



## AGENDA

### MEASURE P OVERSIGHT COMMITTEE SPECIAL MEETING 5:30 P.M. (Council Chambers)

Garrett Toles (Chair)  
Richard Hybels  
Anna Bergman  
Brien Farrell  
Jasmine Salmeron (Vice-Chair)  
Jackie Jones

[www.cityofvallejo.net](http://www.cityofvallejo.net)

December 5, 2023

#### **IMPORTANT NOTICE**

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Measure P Oversight Committee without prior notice for an item not listed on the AGENDA, no specific answers or responses should be expected at this meeting per state law.

Pursuant to Government Code Section 54954.3 of the Brown Act, members of the public shall be afforded the opportunity to speak on any agenda item of interest to them after being recognized by the presiding officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Secretary of the Measure P Oversight Committee prior to the consideration of the item or to raise their hand if participating via ZOOM: <https://ZoomRegular.Cityofvallejo.net> or by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press \* 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit [www.cityofvallejo.net/publiccomment](http://www.cityofvallejo.net/publiccomment). In person speakers will be recognized first.

**Notice of Availability of Public Records:** All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Measure P Oversight Committee will be available on the City of Vallejo website at [www.cityofvallejo.net](http://www.cityofvallejo.net) subject to staff's ability to post the documents prior to the meeting.

**NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom. City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.**

For additional instructions on how to speak remotely during public comment, please visit, [www.cityofvallejo.net/publiccomment](http://www.cityofvallejo.net/publiccomment)

#### **VIEW THE MEETING:**

There are four different ways you can view this public meeting:

- In Person
- Watch Comcast local channel 28 & AT&T Channel 99
- Stream from the City website: [www.cityofvallejo.net/Streaming](http://www.cityofvallejo.net/Streaming)
- Join the Zoom webinar: <https://ZoomRegular.Cityofvallejo.net>

**If you have any questions regarding any of the following agenda items, please call the Measure P Oversight Committee Secretary at (707) 648-4471.**



The Council Chambers in City Hall is ADA compliant. Devices for the hearing impaired are available from the City Clerk. Requests for disability related modifications or accommodations, aids or services may be made by a person with a disability to the City Clerk's office no less than 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof.

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. COMMUNITY FORUM**

*Anyone wishing to address the Measure P Oversight Committee for which another opportunity to speak is not provided on the agenda and which is in the jurisdiction of the Measure P Oversight Committee to resolve may do so in person by submitting a completed speaker's card to the Secretary, or Via ZOOM: (<https://ZoomRegular.Cityofvallejo.net>), or by phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press \*9 to digitally raise your hand from the phone. In person speakers will be recognized first. When called upon, each speaker should step to the podium, state his/her name for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to a maximum of three minutes pursuant to Vallejo Municipal Code Section 2.02.300.*

**5. CONSENT CALENDAR AND APPROVAL OF THE AGENDA**

A. Approval of Minutes from November 15, 2023

**6. REPORT OF THE COMMITTEE SECRETARY**

**7. CITY ATTORNEY REPORT**

**8. REPORT OF THE CHAIRPERSON AND MEMBERS OF THE COMMITTEE**

**9. INFORMATION ITEMS**

A. Presentation: Measure P Budget and Budget Process

B. Presentation: Proposed Measure P Funded Projects

**10. ACTION ITEMS**

A. Discuss Measure P Oversight Committee Meeting Frequency

**11. FUTURE AGENDA ITEMS**

A. Discussion and development of Committee Work Plan including expected timelines, deliverables and potential outreach activities.

**12. ADJOURNMENT**

I, Debbie Martir, Measure P Oversight Committee Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Measure P Oversight Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 5:00 p.m., Friday, December 1, 2023.

Dated: December 1, 2023

---

Administrative Manager, Public Works Department

MEASURE P OVERSIGHT COMMITTEE  
REGULAR MEETING MINUTES

NOVEMBER 15, 2023

Vallejo Room  
505 Santa Clara Street, Vallejo, California

**13. CALL TO ORDER**

The meeting was called to order at 5:30 p.m.

**14. PLEDGE OF ALLEGIANCE**

**15. ROLL CALL**

**Present:** Committee Members Berman, Farrell, Hybels, Jones, Salmeron, and Toles

**Absent:** None

**Staff present:** Secretary Martir; Chief Assistant City Attorney Risner

Members were informed that Kenneth Rodriguez-Praeger resigned from the Committee and the application portal will be re-opened to get a replacement for District 1.

**4. COMMUNITY FORUM – None.**

**5. CONSENT CALENDAR AND APPROVAL OF THE AGENDA**

**Action:** Moved by Committee Member Toles, seconded by Committee Member Farrell, and carried unanimously to approve the Agenda.

**6. REPORT OF THE COMMITTEE SECRETARY– None.**

**7. CITY ATTORNEY REPORT – None.**

**8. INTRODUCTION OF MEMBERS OF THE BOARD**

Self-introduction of members.

**9. ACTION ITEMS**

**A. Selection of Chair and Vice-Chair.**

Recommendation: By motion, elect members of the committee to serve as chair and vice-chair for the term of November 2023 through October 2024.

Committee Members Salmeron, Toles, and Farrell were nominated for Chair. Committee Member Farrell declined the nomination. A vote was taken to elect Salmeron or Toles as Chair, and the vote ended in a tie.

**Action:** *It was moved by Committee Member Hybels, seconded by Committee Member Jones, and carried unanimously to elect Committee Member Toles as Chair and Committee Member Salmeron as Vice-Chair.*

**B. Training on the Brown Act, California Public Records Act, adopted Code of Ethics, Decorum, Meeting Rules & Procedures, Authority and Powers of the Board.**

**Recommendation:** Presentation by the Chief Assistant City Attorney.

Training was conducted by Chief Assistant City Attorney Risner.

**10. FUTURE AGENDA ITEMS**

- B.** Presentation: Measure P Budget and Budget Process
- C.** Presentation: Proposed Measure P Funded Projects
- D.** Establish Measure P Oversight Committee Meeting Frequency
- E.** Discussion and development of Committee Work Plan including expected timelines, deliverables and outreach activities.

**11. ADJOURNMENT**

The meeting adjourned at 7:28 p.m.

---

GARRETT TOLES, CHAIR

ATTEST:

---

DEBBIE MARTIR  
ADMINISTRATIVE MANAGER