

APPROVED DECEMBER 5, 2023

**MEASURE P OVERSIGHT COMMITTEE
REGULAR MEETING MINUTES**

NOVEMBER 15, 2023

**Vallejo Room
505 Santa Clara Street, Vallejo, California**

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Committee Members Bergman, Farrell, Hybels, Jones, Salmeron, and Toles

Absent: None

Staff present: Secretary Martir; Chief Assistant City Attorney Risner

Members were informed that Kenneth Rodriguez-Praeger resigned from the Committee and the application portal will be re-opened to get a replacement for District 1.

4. COMMUNITY FORUM – None.

5. CONSENT CALENDAR AND APPROVAL OF THE AGENDA

Action: Moved by Committee Member Toles, seconded by Committee Member Farrell, and carried unanimously to approve the Agenda.

6. REPORT OF THE COMMITTEE SECRETARY– None.

7. CITY ATTORNEY REPORT – None.

8. INTRODUCTION OF MEMBERS OF THE BOARD

Self-introduction of members.

9. ACTION ITEMS

A. Selection of Chair and Vice-Chair.

Recommendation: By motion, elect members of the committee to serve as chair and vice-chair for the term of November 2023 through October 2024.

Committee Members Salmeron, Toles, and Farrell were nominated for Chair. Committee Member Farrell declined the nomination. A vote was taken to elect Salmeron or Toles as Chair, and the vote ended in a tie.

Action: *It was moved by Committee Member Hybels, seconded by Committee Member Jones, and carried unanimously to elect Committee Member Toles as Chair and Committee Member Salmeron as Vice-Chair.*

B. Training on the Brown Act, California Public Records Act, adopted Code of Ethics, Decorum, Meeting Rules & Procedures, Authority and Powers of the Board.

Recommendation: Presentation by the Chief Assistant City Attorney.

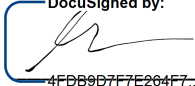
Training was conducted by Chief Assistant City Attorney Risner.

10. FUTURE AGENDA ITEMS

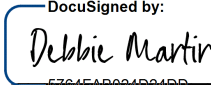
- A. Presentation: Measure P Budget and Budget Process
- B. Presentation: Proposed Measure P Funded Projects
- C. Establish Measure P Oversight Committee Meeting Frequency
- D. Discussion and development of Committee Work Plan including expected timelines, deliverables and outreach activities.

11. ADJOURNMENT

The meeting adjourned at 7:28 p.m.

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GARRETT TOLES, CHAIR

ATTEST:

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1/3/2024
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DEBBIE MARTIR
ADMINISTRATIVE MANAGER