

MINUTES

MCCUNE COLLECTION COMMISSION REGULAR MEETING – 4:30 PM. June 5, 2023 Council Chambers

- 1. CALL TO ORDER – 4:38 pm**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

Present: Joel Benson, Chair; James Petka, Vice Chair; Commissioners Joanne Schivley, Henry Beecher

Absent: Commissioner Wayne Goodman

4. COMMUNICATIONS

- A. Report from City staff to the McCune Collection Commission
 1. Reported City Clerk's Office is advertising for vacant Commission positions, interviews with City Council later today.
- B. Report from Council Liaison to the McCune Collection Commission
 1. Councilmember Palmares introduced himself, apologized for absence of previous meeting; attending City Council meeting to interview candidates; possible tour of McCune Room with Commissioner Beecher.
- C. Report from McCune Foundation to the McCune Collection Commission
 1. Commissioner Beecher reported that the Foundation met last month and discussed public's misperceptions about the Foundation and its collaboration with the Commission, in particular the website and expenses to the website, and Foundation's role in administering the budget for the Commission.
- D. Report from the Chair of the McCune Collection Commission
 1. No report.
- E. Others
 1. No report.

F. ACTIVITY REPORTS

1. Website

Commissioner Petka reported that there were six additions to the website since last meeting; a 1903 map of the City of Vallejo, two additions of Ars Tyrographica, Volume 1, Number 3 Spring 1920, Ars Tyrographica, Volume 1, Number 2 Summer 1918; and three Art Walk notifications.
2. Art Walk

Commissioner Beecher reported that the art walk artist for June and July is Lony Neubauer. Responded to how artists are selected to exhibit.
3. Volunteer Program – Commissioner Beecher reported that Vince Tajima, volunteer, is itemizing ephemera in the Collection by using a spreadsheet to create a descriptive record for each piece of ephemera.

5. COMMUNITY FORUM None

CITY OF VALLEJO MCCUNE COLLECTION COMMISSION MINUTES

June 5, 2023

Page | 2

6. CONSENT CALENDAR AND APPROVAL OF AGENDA

A. Approval of Agenda & Minutes

Recommendation: By motion, approve the agenda for the June 5, 2023, McCune Collection Commission regular meeting and approve the minutes from the April 3, 2023, regular meeting.

Motion to accept the June 5, 2023, agenda and the April 3, 2023, minutes with correction to Item 4, made by Commissioner Schivley, seconded by Commissioner Beecher, approved unanimously, 4-0, Commissioner Goodman absent.

7. RECURRING BUSINESS

A. Acquisition of Items Donated to the McCune Collection

Chair Benson proposed to donate copies of the Fine Print Magazine Collection.

Motion to make a recommendation to the City Council to accept the Fine Print Magazine Collection donated by Chair Benson into the McCune Collection made by Vice Chair Petka, seconded by Commissioner Schivley, approved unanimously, 4-0, Commissioner Goodman absent.

B. Submission of Monthly Receipts for Reimbursement

None.

8. NEW/UNFINISHED BUSINESS

A. City of Vallejo Facility Rental Procedures

Terrance Davis, Assistant City Manager, gave an overview of the city's policy regarding utilizing city space. Currently there are two rooms for rental of events, the Vallejo Room and the Joseph Room, both in the JFK Library. Events are steered to those two rooms because there is infrastructure to support events. This is an informational item; Mr. Davis will come back to a future meeting where there can be a thorough conversation and the Commission may ask questions.

Information only.

B. Treasurer's Report

Commission Schivley provided the Treasurer's Report.

Motion by Chair Benson, seconded by Commissioner Petka to accept the Treasurer's Report, approved unanimously, 4-0, Commissioner Goodman absent.

C. Purchase of Archival Storage Binders Using 2023 Funds

Commissioner Beecher reported on the request to purchase archival storage binders.

CITY OF VALLEJO MCCUNE COLLECTION COMMISSION MINUTES

June 5, 2023

Page | 3

Motion by Commissioner Schivley, seconded by Vice Chair Petka to authorize using approximately \$430 to purchase archival storage binders in two sizes, approved unanimously, 4-0, Commissioner Goodman absent.

D. Discuss the Use of the Albion Press, Policy and Procedures for Use

Chair Benson stated an interest in doing some printing with the press.

Draft policy to be reviewed and discussed at future meeting.

9. FUTURE AGENDA ITEMS

A. Discussion of Agenda Items for Future Meetings

- i. Field Trip to the Book Club of California, San Francisco
Motion to place on next agenda made by Vice Chair Petka, seconded by Commissioner Schivley, approved unanimously, 4-0, Commissioner Goodman absent
- ii. Discussion with Mr. Davis regarding use of the McCune Room for meetings and activities
- iii. Review and discussion on the McCune Equipment Use Policy

10. NEXT MEETING DATE: August 7, 2023, 4:30 p.m.

11. ADJOURNMENT – 5:38 pm

Motion by Commissioner Schivley to adjourn.

ATTESTED:



Joel Benson, Chair

Annette Taylor 

Annette Taylor, Staff Liaison