



VALLEJO FLOOD AND WASTEWATER DISTRICT
REGULAR MEETING
AGENDA

DECEMBER 12, 2023

6:00 P.M.

MEETING AT VALLEJO CITY HALL
COUNCIL CHAMBERS
555 SANTA CLARA STREET
VALLEJO, CA 94590

WWW.VALLEJOWASTEWATER.ORG

District Manager
Melissa Morton

Board of Trustees
Robert McConnell (President)
Tina Arriola
Peter Bregenzer
Erin Hannigan
Mina Loera-Diaz
Diosdado "JR" Matulac
Charles Palmares
Rozzana Verder-Aliga

NOTE: IF THE MEETING HAS NOT BEGUN AT 6:00 PM, IT MAY BE DUE TO THE VALLEJO CITY COUNCIL MEETING BEING IN SESSION PAST 6PM, AND THIS REGULAR MEETING WILL BEGIN FOLLOWING THAT MEETING'S ADJOURNMENT.

Members of the public will be able to participate in-person or remotely via Zoom.

Members of the public interested in participating or observing remotely can join the Zoom webinar: <https://ZoomClosed.CityOfVallejo.net>

The meeting may also be viewed by tuning in locally on Comcast Channel 28, or click this [link](#) to find and follow the meeting livestreamed.

PUBLIC COMMENT: Members of the Public may provide public comments during the Board Meeting in person, via [Zoom](#), or via phone, by dialing (669) 900-6833. For additional instructions on how to make public comment, please click [here](#).

Members of the public shall have the opportunity to comment on any item listed on this notice before or during consideration of that item by emailing as defined above. No other items may be discussed during this meeting.

The District will use best efforts to respond to any requests for disability-related modifications or accommodations, aids or services. Such requests should be made to the Clerk of the Board's office no less than 48 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. Please contact our office at (707) 644-8949.

Any writings or documents related to an agenda item for the open session of this meeting are available for public inspection on our website at www.vallejowastewater.org or at the District offices located at 450 Ryder Street, Vallejo, CA 94590. Note: Meetings are held at City Hall and not at the District's offices.

1. **CALL TO ORDER**
2. **ROLL CALL AND PLEDGE OF ALLEGIANCE**
3. **PRESENTATIONS AND COMMENDATIONS**

- A. Adopt and present a Proclamation recognizing Melissa Morton, District Manager, upon her retirement from the District.

4. **CLOSED SESSION:**
The Board may recess to consider matters of pending litigation (GC 54956.9), personnel (GC 54957), labor relations (GC 54957.6), and real property negotiations (GC 54956.8) Records are not available for public inspection.
- A. ADJOURN TO CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation – Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2): 1 Case.
- B. RECONVENE TO OPEN SESSION: Report on action taken by the Board during Closed Session, if any, pursuant to California Government Code Section 54957.
5. **COMMENTS ON CONSENT CALENDAR BY MEMBERS OF THE PUBLIC:** *Members of the public wishing to address the Board on Consent Calendar Items are requested to follow the procedures noted [here](#). Each speaker is limited to five minutes. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Board of Trustees. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.*
6. **CONSENT CALENDAR AND APPROVAL OF AGENDA:** All matters are approved under one motion unless requested to be removed for discussion by the Board, District Manager, or requested for removal by a member of the public, which requires approval by a majority vote of the Board.
- A. APPROVE MINUTES FROM THE REGULAR MEETING OF NOVEMBER 14, 2023

PROPOSED ACTION
Approve the minutes from the regular meeting of November 14, 2023.
- B. APPROVE DISBURSEMENTS REGISTER FOR DECEMBER 12, 2023

PROPOSED ACTION
Adopt a resolution approving the Disbursements Register for December 12, 2023.
- C. RECEIVE MONTHLY INVESTMENT REPORT FOR OCTOBER 2023

PROPOSED ACTION
Receive the Monthly Investment Report for October 2023 as submitted.
- D. RECEIVE INFORMATION UPDATE ON MARE ISLAND – DECEMBER 2023

PROPOSED ACTION
Receive information update on Mare Island
- E. ADOPT RESOLUTION APPROVING THE 2024 REGULAR MEETING SCHEDULE FOR THE BOARD OF TRUSTEES AND FINANCING CORPORATION

PROPOSED ACTION
Adopt a resolution approving the 2024 regular meeting schedule for the Board of Trustees and the Financing Corporation.

- F. ADOPT RESOLUTION TO ACCEPT THE ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2023.

PROPOSED ACTION

Adopt resolution to accept the Annual Comprehensive Financial Report for fiscal year ending June 30, 2023, as submitted.

- G. AUTHORIZE THE DISTRICT MANAGER TO AWARD AND EXECUTE THREE PROFESSIONAL SERVICES AGREEMENTS FOR ON-CALL DEVELOPMENT REVIEW AND STAFF AUGMENTATION SERVICES

PROPOSED ACTION

Authorize the District Manager to award and execute three separate professional services agreements for on-call development review and staff augmentation services to Coastland Civil Engineering, Haley & Aldrich, and Ponticello Enterprises Consulting Engineers, each in an amount not to exceed \$500,000 per year for the term of each agreement.

- H. REJECT ALL BIDS FOR THE WASTEWATER TREATMENT PLAN (WWTP) SOLIDS FACILITY CONDUIT & WIRE PROJECT (PSH009).

PROPOSED ACTION

Authorize the District Manager to reject all bids for the WWTP Solids Facility Conduit & Wire Project (PSH009)

- I. RATIFICATION OF RESOLUTION OF APPOINTMENT OF MARK TOMKO AS GENERAL MANAGER AND APPROVAL OF EMPLOYMENT AGREEMENT

PROPOSED ACTION

Ratify and adopt the Resolution of Appointment of Mark Tomko as General Manager and Approval of Employment Agreement, attached as Exhibit A to the Resolution.

- J. RECEIVE 2022 PERFORMANCE MEASUREMENT REPORT

PROPOSED ACTION

Receive the 2022 Performance Measurement Report as submitted.

7. ADMINISTRATIVE ITEMS

- A. PROVIDE DIRECTION ON OPTIONS FOR REFINANCING 2011A AND 2014A REVENUE BONDS.

PROPOSED ACTION

Direct staff to proceed with the refinancing of 2011A and 2014A Revenue Bonds under Scenario 2, with level debt service and a final maturity in 2034.

8. DISTRICT MANAGER'S REPORT

- 9. COMMUNITY FORUM:** *Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, may follow the procedures noted [here](#). Pursuant to VFWD Rules of Procedure, Community Forum is limited to 15 minutes, with each speaker limited to three minutes.*

10. REPORTS BY PRESIDING OFFICERS AND TRUSTEES

11. ADJOURNMENT

A handwritten signature in blue ink, appearing to read 'R. Canones', is positioned above the text.

I, Rachelle Canones, Acting Clerk of the Board for the Vallejo Flood and Wastewater District declare that the foregoing agenda for the December 12, 2023, Regular Meeting was posted and available for review by the required time as prescribed by law at the District office located at 450 Ryder Street, Vallejo, California. This agenda is also available on the District website at www.vallejowastewater.org.