

MINUTES

MCCUNE COLLECTION COMMISSION SPECIAL MEETING – 4:30 PM. September 7, 2022 Council Chambers

- 1. CALL TO ORDER – 4:30 pm**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

Present: Henry Beecher, Chair; James Petka, Vice Chair; Commissioners Tiffany Flores, Joanne Schivley (arrived at 5:00 pm), Wayne Goodman, Joel Benson

Absent: Commissioner Lei Kim Sawyer

A. Introductions of Commissioners – Each Commissioner gave a brief introduction

4. COMMUNICATIONS

A. Report from City staff to the McCune Collection Commission

1. Welcomed Commissioner Joel Benson; reminder of the Board and Commission Appreciation Dinner; goalsetting on October 3, 2022, 4:30 pm, special meeting; send list of ideas

B. Report from Council Liaison to the McCune Collection Commission

1. Welcomed Commissioner Benson; request that Commissioners not talk over each other, use lights; perhaps training

C. Report from McCune Foundation to the McCune Collection Commission

1. Chair Beecher reported that the Foundation did meet, went over year-end financials; find opportunities for fundraising; publicity video still under discussion

D. Others – None

E. ACTIVITY REPORTS – Discussed leaving the activities as listed for now

1. Program Series

Commissioner Goodman asked to speak on the three programs he is involved with, Program Series, Writers Workshop, and Book Club under one report. Reported he was unaware of city restrictions regarding selling wares on site and not able to recommend one local business; prevents him from bringing in authors; similar vein for book club, don't want to recommend buying books online, only one local independent bookstore in town to work with to order books ahead of time; not allowed to single out a local business. Asked if anyone wants to take over the programs. Workshop is not a problem and willing to stick with. Laura Zagaroli, Assistant City Attorney, addressed the issues including the McCune Room not open for events; can't have people selling books from City Hall but can recommend buy books from local book seller; have to explore if the event is McCune Commission sponsored; discussion followed. Councilmember Meissner recalled that the McCune was under the Library's umbrella and that has recently changed; staff will look into how the Commission may use the McCune Room for a McCune Commission event; table for further discussion

2. Website

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Commissioner Petka reported that there were three additions to the website: posted an upcoming Art Walk to the 2nd Friday Art Walks page; added two Vallejo Times-Herald and V.I.P. newspaper articles from April 29, 1982; added a video player to the Original Videos page so that videos can be watched on that page by clicking a video thumbnail

3. Art Walk

Chair Beecher reported that the 'My Lucky Ears' exhibit by Priscila Soares is continuing for the September Art Walk and Laurie Cheatham will have a photography exhibit for the October Art Walk

4. Volunteer Program

Chair Beecher reported that there are two former Commissioners now serve as volunteers on Tuesdays and Vince Tajima comes most Saturdays and is willing to work on pop-ups.

5. Writers Workshop

Report from Commissioner Goodman included in Program Series

6. Book Club

Report from Commissioner Goodman included in Program Series

5. COMMUNITY FORUM

None

6. CONSENT CALENDAR AND APPROVAL OF AGENDA

A. Approval of Agenda & Minutes

Recommendation: By motion, approval of the agenda for the September 7, 2022 special McCune Collection Commission meeting and approval of the minutes from the June 6, 2022 regular meeting

Motion to accept the September 7, 2022 agenda and June 6, 202 minutes made by Commissioner Goodman, seconded by Commissioner Flores, approved unanimously, 6-0 with Commissioner Sawyer absent.

7. CHAIR'S REPORT

Chair Beecher reported the Karen Zukor finished the conservation work of all five volumes identified during the April meeting and back in the collection; seeing resurgence in visitors in the McCune Room

8. RECURRING BUSINESS

A. Acquisition of Items Donated to the McCune Collection

No report

B. Submission of Monthly Receipts for Reimbursement

No report

C. McCune Room Use Requests

No report

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9. NEW/UNFINISHED BUSINESS

A. Treasurer's Report

Commissioner Flores presented the Treasurer's Report.

Motion by Commissioner Schivley and seconded by Commissioner Goodman, approved 6-0 with Commissioner Sawyer absent

B. Approval of Amended Budget Reflecting Changes in Security Hourly Rates

Chair Beecher reported on the changes in security hourly rate for security; suggested that the category printing be made into broader category of publicity in the Outreach Program. Discussion that the name of the printing category be agenized and voted on at future meeting

Motion by Commissioner Flores and seconded by Commissioner Schivley to accept the change in the security amount and category printing line item name change be agenized to future meeting; approved 6-0, with Commissioner Sawyer absent

C. Vallejo Open Studios 2022

Chair Beecher request Commission to spend \$60.00 from Program Reserve for Open Studio fee in November.

Motion by Commissioner Schivley, seconded by Commissioner Flores to pay \$60.00 fee to participate in Vallejo Open Studios 2022, approved unanimously 6-0 with Commissioner Sawyer absent

D. McCune Collection Pop-Up Saturdays

Commissioner Flores went over the items requested to use interchangeably during each McCune Collection Pop-Up Saturdays. Discussion followed regarding obtaining a table and chair(s) and design a logo for cotton bags. Request \$250 for marketing swag

Motion by Commissioner Goodman to approve the motion changing from one folding chair to two folding chairs and changing allocating funds for swag from hospitality to printing, seconded by Commissioner Schivley, approved unanimously 6-0 with Commissioner Sawyer absent

E. Scheduling Docent Hours

Chair Beecher stated that the website calendar has developed some kind of bug and periodically initials are dropping away; system is not reliable; encourage to continue use to help find out what may be the problem. Discussed Commissioners availability; encouraged all Commissioners to participate; discuss possible reduced hours during goalsetting/work plan

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F. McCune Survey

Chair Beecher discussed the option to segment the survey. Commissioners have not tested the link. Bring back at later date.

G. Publicity Video

Chair Beecher asked for feedback on publicity video. Discussion followed regarding the content of the video; effort of Foundation

Information only

10. ANNOUNCEMENTS

Vice Chair Petka thanked whomever was responsible for cleaning up the lower level entrance

11. FUTURE AGENDA ITEMS

A. Discussion of Agenda Items for Future Meetings

- i. Discuss Partnership with and Role of the McCune Foundation
- ii. Consider Use of the Albion Press, Policy and Procedures for Use

12. NEXT MEETING DATE: October 3, 2022, 4:30 p.m.

13. ADJOURNMENT – 6:08 pm

Motion by Commissioner Flores, seconded by Commissioner Petka to adjourn

ATTESTED:

Henry Beecher



Henry Beecher, Chair

Annette Taylor



Annette Taylor, Staff Liaison