

AGENDA



HOUSING AND COMMUNITY DEVELOPMENT COMMISSION (HCDC) REGULAR MEETING

THURSDAY, DECEMBER 7, 2023

7:00 P.M.

COUNCIL CHAMBERS
555 SANTA CLARA STREET
VALLEJO, CA 94590

Jared Bunde
Jose Carrizales
S. Bre Jackson
Cassandra James
Tonia Lediju
Dennis Patrick
Amelia Shoulders

**Members of the public will be able to participate in person or remotely via Zoom.
City Hall and the Council Chambers will be open to members of the public
30 minutes prior to the start of the meeting.**

IMPORTANT NOTICE REGARDING THE DECEMBER 7, 2023 HCDC MEETING

This AGENDA contains a brief general description of each item to be considered. The posting of the recommended actions does not indicate what action may be taken. If comments come to the Housing and Community Development Commission without prior notice and are not listed on the AGENDA, no specific answers or response should be expected at this meeting per State law.

Pursuant to Government Code Section 54954.3 (The Brown Act), members of the public shall be afforded the opportunity to speak on any agenda item of interest to them provided they are first recognized by the Presiding Officer. Members of the public wishing to be so recognized are requested to submit a completed speaker card to the Secretary of the Commission prior to the consideration of the item.

Members of the public have the right to speak on any item on this agenda. Those wishing to address the Housing and Community Development Commission on an Action Calendar item are limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

PUBLIC COMMENT: Members of the Public may provide public comments during the Housing and Community Development Commission. Hybrid options are available for members of the public to participate.

- In person
- Via Zoom (<https://ZoomRegular.Cityofvallejo.net>)
- Via phone, by dialing (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press *9 to digitally raise your hand from the phone

In-person speakers will be recognized first. For additional instructions on how to speak remotely during public comment, please visit www.cityofvallejo.net/publiccomment.

VIEW THE MEETING: There are four different ways you can view this public meeting:

- In person
- Watch Vallejo local channel 28
- Stream from the City website: www.cityofvallejo.net/Streaming
- Join the Zoom webinar: <https://ZoomRegular.Cityofvallejo.net>

Notice of Availability of Public Records: All public records relating to an open session item, which are not exempt from disclosure pursuant to the Public Records Act, that are distributed to a majority of the Housing and Community Development Commission, will be available for public inspection at the Housing and Community Development Department, 200 Georgia Street, Vallejo, CA 94590 at the same time that the public records are distributed or made available to the Housing and Community Development Commission. Such documents may also be available on the City of Vallejo website subject to staff's ability to post the documents prior to the meeting. Information may be obtained by calling (707) 648-4507, TDD (800) 735-2929.

ADDITIONAL CITY INFORMATION

Members of the public can:

Like us on Facebook and Instagram ([@cityofvallejo](https://www.facebook.com/cityofvallejo))

LinkedIn: [Linkedin.com/company/city-of-vallejo](https://www.linkedin.com/company/city-of-vallejo)

Sign up to receive City Communications via e-mail (www.cityofvallejo.net/subscribe)

Sign up for emergency alerts at: alertsolan.com



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at dawn.abrahamson@cityofvallejo.net. Notification at least 48 hours prior to a meeting will enable the City to make reasonable arrangements to ensure accessibility to that meeting. [28 CFR.35.102.35.104 ADA Title II]. The Vallejo Housing and Community Development Department may be contacted as follows: Tel: (707) 553-7204, Fax: (707) 648-5249, or e-mail: chari.francisco@cityofvallejo.net. The hearing impaired may call the California Relay Service at (800) 735-2922 without a TTY/TDD, or (800) 735-2929 with a TTY/TDD.

AGENDA

City of Vallejo Housing and Community Development Commission

December 7, 2023

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PRESENTATIONS

5. APPROVAL OF MINUTES

A. September 7, 2023

B. September 28, 2023

C. October 5, 2023

6. WRITTEN COMMUNICATIONS

7. REPORT OF THE SECRETARY

8. REPORT OF THE CHAIR AND MEMBERS OF THE HOUSING AND COMMUNITY DEVELOPMENT COMMISSION, AND LIAISON REPORT

A. Report of the Chair and Members of the Housing and Community Development Commission

B. Report of City Council Liaison to the Housing and Community Development Commission

9. COMMUNITY FORUM

The Community Forum is an opportunity for residents to discuss items not on the agenda that are within the purview of the Commission. The Commission may not discuss or act on these items but may require they be placed on a future agenda. If an item is not within the purview of the Commission, the person may be referred to the appropriate party. Members of the public wishing to address the Commission on Action Calendar items may do so by submitting a completed speaker's card to the Secretary or via teleconference. Each speaker participating under the Community Forum shall be limited to a maximum of three minutes pursuant to Vallejo Municipal Code Section 2.02.300.

Any interested members of the public desiring to communicate with the Commission as part of the Community Forum may do so via:

- *In person*
- *Zoom: (<https://ZoomRegular.Cityofvallejo.net>),*
- *Phone: Dial (669) 900-6833. Enter Meeting ID: 914 0075 0676#. Press *9 to raise your hand digitally from the phone.*

In-person speakers will be recognized first. For additional instructions on how to speak during public comment, please visit www.cityofvallejo.net/publiccomment.

10. PUBLIC COMMENT REGARDING CONSENT CALENDAR ITEMS

Members of the public wishing to address the Commission on Consent Calendar items may do so by submitting a completed speaker's card to the Secretary or via teleconference. Each speaker is limited to three minutes pursuant to Vallejo Municipal Code Section 2.02.310. Request for removal of Consent Items received from the public are subject to approval by a majority vote of the commission. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and the Agenda.

Any interested members of the public desiring to communicate with the Commission as part of this item may do so via:

- *In person*
- *Zoom: (<https://ZoomRegular.Cityofvallejo.net>),*
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In-person speakers will be recognized first. For additional instructions on how to speak during public comment, please visit www.cityofvallejo.net/publiccomment.

11. CONSENT CALENDAR AND APPROVAL OF THE AGENDA

A. Low and Moderate-Income Housing Asset Fund Annual Report for Fiscal Year 2022-23

By December 31st of each year, the Housing Authority of the City of Vallejo, acting as the Housing Successor Agency, must submit a report to the California Department of Housing and Community Development on its Low and Moderate-Income Housing Asset Fund.

For more information, a Staff Report is enclosed with the agenda packet.

Recommendation: (1) acceptance by the Housing Authority of the City of Vallejo (HACV) Board of Directors of the Housing Successor Agency Annual Report ("Report") on the Low and Moderate-Income Housing Asset Fund for Fiscal Year 2022-23 (period from July 1, 2022 through June 30, 2023); and (2) that the HACV Board of Directors direct staff, by not later than December 31, 2023, to: (i) forward the Report to the California Department of Housing and Community Development, and (ii) post the Report on the City of Vallejo's website.

12. ACTION CALENDAR

Members of the public wishing to address the Commission on Action Calendar items may do so by submitting a completed speaker's card to the Secretary or via teleconference. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420.

Any interested members of the public desiring to communicate with the Commission as part of this item may do so via:

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- A. Consider request by the Commission during its meeting on October 5, 2023 to agendize for discussion the City's response to questions/comments made by Legal Services of Northern California regarding the five properties included in the Public Review Draft of the Housing Element.
- B. Consider request by the Commission during its meeting on October 5, 2023 to agendize for discussion low barrier housing options/entry points or low-cost container homes for the homeless population.
- C. Public Hearing: Housing and Community Development Needs

In accordance with its Citizen Participation Plan, the City holds at least one public hearing each year on housing and community development needs in Vallejo. The purpose of this public hearing is to determine whether and how these needs may have changed significantly from those documented in the Five-Year Consolidated Plan and if so what, if any, revisions to proposed activities may be appropriate. This hearing is also intended to provide an opportunity for residents and other interested parties to comment on how the City's federal Community Development Block Grant (CDBG) Program and HOME Investment Partnerships (HOME) Program funds may be used in Fiscal Year (FY) 2024-25, (beginning July 1, 2024 and ending June 30, 2025) .

For more information, a Staff Report is enclosed with the agenda packet.

Recommendation: Conduct a public hearing to receive comments on housing and community development needs. No other action will be taken.

- D. Community Development Block Grant Program and HOME Investment Partnerships Program Funding Process and Criteria Fiscal Year (FY) 2024-25

For more information, a Staff Report is enclosed with the agenda packet.

Recommendation: Adopt the enclosed Resolution recommending approval by the Vallejo City Council of a funding process and criteria for the Community Development Block Grant Program and HOME Investment Partnerships (HOME) Program funding process and criteria Fiscal Year 2024-25 (July 1, 2024 through June 30, 2025).

- E. Establishment of a Housing and Community Development Commission Ad Hoc Committee on the Community Development Block Grant (CDBG) Program and HOME Investment Partnerships (HOME) Program Funding Process, Criteria, and Funding Allocations for Fiscal Year (FY) 2024-25

For more information, a Staff Report is enclosed with the agenda packet.

Recommendation: Adopt the enclosed Resolution establishing Housing and Community Development Commission Ad Hoc Committee of no more than three Commissioners on the Community Development Block Grant Program and HOME Investment Partnerships Program Funding Process, Criteria, and Funding Allocations for Fiscal Year 2024-25 (July 1, 2024 through June 30, 2025)

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City of Vallejo Housing and Community Development Commission

December 7, 2023

13. ADJOURNMENT

AFFIDAVIT OF POSTING

I, Chari Francisco, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the City of Vallejo Housing and Community Development Commission, at the time and in the manner prescribed by law and that this agenda was posted at Vallejo City Hall, 555 Santa Clara Street, Vallejo, California at 5:00 p.m. on December 4, 2023.

Dated

12/04/2023

Chari Francisco, Secretary

Chari Francisco