

**PARTICIPATORY BUDGETING STEERING COMMITTEE
REGULAR MEETING – 6:30 PM
VALLEJO ROOM
LOWER LEVEL OF JFK LIBRARY
505 Santa Clara Street, Vallejo, California
FEBRUARY 21, 2024**

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom.

City Hall and the Vallejo Room will be open to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide public comments during the Participatory Budgeting Steering Committee Meeting in person or via ZOOM (<https://zoom.us/my/vallejoeoc>), or via phone, by dialing (669) 900-6833.

For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment

VIEW THE MEETING:

There are four different ways you can view this public meeting:

- **In Person**
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- **Stream from the City website: www.cityofvallejo.net/Streaming**
- **Join the Zoom webinar: <https://zoom.us/my/vallejoeoc>**

Hybrid Options are available for members of the public to participate. To participate remotely:

**<https://zoom.us/my/vallejoeoc>
Password: 131313**

**From the Zoom App: (Join by Computer, Smartphone or iPad)
-Selection JOIN
-Meeting ID: 851 502 7190
-Password: 131313**

**Option to join by phone (voice only):
Dial (669) 900-6833**

Enter Meeting ID: 851 502 7190#

You may be asked to enter a password: 131313

Press *6 to unmute yourself and *9 to digitally raise your hand from the phone if you wish to speak

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**

3. ADMINISTRATION OF OATH OF OFFICE

Present City Council Liaison will administer the Oath of Office to newly appointed commissioners.

4. ROLL CALL

5. CORRESPONDENCE & COMMUNICATIONS

6. COMMUNITY FORUM

*The Community Forum is an opportunity to address the Participatory Budgeting Steering Committee (PBSC) on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the PBSC to resolve. Any interested members of the public desiring to communicate with the PBSC as part of the Community Forum may do so in person by submitting a completed speaker's card to the City Clerk or via ZOOM: (<https://zoom.us/my/vallejoecoc>), Option to join by phone: Dial (669) 900- 6833. Enter Meeting ID: 914 0075 0676#. Press * 9 to digitally raise your hand from the phone. For additional instructions on how to speak remotely during public comment, please visit, www.cityofvallejo.net/publiccomment. In person speakers will be recognized first. When called upon, each speaker should step to the podium, state his/her name for the record. The conduct of the community forum shall be limited to a maximum of fifteen (15) minutes, with each speaker limited to a maximum of three minutes pursuant to Vallejo Municipal Code Section 2.02.300.*

7. CITY COUNCIL LIAISON REPORT

8. APPROVAL OF AGENDA

A. APPROVAL OF AGENDA

Recommendation: By motion, approve the agenda for the February 21, 2024 Regular Meeting.

Contact: Flor Magallanes, PBSC Secretary
Flor.Magallanes@cityofvallejo.net

9. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES

Recommendation: By motion, approve minutes for the January 17, 2024 & October 18, 2023 meeting.

Contact: Flor Magallanes, PBSC Secretary
Flor.Magallanes@cityofvallejo.net

10. DISCUSSION ITEMS

A. PROJECT IMPLEMENTATION UPDATE

City Staff will provide a project implementation update.

Contact: Flor Magallanes, PBSC Secretary
Flor.Magallanes@cityofvallejo.net

B. CYCLE 8 VOTE SURVEY RESULTS

City staff will share survey data from the cycle 8 vote.

Contact: Flor Magallanes, PBSC Secretary
Flor.Magallanes@cityofvallejo.net

C. ATTENDANCE AND COMMITTEE MEMBER UPDATES

City staff will discuss attendance requirements and discuss next steps.

Contact: Flor Magallanes, PBSC Secretary
Flor.Magallanes@cityofvallejo.net

11. ACTION ITEMS

A. RULEBOOK CHANGES

Recommendation: By motion, approve the presented Rulebook changes to recommend to City Council the adoption of a two-year cycle for the Participatory Budgeting process.

Contact: Flor Magallanes, PBSC Secretary
Flor.Magallanes@cityofvallejo.net

12. ADJOURNMENT

ADDITIONAL CITY INFORMATION

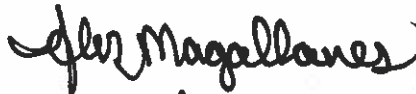
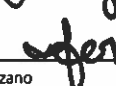
Members of the public can:

Like us on Facebook and Instagram ([@cityofvallejo](https://www.instagram.com/cityofvallejo))

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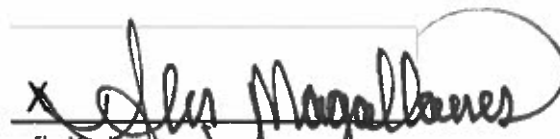
Dated: Wednesday, February 7, 2024


X 

Jessica Lozano
PBSC Chair

I, Flor Magallanes, PBSC Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Participatory Budgeting Steering Committee at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 4:30 p.m., Wednesday, February 7, 2024.

Dated: Wednesday, February 7, 2024


X 

Flor Magallanes
PBSC Secretary

**PARTICIPATORY BUDGETING STEERING COMMITTEE
REGULAR MEETING – 6:30 PM
COUNCIL CHAMBERS**

MINUTES

555 Santa Clara Street, Vallejo, California

OCTOBER 18, 2023

NOTICE: Members of the Public will be able to participate in-person or remotely via Zoom.

City Hall and the Council Chambers will be open to members of the public 30 minutes prior to the start of the meeting.

PUBLIC COMMENT: Members of the Public may provide public comments during the Participatory Budgeting Steering Committee Meeting in person or via ZOOM (<https://ZoomRegular.Cityofvallejo.net>), or via phone, by dialing (669) 900-6833.

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1. CALL TO ORDER- 6:35 PM

Hybrid Options are available for members of the public to participate. To participate remotely:

<https://ZoomRegular.CityofVallejo.net>

Option to join by phone:

Dial (669) 900-6833

Enter Meeting ID: 914 0075 0676#

Press *9 to digitally raise your hand from the phone

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2. **PLEDGE OF ALLEGIANCE** – Chair Lozano

3. **CORRESPONDENCE & COMMUNICATIONS**- None

4. **ROLL CALL**

Present-

- Commissioners: Chair Jessica Lozano, Co-Chair Jonathon Keith, Co-Chair Baisden, Ann Adams, TehraLeigh Martin, Kimberly Franco, Lynda Daniels, Annetta Clark
- Staff: Flor Magallanes- PBSC Secretary, Manny Angel- IT Media Specialist

Absent-

- Commissioners: Andrea Germaine
- Council Liaison: Tina Arriola

5. **COMMUNITY FORUM**- None

7. **CITY COUNCIL LIAISON REPORT** - None

8. **APPROVAL OF AGENDA**

A. APPROVAL OF AGENDA

Action: Motion to approve October 18 2023, PBSC Regular Meeting Agenda with a postponement of item 10.B. and correction to the numbering was made by Commissioner Martin, seconded by Co-Chair Baisden, and approved unanimously.

9. **APPROVAL OF MINUTES**

A.

APPROVAL OF MINUTES

Action: Motion to approve September 20, 2023, PBSC Regular Meeting Agenda was made by Co-chair Keith, seconded by seconded Franco, and approved unanimously.

10. DISCUSSION ITEMS

A. PROJECT IMPLEMENTATION UPDATE

Assistant Public Works Director, Oscar Alcantar provided an implementation update on open PB Streets projects. Carol Lewis from VCUSD provided a project status update for VCUSD projects.

~~B. CYCLE 8 VOTE SURVEY RESULTS~~

~~City staff will share survey data from the cycle 8 vote~~

C. IDEA COLLECTION & PROPOSAL DEVELOPMENT UPDATE

City Staff provided an Idea Collection update.

11. ADJOURNMENT

ADDITIONAL CITY INFORMATION

Members of the public can:

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Sign up to receive City Communications via e-mail (www.cityofvallejo.net/subscribe)

Sign up for emergency alerts at: alertsolano.com

Dated: Friday, October 13, 2023

Flor Magallanes for

Jessica Lozano, PBSC Chair

I, Flor Magallanes, PBSC Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Participatory Budgeting Steering Committee, at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 6:30 p.m., Friday, October 13, 2023.

Dated: Friday, October 13, 2023

Flor Magallanes

Flor Magallanes, PBSC Secretary

**PARTICIPATORY BUDGETING STEERING COMMITTEE
MINUTES**

VALLEJO ROOM

**LOWER LEVEL OF JFK LIBRARY
505 Santa Clara Street, Vallejo, California**

JANUARY 17, 2024

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. ROLL CALL:

Present: Chair Lozano, Co-chair Baisden, and Committee members Franco and Martin

Absent: Committee members Daniels, Germaine, Hunter, Keith, and Sostarich

Staff present: Flor Magallanes, Staff Secretary

3. ADJOURNMENT

Meeting was adjourned at 6:45 after allowing a 15-minute grace period from “call to order” due to lack of quorum. A special meeting will be scheduled; date to be determined.

[Name of Chair], CHAIR

ATTEST:

FLOR MAGALLANES, STAFF SECRETARY

Dated: Wednesday, January 10, 2024

Jessica Lozano, PBSC Chair

I, Flor Magallanes, PBSC Secretary, do hereby certify that I have caused a true copy of the above notice and agenda to be delivered to each of the members of the Participatory Budgeting Steering Committee at the time and in the manner prescribed by law and that this agenda was posted at City Hall, 555 Santa Clara Street, CA at 4:30 p.m., Sunday, January 10, 2024.

Dated: Wednesday, January 10, 2024

Flor Magallanes, PBSC Secretary