

MINUTES

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. April 5, 2021 Council Chambers

1. CALL TO ORDER – 4:47 pm

Henry Beecher, Chair
Guy Brookshire, Vice Chair
Joanne Schivley, Treasurer
Commissioner James Petka
Commissioner Toni Wein

2. ROLL CALL

Present: Henry Beecher, Chair; Commissioners Joanne Schivley (arrived 4:55 pm), James Petka, Toni Wein, Lei Kim Sawyer

Absent: Guy Brookshire, Vice Chair

3. COMMUNICATIONS

A. Report from City staff to the McCune Collection Commission

1. Welcome to newly appointed Commissioner Lei Kim Sawyer, given Oath of Office by City Clerk earlier in the afternoon; keys from commissioners no longer serving on commission, Noah Dove returned keys, will contact Julie Stratton and Ken Innes to return key to the McCune Room; Zoom account, City does not have an extra account, prefer Commission get your own account and pay from your funds

B. Report from Council Liaison to the McCune Collection Commission

1. Welcome Commissioner Sawyer; will check with City Attorney regarding who may have keys to McCune Room, city property

C. Report from McCune Foundation to the McCune Collection Commission

1. Foundation did meet, excited that room may be able to reopen for two hours on Saturdays, discussed various ways to re-engage the public, (i.e. multi-media presentation, online survey)

D. Others - None

E. ACTIVITY REPORTS

1. Program Series
No report due to shutdown
2. Website
Commissioner Petka reported that former Commissioner Innes said something is added to the website every month
3. Art Walk
No report due to shutdown
4. Volunteer Program
No report due to shutdown
5. Writers Workshop
No report

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6. Book Club
No report
 7. Children's Outreach
No report due to shutdown
4. **COMMUNITY FORUM**
Julie Stratton is still interested in offering services as a volunteer for the Commission for events, still have keys
5. **CONSENT CALENDAR AND APPROVAL OF AGENDA**
 - A. **Approval of Agenda & Minutes**
Recommendation: By motion, approve the agenda for the regular meeting, April 5, 2021 of the McCune Collection Commission and approval of the minutes from the February 4, 2021 special meeting

Motion to accept the April 5, 2021 agenda and February 4, 2021 minutes made by Commissioner Wein, seconded by Commissioner Sawyer, approved unanimously 5-0 with Vice Chair Brookshire absent
6. **CHAIR'S REPORT**

Chair Beecher welcomed Commissioner Sawyer and ask her to provide a brief background and interest in the Commission. Commissioner Sawyer provided her background and interest in the McCune Collection. Congratulations to staff Taylor for being selected Congressman Thompson's Solano County Woman of the Year for 2020; encourage others to get the vaccine
7. **RECURRING BUSINESS**
 - A. **Acquisition of Items Donated to the McCune Collection (attachment)**
Action: No report due to shutdown
 - B. **Submission of Monthly Receipts for Reimbursement**
No report due to shutdown
 - C. **McCune Room use requests**
Action: No report due to shutdown
8. **NEW/UNFINISHED BUSINESS**
 - A. **McCune Collection Site-Specific Protection Plan & COVID Training Booklet**
Action: By motion, authorize submitting to City staff a draft McCune Collection Site-Specific Protection Plan (SPP) and COVID Training Booklet for review and approval by Vallejo City administration.

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Motion made by Commissioner Petka, seconded by Commissioner Wein. Approved unanimously, 5-0, Vice Chair Brookshire absent.

B. Conservation Estimates

Action: By motion, authorize submitting to City staff conservation estimates from Karen Zucker and Juliayn Coleman for four volumes in need of professional conservation work.

Motion to made by Commissioner Schivley, seconded by Commissioner Wein, approved unanimously 5-0 with Vice Chair Brookshire absent

9. ANNOUNCEMENTS

None

10. FUTURE AGENDA ITEMS

A. Discussion of Agenda Items for Future Meetings

- i. Discuss Partnership with and Role of the McCune Foundation
- ii. Consider Use of the Albion Press, Policy and Procedures for Use
- iii. Writer's Workshop Public Reading
- iv. Policy Book/Municipal Code Amendments
- v. Academic Outreach (McCune data on OAC)

11. NEXT MEETING DATE: June 7, 2021, 4:30 p.m.

12. ADJOURNMENT – 5:56 p.m.

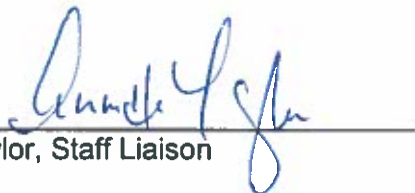
ATTESTED:

Henry Beecher



Henry Beecher, Chair

Annette Taylor



Annette Taylor, Staff Liaison