



In person
Vallejo Room
First Floor
JFK Library
505 Santa Clara Street
Vallejo, CA 94590

AGENDA
VALLEJO SISTER CITY
COMMISSION
REGULAR MEETING – 5:30 p.m.

DECEMBER 18, 2023

Pelton Stewart -Chair
Emma del Rosario
Paul Lamb
Paul Ligda
Yajaira Rubio Machado
Norma Placido
Elissa Shanks-Stewart,

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom.

Access to the Vallejo Room will be provided to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide comments during the Sister Cities Commission Meeting via ZOOM <https://zoom.us/my/vallejoec>, PASSWORD 131313, or via phone, by dialing (669)900-6833. Meeting ID: 851 502 7190 followed by # sign. Press *9 to digitally raise your hand when you wish to speak. Press *6 to mute/unmute your microphone. For additional instructions on how to speak during public comment, please visit www.cityofvallejo.net/publiccomment

VIEW THE MEETING:

There are two different ways you can view this public meeting:

- In person
- Join the Zoom webinar: <https://zoom.us/my/vallejoec> meeting ID 851 502 7190, password 131313.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. THANK YOU TO THE NATIVE TRIBES**
- 4. ROLL CALL**
- 5. COMMUNICATIONS**

- A. Report from Executive Assistant to the Mayor, Secretary to the Commission
 - 1. Meeting schedule for 2024
 - 2. Mayor McConnell's visit to Ensenada, Mexico on late October
 - 3. Baguio delegation expenses
 - 4. Gift Inventory
- B. Report from Council Liaison to the Vallejo Sister City Commission
- C. Report from Chair of the Vallejo Sister City Commission

6. PUBLIC COMMENT

*Public Comment is an opportunity to address the Sister City Commission on any matter on or not on the agenda for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Commission to resolve. Any interested members of the public desiring to communicate with the Commission may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM <https://zoom.us/my/vallejoec>, or via phone, by dialing (669)900-6833, Meeting ID: 851 502 7190 #. Password 131313, Press * 9 to digitally raise your hand from the phone.*

For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first. When called upon, each speaker should step to the podium, state his/her name for the record.

The conduct of the Public Comment shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to a maximum of three minutes pursuant to Vallejo Municipal Code Section 2.02.300.

7. CONSENT CALENDAR AND APPROVAL OF AGENDA

*NOTICE: Members of the public wishing to address the Sister City Commission on Consent Calendar Items may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM <https://zoom.us/my/vallejoec>, or via phone, by dialing (669)900-6833, Meeting ID: 851 502 7190 #. Password 131313, Press * 9 to digitally raise your hand from the phone.*

For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420. In person speakers will be recognized first.

- A. Approval of Minutes and Agenda

Recommendation:

- 1. By motion, approve the Minutes for the October 16, 2023, Vallejo Sister City Commission Special Meeting, and approval of Agenda for December 18, 2023, with flexibility.

8. OLD BUSINESS

NOTICE: Members of the public wishing to address the Sister City Commission on Old Business Items may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM www.cityofvallejo.net/publiccomment

AGENDA
City of Vallejo Sister City Commission

DECEMBER 18, 2023

or via phone, by dialing (669)900-6833, Meeting ID: 851 502 7190 #. Password 131313, Press * 9 to digitally raise your hand from the phone.

For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420. In person speakers will be recognized first.

- A. Report from Recordkeeping subcommittee – Report only from Commissioners Placido and del Rosario
- B. Report from staff and Commissioner Shanks-Stewart on gift policy.
- C. Report from Commissioner Lamb on youth subcommittee
- D. Request for Calendar updates

ACTION: Commissioners to provide to Commissioner Lamb.

9. NEW BUSINESS

*NOTICE: Members of the public wishing to address the Sister City Commission on NEW BUSINESS Items may do so in person by submitting a completed speaker's card to the Secretary or via ZOOM www.cityofvallejo.net/publiccomment or via phone, by dialing (669)900-6833, Meeting ID: 851 502 7190 #. Password 131313, Press * 9 to digitally raise your hand from the phone.*

For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. Each speaker is limited to five minutes pursuant to Vallejo Municipal Code Section 2.02.420. In person speakers will be recognized first.

- A. REPORT AND DISCUSSION - Rick Weyrich and Sarah Nichols to provide update on Japanese Garden restoration.
- B. NOMINATION FOR VICE CHAIR AND SUBCOMMITTEE CHAIRS -

ACTION- Nominate vice chair and subcommittee chairs and by motion elect Vice Chair and subcommittee chairs. Commission may choose to vote on all subcommittees or on vacancies only – Results of prior chair elections attached as addendum. .

**10. REPORT FROM COMMISSIONERS AND AD HOC COMMITTEES –
COMMISSIONERS WILL PROVIDE IF THEY HAVE ANY UPDATES**

- A. Sister City Subcommittee Reports

1. Trondheim, Norway
2. Baguio City, Philippines
3. Bagamoyo, Tanzania
4. Jincheon, South Korea
5. La Spezia, Italy
6. Akashi, Japan
7. Ensenada, Mexico

B. Friendship City Subcommittee Reports

1. Muju, South Korea
2. Ennery, Haiti
3. Rota, Northern Mariana Islands (U.S. Commonwealth)
4. Zanzibar, Tanzania
5. Seven Generations Inter Tribal Council
6. Parun, Afghanistan

11. NEXT BI-MONTHLY MEETING: Special Meeting, Thursday, February 22, 2024, 5:30PM.

12. FUTURE AGENDA ITEMS

13. ADJOURNMENT

I, Erik Rzomp, Executive Assistant to the Mayor do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Vallejo Sister City Commission, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, Vallejo CA at 5:00 p.m., December 14, 2023.

Dated: December 14, 2023

Erik Rzomp, Executive Assistant to the Mayor

ADDENDUM – AGENDA ITEM 9B

RESULTS OF MAY 2023 CHAIR ELECTIONS –

Underline shows vacancy.

1. Sister City Subcommittee Chair Nominations
 - a. Trondheim, Norway: Commissioner Lowe
 - b. Baguio City, Philippines: Commissioner Placido
 - c. Bagamoyo, Tanzania: Commissioner Stewart
 - d. Jincheon, South Korea: Commissioner Lamb
 - e. La Spezia, Italy: Commissioner Shanks-Stewart
 - f. Akashi, Japan: Commissioner Stewart, co-chair del Rosario
 - g. Ensenada, Mexico: Commissioner Stewart, co-chair del Rosario

2. Friendship City Subcommittee Nominations
 - a. Muju, South Korea: Commissioner Lamb
 - b. Ennery, Haiti: Commissioner Shanks-Stewart and Lowe
 - c. Rota, Northern Mariana Islands (U.S. Commonwealth):
Commissioner Shanks-Stewart
 - d. Zanzibar, Tanzania: Open
 - e. Seven Generations Inter Tribal Council: Open
 - f. Parun, Afghanistan: Commissioner Placido