

MINUTES

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. June 6, 2022 Council Chambers

1. CALL TO ORDER – 4:31 pm

2. ROLL CALL

Present: Henry Beecher, Chair; James Petka, Vice Chair; Commissioners Tiffany Flores, Wayne Goodman

Absent: Commissioners Lei Kim Sawyer, Joanne Schivley

3. COMMUNICATIONS

A. Report from City staff to the McCune Collection Commission

1. Reported that a retreat to discuss Commission's goals and work plan will be scheduled during one of the month's the Commission doesn't meet; special meeting, place to be determined, perhaps McCune Room

B. Report from Council Liaison to the McCune Collection Commission

1. Reported that she will attend the retreat, could be held at the Mare Island Conference Center; will report to City Council any McCune Commission activities

C. Report from McCune Foundation to the McCune Collection Commission

1. Chair Beecher reported that the Foundation will be meeting this month; use of the McCune Room to film did occur

D. Others – Vice Chair Petka reported that there was an email from book club in Benicia; gave them the link to the website and advised them of the hours

E. ACTIVITY REPORTS – Discussed leaving the activities as listed for now

1. Program Series

No report due to shutdown

2. Website

Commissioner Petka reported that were two additions to the website: posted eighth original video Barbou Head and Tail Pieces 1 and added an Original Videos page that list all the videos; added the reference book Smithsonian Annual report (1904).

3. Art Walk

Chair Beecher reported that they are switching to a new artist for June and July, Erika Pazmandi Hagen, local ceramics artist; and Mel Orpilla representing the Vallejo Chapter of the Filipino American Historical Society will have an exhibit in June, Filipino History month. Commissioner Goodman reported that June is Pride month and he will focus on Gay piano composers and Filipino composers

4. Volunteer Program

Vince Tajima is working on electronic inventory of the flat files

5. Writers Workshop

No report

6. Book Club

No report

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- 7. Children's Outreach
No report due to shutdown

4. COMMUNITY FORUM

None

5. CONSENT CALENDAR AND APPROVAL OF AGENDA

A. Approval of Agenda & Minutes

Recommendation: By motion, approval of the agenda for the June 6, 2022 regular McCune Collection Commission meeting and approval of the minutes from the April 4, 2022 regular meeting

Motion to accept the June 6, 2022 agenda and April 4, 2022 minutes made by Commissioner Goodman, seconded by Commissioner Flores, with a correction to the Chairman's Report changing City Sister to Sister City, approved unanimously, 4-0 with Commissioners Sawyer and Schivley absent.

6. CHAIR'S REPORT

Chair Beecher said staff will work on the logistics for the retreat to find a date and time that everyone is available. Reported making items in the vault more accessible, Commissioner Flores suggested to him to use similar format as the self-guided tour; screen with built-in drive found in the vault, may contact the manufacturer or may use one of the computers.

7. RECURRING BUSINESS

A. Acquisition of Items Donated to the McCune Collection

No report

B. Submission of Monthly Receipts for Reimbursement

Two receipts were submitted

C. McCune Room Use Requests

Request by Commissioner Goodman to use the McCune Room for a community purpose, Vallejo Rainbow Chorus rehearsals from 6:30 pm to 8:30 pm. Comments by City Attorney, Commission has no authority to grant request, go to City Manager's Office, obtain event permit

Commissioner Goodman withdraws request

8. NEW/UNFINISHED BUSINESS

A. McCune Survey

Staff reported that the email from Julia Stratton regarding the naval museum survey was forwarded for review. Chair Beecher reported the link was sent around and is asking for feedback from Commissioners; logged into Question Pro and saw the

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attempts to fill out the survey; discussion regarding questions, if similar, too many questions, layer the questions; how to submit. Discussed naval museum survey link that appeared in the City's Weekly newsletter, email address is mandatory, fewer questions. Suggested to add option to leave email address

Motion by Commissioner Flores, seconded by Commissioner Goodman to finalize releasing the survey to the public and to distribute the survey through the website, direct email and social media; approved unanimously 4-0 with Commissioners Sawyer and Schivley absent.

B. Program Series, Writers Workshop, and Book Club

Commissioner Goodman discussed the Program Series, the author cannot sell books on site to attendees and specify using a local bookstore to purchase books; drafted language that states please purchase book at your local book seller; another option may be to sell things through the Friends of the Library as mentioned in the draft Policy Book; hasn't mentioned to the Friends of the Library; conversation with several authors who will not come out unless they can sell their books on site; book club is easier to have participants purchase books; writers workshop doesn't require acquisition or selling of anything. Book club needs two-month lead time; writers workshop can happen whenever noticed. Question regarding paying a Honoria.

Motion by Commissioner Flores and seconded by Commissioner Petka to designate Commissioner Goodman as Program Coordinator for the Program Series, and Activity Organizer for the Writers Workshop and Book Club, approved 3-0, with Commissioner Goodman recusal and Commissioners Sawyer and Schivley absent

C. McCune Collection Pop-Up Saturdays

Commissioner Flores discussed her idea to have a space within the Farmers Market for a McCune Collection Pop-Up Saturdays, have a table and a series of pop-up books and metal letters that may be of interest; once a month either second or fourth Saturday starting at one-hour intervals starting in July; discussion on set-up and coordination with Commissioner Goodman's activities

Motion by Commissioner Goodman, seconded by Vice Chair Petka to have Commissioner Flores investigate and prepare a proposal to do a pop-up Saturday once a month at Farmers Market, approved unanimously 4-0 with Commissioners Sawyer and Schivley absent

D. McCune Collection Expenses

Chair Beecher explained how individual expenditures are authorized by the Commission.

Information only

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E. McCune Policy Book

Chair Beecher discussed the existence of the draft Policy Book, why it was drafted and the structure of the policy; submitted to City in May 2019. Asking the Policy be resubmitted to staff; all policies must be approved by City Council.

Motion by Commissioner Flores, seconded by Commissioner Goodman to review the draft Policy Book at the retreat, date to be determined, approved unanimously 4-0 with Commissioners Sawyer and Schivley absent

9. ANNOUNCEMENTS

None

10. FUTURE AGENDA ITEMS

A. Discussion of Agenda Items for Future Meetings

- i. Discuss Partnership with and Role of the McCune Foundation
- ii. Consider Use of the Albion Press, Policy and Procedures for Use

11. NEXT MEETING DATE: October 3, 2022, 4:30 p.m.

12. ADJOURNMENT – 6:20 pm

Motion by Commissioner Goodman, seconded by Commissioner Flores to adjourn.

ATTESTED:

Henry Beecher 
Henry Beecher, Chair

Annette Taylor 
Annette Taylor, Staff Liaison