

MINUTES

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. December 6, 2021 Council Chambers

1. CALL TO ORDER – 4:30 pm

2. ROLL CALL

Present: Henry Beecher, Chair; Commissioners James Petka, Lei Kim Sawyer, Tiffany Flores, Wayne Goodman

Absent: Commissioner Joanne Schivley

3. COMMUNICATIONS

A. Report from City staff to the McCune Collection Commission

1. Reported that a McCune Collection Commission subpage has been created on the city's website under Economic Development Division to allow the commission to post information

B. Report from Council Liaison to the McCune Collection Commission

1. Councilmember Miessner welcomed the commissioners back and said to email her if there are questions.

C. Report from McCune Foundation to the McCune Collection Commission

1. Foundation met in late October, ongoing preparation to create a multi-media publicity piece surrounding the collection

D. Others - None

E. ACTIVITY REPORTS – Discussed leaving the activities as listed for now

1. Program Series

No report due to shutdown

2. Website

Commissioner Petka reported that two items added, Volumes 3 and 4 of Guizot's Popular History of England

3. Art Walk

Chair Beecher reported November Art Walk went fine, thanked commissioners who helped, same three artists will continue into December; have not received confirmation for an artist in January; used book quarantined box during Open Studio

4. Volunteer Program

Next calendar year look into finding new volunteers

5. Writers Workshop

No report

6. Book Club

No report

7. Children's Outreach

No report due to shutdown

4. COMMUNITY FORUM

None

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5. CONSENT CALENDAR AND APPROVAL OF AGENDA

A. Approval of Agenda & Minutes

Recommendation: By motion, approve the agenda for the regular meeting, December 6, 2021 of the McCune Collection Commission and approval of the minutes from the October 4, 2021 regular meeting

Motion to accept the December 6, 2021 agenda and October 4, 2021 minutes made by Commissioner Goodman, seconded by Commissioner Flores, approved unanimously, with correction of dates of agenda meeting and minutes, removal of Commission Wein's name from agenda face, 5-0 with Commissioner Schivley absent.

6. CHAIR'S REPORT

Chair Beecher acknowledged Wayne Goodman as the new McCune Collection Commissioner.

7. RECURRING BUSINESS

A. Acquisition of Items Donated to the McCune Collection (attachment)

Action: No report due to shutdown

B. Submission of Monthly Receipts for Reimbursement

Receipt for black toner, may need other colors in the future

C. McCune Room use requests

Action: No report due to shutdown

8. NEW/UNFINISHED BUSINESS

A. Elections for Officers Positions

Action: Nominate and vote on Officers positions, Chair, Vice Chair, Treasurer. By motion, approve officers for the calendar year 2022.

Commissioner Goodman nominates Commissioner Beecher for the Chair position. Motion made by Commissioner Beecher, seconded by Commissioner Flores. Approved unanimously, 5-0, with Commissioner Schivley absent.

Commissioner Beecher nominates Commissioner Petka for the Vice Chair position. Motion by Commissioner Goodman, seconded by Commissioner Flores. Approved unanimously, 5-0 with Commissioner Schivley absent.

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Commissioner Flores nominates herself for the Treasurer position. Motion by Commissioner Petka, seconded by Commissioner Goodman. Approved unanimously, 5-0 with Commissioner Schivley absent.

B. Formation of Budget Ad-Hoc Committee for mid-year Fiscal Year (FY) 2021-22 review and FY 2022-23 Consideration

Chair Beecher discussed the duties and make-up of the Budget Ad-Hoc Committee

Action: Motion by Commissioner Petka, seconded by Commissioner Goodman, that the Ad-Hoc Committee be formed with Chair Beecher, Treasurer Flores, and potentially former Treasurer Schivley. Approved unanimously 5-0 with Commissioner Schivley absent.

C. Bookmaking Competition for Vallejo Elementary and Middle School Students

Commissioner Sawyer suggests a bookmaking competition for Vallejo elementary and middle school students; will address having more youth interested in the McCune Collection and may increase literacy; based on the Ezra Jack Keats bookmaking competition program in San Francisco; discussion by Commissioners. Commissioner Sawyer to provide additional information at the February meeting.

Action: Information only

D. Encampment at Lower Level Plaza of JFK Library

Chair Beecher discussed the encampment at the lower level plaza of JFK Library including the increased number of occupants and the increase amount of material, his efforts in contacting City and County administration which led back to City Code Enforcement. Reported that in a conversation with Mayor McConnell, was told to draft a letter to the Council from Commission describing the situation, its impact and consequences, with Commission recommendations to City Council. There were comments regarding the news outlet that published the letter prior to the Commission meeting and discussion by the Commission regarding the letter.

There were public comments by Julie Stratton.

Action: Motion by Commissioner Flores, seconded by Commissioner Goodman, to accept the draft letter with the one change to clarify monetary commitment by the Commission and request staff to forward letter to City Council. Approved unanimously 5-0 with Commissioner Schivley absent.

E. Publicize the McCune Collection – Draft McCune Survey

Chair Beecher reported the process he used to identify survey platform candidates for the McCune survey. Commissioners discussed the options presented.

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Action: Motion by Commissioner Goodman, seconded by Commissioner Flores to select QuestionPro System as the preferred platform. Approved – 4 ayes, 1 abstention, with Commissioner Schivley absent.

9. ANNOUNCEMENTS

None

10. FUTURE AGENDA ITEMS

- A. Discussion of Agenda Items for Future Meetings
Commissioner Goodman requested that the Writers Workshop, Book Club, and Program Series be discussed at the next meeting
- i. Discuss Partnership with and Role of the McCune Foundation
 - ii. Consider Use of the Albion Press, Policy and Procedures for Use
 - iii. Policy Book/Municipal Code Amendments

11. **NEXT MEETING DATE:** February 7, 2022, 4:30 p.m.

12. **ADJOURNMENT – 5:43 p.m.**

ATTESTED:

Henry Beecher 
Henry Beecher, Chair

Annette Taylor 
Annette Taylor, Staff Liaison