robert McConnell (President)
Tina Arriola
Peter Bregenzer
Erin Hannigan
Mina Loera-Diaz
Diosdado "JR" Matulac
Charles Palmares
Rozzana Verder-Aliga

NOTE: IF THE MEETING HAS NOT BEGUN AT 6:00 PM, IT MAY BE DUE TO THE VALLEJO CITY COUNCIL MEETING BEING IN SESSION PAST 6PM, AND THIS REGULAR MEETING WILL BEGIN FOLLOWING THAT MEETING'S ADJOURNMENT.

Members of the public will be able to participate in-person or remotely via Zoom.

Members of the public interested in participating or observing remotely can join the Zoom webinar: <https://ZoomClosed.CityOfVallejo.net>

The meeting may also be viewed by tuning in locally on Comcast Channel 28, or click this [link](#) to find and follow the meeting livestreamed.

PUBLIC COMMENT: Members of the Public may provide public comments during the Board Meeting in person, via [Zoom](#), or via phone, by dialing (669) 900-6833. For additional instructions on how to make public comment, please click [here](#).

Members of the public shall have the opportunity to comment on any item listed on this notice before or during consideration of that item by emailing as defined above. No other items may be discussed during this meeting.

The District will use best efforts to respond to any requests for disability-related modifications or accommodations, aids or services. Such requests should be made to the Clerk of the Board's office no less than 48 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. Please contact our office at (707) 644-8949.

Any writings or documents related to an agenda item for the open session of this meeting are available for public inspection on our website at www.vallejowastewater.org or at the District offices located at 450 Ryder Street, Vallejo, CA 94590. Note: Meetings are held at City Hall and not at the District's offices.

1. CALL TO ORDER

2. ROLL CALL AND PLEDGE OF ALLEGIANCE

3. CLOSED SESSION:

The Board may recess to consider matters of pending litigation (GC 54956.9), personnel (GC 54957), labor relations (GC 54957.6), and real property negotiations (GC 54956.8). Records are not available for public inspection.

- A. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE
SECTION 54957: PUBLIC EMPLOYMENT APPOINTMENT
Title: General Manager

- B. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.9: CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:
Vallejo Flood and Wastewater District v. Vallejo Mobile Estates, LLC; Biggs Realty, Inc., Solano County Superior Court Case No: FCS055103. –
- C. RECONVENE TO OPEN SESSION: Report on action taken by the Board during Closed Session, if any, pursuant to California Government Code Section 54957.
4. **COMMENTS ON CONSENT CALENDAR BY MEMBERS OF THE PUBLIC:** *Members of the public wishing to address the Board on Consent Calendar Items are requested to follow the procedures noted [here](#). Each speaker is limited to five minutes. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Board of Trustees. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.*
5. **CONSENT CALENDAR AND APPROVAL OF AGENDA:** All matters are approved under one motion unless requested to be removed for discussion by the Board, District Manager, or requested for removal by a member of the public, which requires approval by a majority vote of the Board.
- A. APPROVE MINUTES FROM THE REGULAR MEETING OF OCTOBER 10, 2023, AND SPECIAL MEETING OF OCTOBER 25, 2023
- PROPOSED ACTION
Approve the minutes from the regular meeting of October 10, 2023, and special meeting of October 25, 2023.
- B. APPROVE DISBURSEMENTS REGISTER FOR NOVEMBER 14, 2023
- PROPOSED ACTION
Adopt a resolution approving the Disbursements Register for November 14, 2023.
- C. RECEIVE MONTHLY INVESTMENT REPORT FOR SEPTEMBER 2023
- PROPOSED ACTION
Receive the Monthly Investment Report for September 2023 as submitted.
- D. RECEIVE INFORMATION UPDATE ON MARE ISLAND – NOVEMBER 2023
- PROPOSED ACTION
Receive information update on Mare Island
- E. APPROVE CHANGES TO DISTRICT INVESTMENT POLICY
- PROPOSED ACTION
Approve the attached Investment Policy Guidelines.
- F. CONSIDER ADOPTING RESOLUTION TO AMEND BUDGET FOR FISCAL YEAR 2023-24
- PROPOSED ACTION
Adopt resolution to amend the final biennial budget for Fiscal Year 2023-24.

- G. RECEIVE FIRST QUARTER BUDGET TO ACTUAL REPORT FOR FY 2023-24

PROPOSED ACTION

Receive 1st quarter budget to actual report as submitted.

- H. AWARD CONSTRUCTION CONTRACT TO ARGOS CONSTRUCTION FOR THE BUILDING 68 REHABILITATION PROJECT (BPL010)

PROPOSED ACTION

Award the Project construction contract to Argos Construction of South San Francisco, CA for its bid amount of \$241,400 and authorize the District Manager to execute the construction contract and any necessary change orders.

- I. APPROVAL TO AWARD SOLE SOURCE CONTRACT WITH AVEVA SELECT CALIFORNIA FOR FULL-SERVICE SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEMS CONVERSION, TRAINING, AND DEPLOYMENT

PROPOSED ACTION

Authorize the District Manager to award a sole source, negotiated contract with AVEVA SELECT California, for an amount not to exceed the approved budget of \$500,000.

6. ADMINISTRATIVE ITEMS

- A. APPOINTMENT OF NEW GENERAL MANAGER

PROPOSED ACTION

Adopt Resolution to appoint Mark Tomko as the General Manager of the District, to succeed District Manager Melissa Morton upon her retirement, and approve Employment Agreement with Mr. Tomko, with proposed terms to be announced at the meeting prior to the Board's vote.

7. DISTRICT MANAGER'S REPORT

- 8. COMMUNITY FORUM:** *Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, may follow the procedures noted [here](#). Pursuant to VFWD Rules of Procedure, Community Forum is limited to 15 minutes, with each speaker limited to three minutes.*

9. REPORTS BY PRESIDING OFFICERS AND TRUSTEES

10. ADJOURNMENT



I, Rachelle Canones, Acting Clerk of the Board for the Vallejo Flood and Wastewater District declare that the foregoing agenda for the November 14, 2023, Regular Meeting was posted and available for review by the required time as prescribed by law at the District office located at 450 Ryder Street, Vallejo, California. This agenda is also available on the District website at www.vallejowastewater.org.